

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: June 15, 2012

RE: STAFF BRIEFING

WEEK OF JUNE 11, 2012

REGULAR MEETING OF THE BOARD OF TRUSTEES

The Board held their regular meeting on Tuesday, June 12. Under the Manager's Report, staff gave a presentation on the numerous water main breaks that have occurred over the past three months on Waukegan Road. Staff will continue to report to the Board regarding the matter.

On Consent, Trustees approved the replacement of ten additional walk-in showers at Crestwood Place Senior Living Facility, as well as a new contract with a firm that provides uniforms to the fire department and a gear dryer for the Fire Department.

Under the Planning and Zoning Committee report, the Board of Trustees voted to allow Red's Garden Center to have a landscape waste transfer station at their property at 3460 Dundee Road. During the Communications and Legislation Report, Trustees voted to reduce the number of liquor license classes to reflect the closing of WineStyles. The Board's next regular meeting is scheduled for June 26, 2012.

COYOTE UPDATE

This Friday morning at about 8:00a.m., an officer destroyed a male coyote in the 3500 block of River Falls. The trapper will be returning to the Village through the weekend to determine whether another female coyote remains in the area. Residents are reminded to not leave their pets unattended, even in a fenced-in yard. If you spot a coyote in your yard, please call the Northbrook Police at 847/564-2060 to report the sighting. Visit www.northbrook.il.us/coyotes for more details.

MULTIPLE CALLS TAX FIRE DEPARTMENT RESOURCES IN JUST 14 MINUTES

At about 6:30p.m. on Saturday, June 9, the fire department received three calls between 6:27p.m. and 6:41p.m. The first call was for a vehicle accident on the Edens Expressway just south of Lake Cook which sent four pieces of equipment. Then, another roll-over vehicle accident occurred at the intersection of Lake Cook and Lee Roads; five pieces of equipment were sent to that accident. Finally, a medical call came in for a patient with heart problems. During these three calls the fire department was assisted by Glencoe, Highland Park and Winnetka Fire Departments. Paid-On-Call members were brought in to staff reserve equipment.

POWER OUTAGE AT MISSION HILLS LEAVES RESIDENTS STRANDED

At 7:00p.m. on Saturday, a call came into the Fire Department for people stranded in the elevator at 3851 Mission Hills Road. Tower 12 was dispatched and found the power out for the building. The crew from Tower 12 assisted residents who were stuck in the elevator. Two and half hours later the power was

restored, however, elevators would not reset and residents could not get up to their apartments. Fire Department crews were then dispatched back to 3851 Mission Hills to assist a total of four handicapped residents by carrying them up flights of stairs to their apartments.

PRIVATE WATER MAIN BREAK NEAR VILLAGE PRESBYTERIAN CHURCH

A private 6-inch water main in the rear parking lot of 1901 Cherry Lane (Meadow Plaza) broke Monday night resulting in minor flooding damage at the Village Presbyterian Church. Public Works personnel responded to help coordinate the shutdown with the shopping center's contractor and the water plant. Tenants of the shopping center were notified of the shutoff. Repairs to the private main were conducted between 5am and 7am on Tuesday and water service has been fully restored to all customers.



The Fire Department assisted with the cleanup of the church by pumping out 30-inches of water in the basement stairwell with sump pumps, then vacuuming up the remaining 2-inches of standing water in the basement church assembly hall. Paid on-call firefighters were summoned to provide fire station coverage during the one hour cleanup process.

STAFF TAKES THE CIP ON THE ROAD

Assistant Village Manager Kiraly and Public Works Director Hamill took the Village's 2012-2017 Capital Improvement Plan (CIP) on the road this week to the monthly Chamber of Commerce Board meeting to talk about construction projects planned for this and coming years. Specifically highlighted were this year's water main, storm water, and road construction projects. Chamber members gave a positive reception to the projects discussed and the proactive approach that the Village is taking. Questions were raised regarding the Waukegan Road water main breaks, specifically how main breaks happen and what the Village is doing to resolve the issue. Chamber members also stated that they would like to see the timeline on Cook County's Lake-Cook Road project be as tight possible to minimize the project's impact on Northbrook Court.

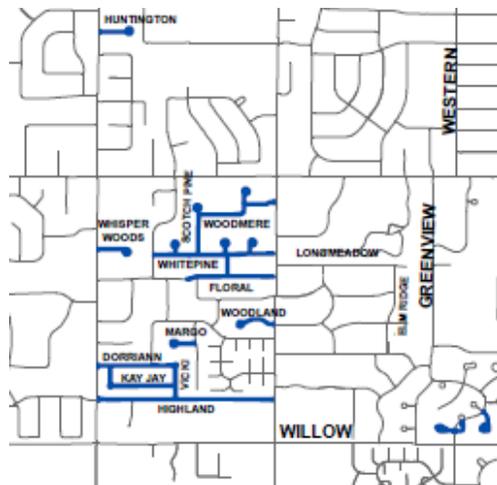
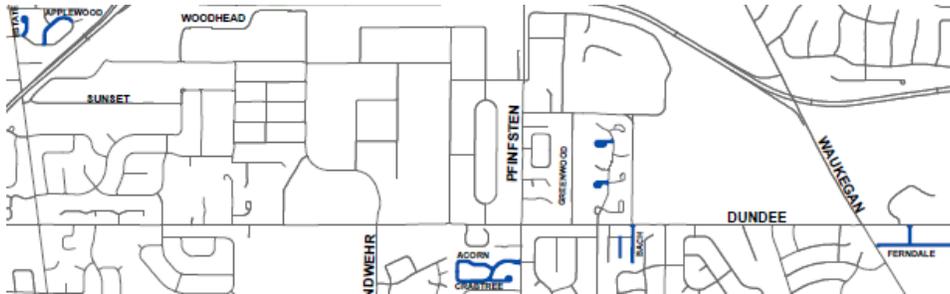
TECHNY ROAD PROJECT

Construction of a storm sewer along Techny Road continued this week and to date the contractor has now installed 800 feet of the 7-foot diameter storm sewer (Second Street to Glendale Avenue). Next week the contractor will be reaching Cargill Drive, during which time the entrance to the street will be closed. Residents of this dead end road were notified this week of the pending closure tentatively scheduled for Wednesday/Thursday and Public Works has coordinated with the Police and Fire Department to plan for any emergencies that may occur. The photograph below shows the new sanitary sewer conflict chamber that was installed at the intersection of Butternut Lane and Techny Road.



ANNUAL ASPHALT STREET RESURFACING PROGRAM

Work relating to the annual asphalt street resurfacing program began this week with saw cutting and curb removal work on Doriann and Kay Jay Drives. Resurfacing will take place in various locations throughout the Village (see maps below) and is expected to be completed by Labor Day.



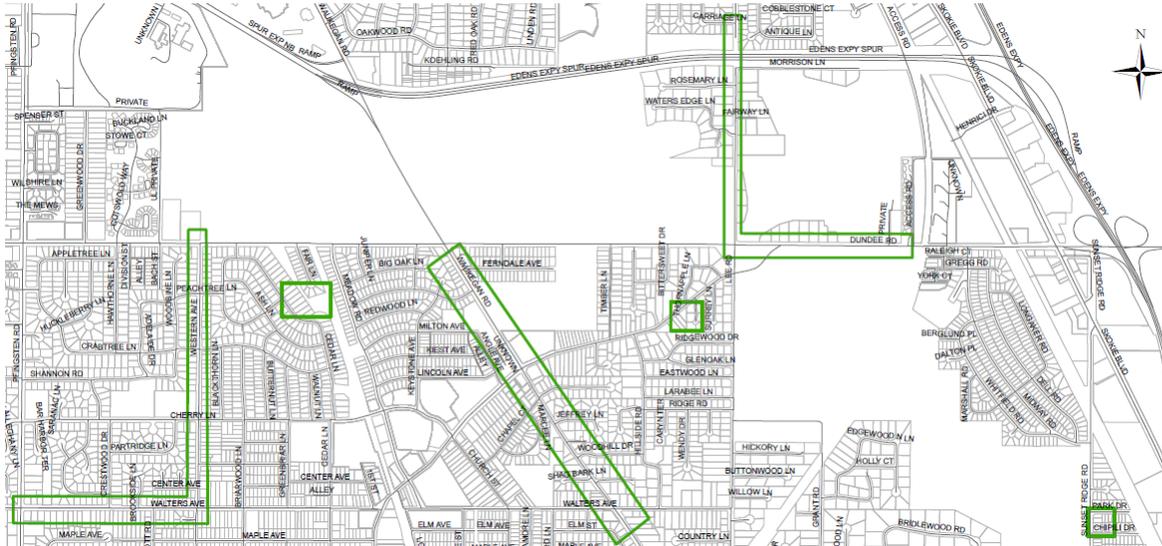
WAUKEGAN ROAD WATER MAIN BREAKS

Public Works crews finished installation and restoration of three new line valves on the 8" water main along the east edge of Waukegan Road. The new valves (photo below) were installed just south of Chapel Court, just north of Portsmouth Court and just south of Woodhill Drive. The work began on Thursday, June 7, at which time the entire outer (curb) northbound lane of Waukegan Road from Walters Avenue to just north of Chapel Court was closed. The valves were installed on Friday and restoration was completed on Tuesday. The lane was open to traffic before the Wednesday morning rush hour.



COMED TREE TRIMMING

Trees interfering with electrical wires can damage equipment and cause service outages and safety hazards. Therefore, ComEd conducts trimming on a four year cycle with mid-cycle trimming as needed for areas in which the vegetation has gotten too close to lines and conductors. Below is a map of the general areas where ComEd will conduct mid-cycle trimming operations in the near future. Residents who will have a tree trimmed have received a notification from ComEd that trimming will be done in their area and that it is their responsibility to dispose any branches after trimming operations are complete.



NORTHBROOK WELCOMES HOME MARINE CORP. PATRICK LANG

On Saturday afternoon the Northbrook Fire and Police Departments took part in a welcoming home ceremony for Marine Corporal Patrick Lang. Corporal Lang returned home safe and sound after his second tour in Afghanistan. He was met at O’Hare airport by members of the Warriors’ Watch Riders and escorted by them to his home on Kiest Avenue in Northbrook. When the escort reached Willow Road they were met by Northbrook Fire and Police vehicles who led the precession to his home. Along the route police and fire units used their lights and sirens to alert neighbors of his return. Many people stepped out of their home to welcome him back.



WEEK OF JUNE 18, 2012

MON.	6/18	11:30 a.m.	Chamber Legislative Luncheon - Hilton Hotel
TUES.	6/19	7:30 p.m.	Committee of the Whole - Cancelled
		7:30 p.m.	Plan Commission Meeting - Board Room
WED.	6/20	7am-1pm	Opening of Northbrook Farmers Market 2012
		9:00 a.m.	Farmers Market Watermelon Cutting Event
		5:30 p.m.	<i>Rescheduled</i> Architectural Control Commission - Terrace Room
THURS.	6/21	6:30 p.m.	Stormwater Management Commission - Public Works Center
		7:00 p.m.	Environmental Quality Commission - Terrace Room
FRI.	6/22		No Meetings