



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: June 9, 2017

SUBJECT: STAFF BRIEFING

WEEK OF June 5, 2017

JUNE 6 PLAN COMMISSION MEETING

On Tuesday, June 6, the Plan Commission held their regular meeting. At the meeting, they reviewed and conducted the first public hearing on 3065 Highland Road – Redless Subdivision. The applicant requests an annexation agreement, rezoning and a two-lot subdivision. The Plan Commission found the proposed two-lot subdivision to be appropriate as presented. One member of the public spoke with a concern regarding the potential tree removal on the property when the new homes are constructed. Ultimately, the Commission directed staff to prepare a resolution recommending approval of the rezoning and subdivision as presented. The resolution will be presented to the Commission during their next regular meeting on Tuesday, June 20.

The Plan Commission also held a public hearing on Dunbrook Shopping Center’s application for Zoning Code text amendments, special permits, and a variation to allow the removal of three existing freestanding signs along Dundee Road and the installation of two new freestanding signs. The Commission heard testimony from two neighbors stating that there is light spillage from the shopping center in the evening. The Plan Commission adopted the resolution recommending approval by a vote of 6-2 (the commission currently has a vacant seat) with the condition that the applicant work with staff to ensure that the site meets the Zoning Code standards for allowable light spillage prior to receiving a sign permit for the new proposed signs.

POLICE DEPARTMENT ACTIVITY

On Monday, June 5, approximately 30 Wescott School 5th grade students, along with school faculty, attended a discussion about Internet safety, presented by school liaison officers.

On Monday, June 5, a promotion ceremony was held at the Police Department for Deputy Chief Roger Adkins, Commander Tony Matheny and Sergeant Chip Hulne. The ceremony was well attended, with several Police Department retirees, Village staff, and family members on hand to congratulate the newly promoted. We wish them well in their new assignments. Also recognized at the ceremony was retiring Deputy Chief Lou Caruso. Recognition of these employees, as well as a formal swearing-in for the promotions, is scheduled for the June 27 Village Board meeting at 7:30pm.



CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

The Village's contractor completed the removal and replacement of sidewalk, curb and gutter along Shermer Road (between Meadow Road and Church Street), Meadow Road (between Shermer Road and Cherry Lane), and Cherry Lane/Church Street (between Meadow Road and Shermer Road) this week and began the installation of the curb bump outs in the 1200 block of Meadow Road.

Next week, the contractor will complete the installation of the curb bump outs on Meadow Road and begin the removal and replacement of the concrete ribbons, which border the bricks in the crosswalks at Cherry Lane and Church Street (pictured right). During this operation, traffic will be directed around the open concrete however, two-way traffic will be maintained. Motorists should expect delays and allow enough time to reach their destination.



LONE TREE WATER MAIN PROJECT WRAPPING UP

All major work items on the Lone Tree Water Main Project are now complete. The contractor completed parkway restoration work this week and submitted notice of project completion to Public Works staff. Public Works staff is completing a final inspection of the entire project site and generating a formal punch list of any items the contractor may need to address before the project is accepted.

DUNDEE ROAD INTERSECTION IMPROVEMENTS ALMOST FINISHED

The Illinois Department of Transportation's contractor completed the final paving of the intersections of Dundee/Pfingsten Roads and Dundee/Landwehr Roads and began to install sod on areas disturbed by the work. The Contractor must still complete the permanent pavement markings and activation of the new traffic signals in the coming weeks.

LEE ROAD RECONSTRUCTION PROJECT

This week, the Village's contractor paved the west side of Lee Road, between Rudolph Drive and Williamsburg Drive. With this section completed, the contractor transitioned traffic to the west side of the road and began working on the eastern side of Lee Road. The work zone is being controlled by a temporary traffic signal until completion of the project. During the ongoing portion of the construction, access to Rudolph Drive from Lee Road will not be permitted. Rudolph Drive is only accessible from Northbrook Court's Ring Road. Signage has been placed along Lake Cook Road to notify motorists about Rudolph Drive's closure at Lee Road. Next week, the contractor will install curb and sidewalk ramps, pave the remaining portion of roadway and fill-in the newly created parkway area with topsoil.

FOREST PRESERVE DISTRICT TREE REMOVALS

The Forest Preserve District of Cook County notified the Village of Northbrook that they would be removing approximately 147 trees on their property that are hazardous and/or have been impacted by Emerald Ash Borer. The trees that will be removed are in Somme Woods, Chipilly Woods and Sunset Ridge Woods adjacent to Dundee Road, Lee Road, Voltz Road, Edgewood Lane, Bridlewood Lane, Sunset Ridge Road, Otis Place, Whitfield Road, Berglund Place, Dalton Place and Marshall Road. The Forest Preserve District will leave the woodchips from what can be chipped on site while hauling away remaining tree debris.

Residents who would like additional information on the work may visit the Forest Preserve District's website at: <http://fpdcc.com/preserves-and-trails/construction-closures-work/>. Residents may also contact the Forest Preserve District of Cook County's Resource Management Department at 708-771-1180.

2017 ASPHALT STREET REHABILITATION PROGRAM

The Village's contractor completed paving Noble Court, Greenacre Drive, Kingsport Court and Maple Avenue. This week, the contractor began working on punch list items that are scheduled for completion next week. This fall, the contractor will begin the second phase of work, which includes Illinois Road, Oak Avenue and the Village's emergency fire road.

OAK AND ILLINOIS WATER MAIN PROJECT

The Village's contractor continued with trench excavation and 8-inch water main installation in the 2300 block of Oak Avenue and in the 2400 block of Illinois Rd. This work includes installing 8-inch diameter water main, valve vaults and fire hydrants, as well as pressure testing new water mains. Next week, the contractor will continue with trench excavation and water main pipe and valve vault installation along Oak Avenue, between Western Avenue and Cedar Lane.

SUNSET LANE STORMWATER PROJECT

This week, the contractor completed the tree removal in the storm sewer easement area and began excavating the Commercial Avenue basin. Next week, storm sewer pipe and manholes will be delivered to the project site on Commercial Avenue and Sunset Lane. The contractor will also begin placing storm sewer at the southeast corner of the Commercial Avenue basin and head south across Commercial Avenue. Traffic on Commercial will be maintained however, it will be reduced to one lane in the work zone with flaggers directing traffic. Next week, a 12-inch water main on Commercial Avenue will need to be lowered to avoid a conflict with the new storm sewer placement. We do not anticipate having to temporarily shut off water service to complete the adjustment.

2017 SIDEWALK REHABILITATION PROJECT

This week, the contractor completed pruning tree roots impacting Village sidewalks in anticipation of the removal and replacement of damaged concrete sidewalk in the Huntington Subdivision. The total removal and replacement project will take approximately two weeks to complete. Residents impacted by the work will be notified by letter.

COMMUTER TRAIN STATION IMPROVEMENTS

Improvements to the commuter train station are substantially complete. The remaining work, which includes the installation of dormer windows in the roofline of the building, is scheduled for the week of June 19.

NORTHBROOK 4TH OF JULY

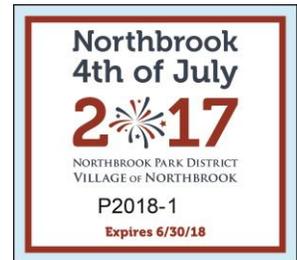
For the fifth consecutive year, the Village of Northbrook and Northbrook Park District are working together to coordinate the Fourth of July activities. In recognition of the Park District's 90th Anniversary, the District will be honored as this year's parade Grand Marshal. Current and former Park Board Commissioners, along with Park District staff will be representing the District as the Grand Marshals. For those wishing to join in the parade, applications are available online at www.northbrook4thofjuly.com, along with guidelines and safety information. Anyone with questions about parade participation can contact Theresa King at 847-897-6119 or tking@nbparks.org. Applications are due by Friday, June 16. Participants are not required to have floats; they can walk along the route or ride in a car.

In keeping with tradition, the July 4th activities begin at 7:30 a.m. with the 10th annual Liberty Loop 5K in Techny Prairie Park and Fields. Registration is open at www.nbparks.org and Park District facilities. All are invited to enjoy the traditional breakfast at Village Green Park, which runs from 7:30 until 11 a.m., hosted by the Rotary Club of Northbrook. The popular Rotary Rubber Ducky Race follows the breakfast at 11:30 a.m. The morning activities also include a Parent/Child Mini-Golf Tournament at Sportsman's Country Club and a battle on the ball field between the Northbrook Police and Fire Departments.

New this year for the 4th of July: Use your smart phone and text *4thJuly* to 888777 to sign up for a text back with a quick link to Northbrook’s 4th of July website. You’ll receive any necessary updates about the day’s events, including the parade line up and weather related cancellations.

SPECIAL VEHICLE STICKERS SUPPORT THE FOURTH

One of the largest expenses on July 4th is fireworks. Northbrook residents may make a donation (\$20 minimum additional) to support the holiday festivities and receive a special vehicle sticker, featuring the July 4th logo. The 2017 Vehicle stickers must be displayed by June 30 at midnight. Residents are encouraged to purchase vehicle stickers before 4:30 p.m. on Friday, June 30, and take advantage of the discounted rate. The Village Hall is open Monday – Friday, from 8:30 a.m. to 4:30 p.m. and Saturdays in June, from 9am to noon. For more information, visit www.northbrook.il.us



WEEK OF June 12, 2017

MON.	6/12		No Meetings
TUES.	6/13	6:30 p.m.	Administration and Finance Committee - Canceled
		7:00 p.m.	Regular Board of Trustees meeting - Canceled
WED.	6/14		Flag Day 
THURS.	6/15	5:30 p.m.	Electrical Commission – Terrace Room
		7:00 p.m.	EQC – Shermer Study
FRI.	6/16		No Meetings
SAT.	6/17	9am-Noon	Vehicle Stickers on Sale – Village Hall