

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: June 12, 2015

RE: STAFF BRIEFING

WEEK OF June 8, 2015

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, June 9. President Frum recognized Mardi Scott, Dan Pepoon and Matt Cassidy for their years of service on the Bicycle Task Force and appointed Amy Kirsten to serve on the BFPC. The Board approved a number of resolutions and ordinances, including approving a supplemental payment for new traffic signal and EVPD installation at the Sanders Road/Lindenwood Lane intersection; authorizing the procurement of pavement marking services; authorizing the purchase of a foam system; approving the purchase of uniforms for Northbrook Fire Department Personnel; approving the purchase of turnout gear for the Northbrook Fire Department; amending the Northbrook Zoning Code (1988) regarding administrative variations; and approving contributions to community programs and non-profit organizations.

Under Planning & Zoning, the Board held a preliminary review of a request for a special permit to allow outdoor storage at 3610 Commercial Avenue.

The next Regular Board of Trustees meeting will be June 23, 2015

COMMUNICATIONS & LEGISLATION COMMITTEE

On Tuesday, June 9, the Communications and Legislation met to discuss the Accelerated Center's request for expanded alcohol service at its facility at 1900 Old Willow Road. After discussing the item, the Committee recommended that the Board of Trustees approve the expanded service of alcohol with a series of conditions. The Board of Trustees will consider the recommendation at a future Board meeting.

JUNE 11 ARCHITECTURAL CONTROL COMMISSION MEETING

The Northbrook Architectural Control Commission (ACC) held their regular meeting on Thursday, June 11. The Commission was briefed on the status of the construction of a new single family home at 1722 Chapel. The ACC was satisfied that construction on the home had now resumed in a reasonable fashion and was on track to be completed in accordance with the approved permit extension request. The Commission determined that they need not review the matter any further unless the project falls behind schedule again.

The ACC also reviewed and approved the following new single family home elevations:

1. 2567 Walters (R-4 District) – Orren Pickell Design Group, Inc., architect
2. 920 Hawthorne (R-4 District), BDS Architects
3. 2232 Oak Ave. (R-5 District) – George W. Simoulis, architect
4. 3969 Walters Ave. (R-3 District) – ABD & Associates, architects
5. 1254 Wendy (R-4 District) – ALA Architects

The next meeting of the ACC is scheduled for July 9.

RIBBON CUTTING FOR PERFORMANCE BICYCLE

Performance Bicycle relocated a few doors south from their former location in the Village Square Shopping Center and held their official Grand Opening on Friday morning. President Sandy Frum, along with Trustees Jim Karagianis and A.C. Buehler, participated in the ribbon cutting ceremony to welcome Performance Bicycle to their new location.



POLICE DEPARTMENT ACTIVITY

On Tuesday, June 9, Community Relations personnel visited the FedEx facility at 525 Academy responding to their request that police and fire review their security procedures and facility. A walk through was conducted with their corporate security personnel and suggestions/comments discussed on measures to improve or strengthen the safety of their facility.

POLICE AND FIRE RECOGNIZED FOR QUICK INTERVENTION

On Sunday June 7, at approximately 10:00am Northbrook Police and Fire responded to the 1700 block of Techny road for a patient that was unresponsive and not breathing with CPR in progress. Northbrook Police officers arrived on the scene and utilized their AED providing one shock to the patient. Northbrook Fire units arrived on scene and quickly initiated Advanced Life Saving Protocol as the patient was transported to a local hospital. As of Tuesday, the patient was expected to make a full recovery. All members involved should be commended for their quick actions resulting in a positive outcome for this patient. GREAT JOB BY ALL!

NO INJURIES REPORTED AFTER VEHICLE HITS BUILDING

On Wednesday June 10, at approximately 12:00pm, a single vehicle struck the Secretary of State Driver's facility located on the 400 block of Lake Cook Road. Northbrook Fire and Deerfield Police responded to the incident, which had caused minor damage to the exterior of the building. No injuries were reported and the driver was evaluated by paramedics. The cause of the accident is currently under investigation by Deerfield Police.



WALTERS AND CEDAR INTERSECTION IMPROVEMENTS

NICOR's contractor, KS Energy Services, began installation of a new 4-inch gas main along Walters Avenue to replace the existing main. Once completed, the residential service lines will need to be transferred over. This project is expected to take three weeks, weather permitting.

The Village's contractor, Schroeder Asphalt Services, Inc., will then begin the curb extension project. Advanced "detour" signage will be placed at least one week prior to the start date, to notify all motorists about the upcoming temporary lane closures and detour route. The curb extension project is anticipated to be complete by mid-August.

2015 CONCRETE STREET PATCHING IMPROVEMENTS PROJECT UPDATE

The contractor, Schroeder & Schroeder, Inc. is scheduled to begin the annual concrete street panel removal and replacement project next week. The project will begin with saw-cutting deteriorated panels; which will then be removed and replaced. The removal and replacement will occur on one side of the street at a time to reduce the impact on both residents and traffic. Residents who lose access to their driveway due to construction will be notified in advance, and be asked to park their cars on the opposite side of the street during construction. Construction will begin on Woodlark Drive and then proceed westward. The entire project is anticipated to be complete by the end of August. For more information on this project and a list of streets, visit www.northbrook.il.us/ConcreteStreets

CHERRY LANE UNDERPASS STORMWATER PROJECT UPDATE

The storm sewer and drainage improvement work is nearly complete on the Cherry Lane Underpass project. The final portion of the project involves completing the installation of the slotted drain on the north side of Cherry Lane at the intersection with Meadow Road. This remaining drainage installation work should be complete in 7-10 days, depending upon favorable weather conditions. During this work, traffic was shifted to the south half of Cherry Lane while maintaining one lane of travel in each direction. The Shermer Road Overflow Sewer project, which is part of the same construction contract, is now expected to begin shortly after the 4th of July. The picture shows the re-installation of the brick paver crosswalk at the Cherry Lane/Meadow Road intersection.



IDOT RESURFACING PROJECT – VARIOUS LOCATIONS

Staff was notified that IDOT will be milling/resurfacing Shermer Road (UPRR Bridge to Old Willow Road) and Willow Road (Shermer Road to Old Willow Road) in conjunction with 35 other locations across northeastern Illinois this year. The overall project is on their June 15 Bid Letting. Additional updates, including start and completion dates, will be provided once the information becomes available.

FIREFIGHTERS ATTEND WEEK-LONG VEHICLE RESCUE CLASS

Five Northbrook Firefighters completed the 40-hour Vehicle Machinery Operations (VMO) class held at NIPSTA from June 8 through June 12. Lieutenant Kanelos and Firefighters Puntney, Anderson, Carpenter, and Popp were taught new techniques of auto-extrication. This 40-hour program is designed to provide students with basic vehicle and machinery extrication skills. Training topics included safety, tools and equipment, vehicle stabilization, and patient access and removal. These firefighters have earned the Office of the State Fire Marshal certification, which is a prerequisite to their Advanced Technician Firefighter certificate as recognized by the State Fire Marshal.

POLICE AND FIRE DEPARTMENT JOIN FORCES IN TRAINING EXERCISE

Throughout the week of June 8, police and fire staff coordinated their training scenario in preparation for a potential violent criminal incident with multiple patients. Both agencies attended a presentation on lessons learned from recent events nationwide. The training, coordination, and planning process will be ongoing with police and fire departments throughout the area.

LAW ENFORCEMENT TORCH RUN FOR SPECIAL OLYMPICS

The Law Enforcement Torch Run is the single largest year-round fundraising vehicle behind the Special Olympics for Illinois. The annual intrastate relay and its various fundraising projects have two goals; to raise money and to gain awareness for the athletes who participate in Special Olympics. Approximately, 3,000 Officers representing every branch of law enforcement across the state from local police officers to FBI agents carry the Flame of Hope nearly 1,500 miles running through thousands of Illinois communities to the Opening Ceremonies of the Special Olympics Summer Games in Normal, Illinois in June.



While the Torch Run doesn't run through the Village of Northbrook, eighteen employee and family representatives from the Village participated in this longstanding, worthwhile event.

On Sunday, June 7, Northbrook's organizers, Millie Gomez and Doracely Chavez and Community Relations Supervisor Dan Petka, assisted in getting the runners to and from the start and finish lines. Pictured are Northbrook Police employees and family members, along with runners from the Prospect Heights Police Department. All participants volunteered their time, as many of them have done for the past 27 years of the Torch Run's existence.



The Northbrook Police Department has currently collected about \$10,800 in donations from local businesses, citizens, family, friends and Police Department staff. This year, concentrated effort is being made to collect enough money to qualify having the Northbrook Police Department's name placed on the back of the Torch Run T-shirts for 2016. The committee is short \$4,200. If you have an interest, please contact Doracely Chavez, 847-664-4422, or Millie Gomez, 847-664-4460, or click on the link below to make a tax deductible donation to the goal.

www.northbrook.il.us/SpecialOlympics

WEEK OF June 15, 2015

SAT.	6/13	9am	Library Grand Re-Opening
MON.	6/15		No Meetings
TUES.	6/16	7:30 p.m.	Committee of the Whole Meeting – Cancelled
		7:30 p.m.	Plan Commission Meeting – Board Room
WED.	6/17		No Meetings
THURS.	6/18	7:00 p.m.	EQC – Shermer Study
FRI.	6/19		No Meetings