



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: June 17, 2016

SUBJECT: STAFF BRIEFING

WEEK OF June 13, 2016

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, June 14. At the meeting, the Village Board appointed and reappointed three members to the Youth Commission. The Board also approved a number of resolutions and ordinances for a variety of items including the approval of contributions to various community programs and non-profit organizations; agreements for software support and maintenance, credit card processing services and the replacement of the Police Department's roof and HVAC system; the purchase of vehicles including replacements for a Police Department vehicle and a Public Works Department backhoe and the acceptance of site improvements for the Athletico Center (1900 Old Willow).

Under Planning & Zoning, the Board approved the amendment to a prior special permit for AMC Theaters (1525 Lake Cook Road) to allow for an interior renovation of its seating, and conducted a preliminary review of a proposed assisted living facility at 2060 Shermer. Finally, the Board reviewed two ordinances expressing support for the submittal of two Illinois Transportation Enhancement Program grants for the Skokie Valley Trail construction and a bike shelter at the Northbrook Metra Station and approved both.

The Village Board will hold a special joint meeting with the Plan Commission on Tuesday, June 21, at 7:30pm in the Board Room at Village Hall to review the recommendation of the Downtown Zoning Committee and other possible zoning code amendments for the downtown area. The Board's next regular meeting will be held on Tuesday, June 28.

ENVIRONMENTAL QUALITY COMMISSION

The Environmental Quality Commission held its regular meeting on Thursday, June 16. The Commission reviewed plans for the Monarch Project. Additionally, the Commission discussed the implementation of a TerraCycle program. TerraCycle offers recycling programs funded by brands, manufacturers and retailers designed to recycle waste that is not accepted through conventional recycling services. The program involves choosing which items to be recycled, collecting the items and shipping the materials back to Terracycle to be recycled. The Commission also discussed the possible implementation of a 50/50 program for compost tumblers. The next meeting of the Environmental Quality Commission is scheduled for Thursday, July 21.

POLICE DEPARTMENT ACTIVITY

The Police Department welcomes new Community Service Officer Caitlin Atkinson. Atkinson is a graduate from Western Illinois University with a Bachelor's Degree in Law Enforcement and Justice Administration. She recently completed an internship with the Wheaton Police Department and her experience will be a welcome addition to Community Relations.

NATURAL GAS FIRE CAUSES EVACUATION OF RESIDENTIAL AREA

On Sunday, June 12, Northbrook Fire and Police responded to the 3000 block of Keystone Avenue for a report of a tree down on power lines. Upon arrival, crews encountered downed power lines that had sparked a fire involving a ruptured natural gas line. Due to the gas line involvement, a precautionary evacuation of the residences in the immediate area was ordered and ComEd shut off power to the neighborhood. Fire and Police crews secured the area for approximately 9 hours until the gas service could be shut down and the fire extinguished. No injuries were reported, and crews are working on restoring the damaged area, which included the streetlight.

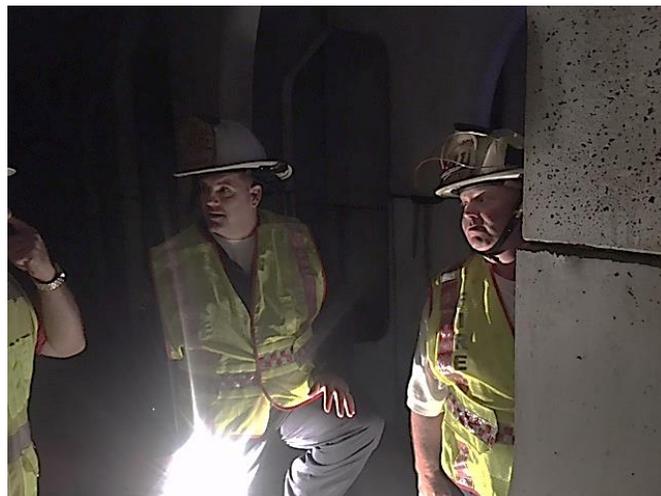


FIRE DEPARTMENT RESPONDS TO ELECTRICAL INVESTIGATION AT NORTHBROOK COURT

On Thursday, June 16, at 3:00pm, Northbrook Fire units responded to Northbrook Court Mall for a report of a burning odor. Upon investigation, crews determined that the mall had dropped an electrical phase causing some of the HVAC motors to overheat. Crews assisted mall maintenance staff with isolating the problem and minimized any additional damage to HVAC equipment. ComEd crews arrived on scene and determined that the problem related to a failed transformer. ComEd worked through the evening to replace the transformer, and the mall resumed normal operations by 4:00am. No injuries were reported during the incident.

FIRE DEPARTMENT TOURS WESCOTT PARK WATER DETENTION VAULT

On Thursday, June 16, members of the Northbrook Fire Department toured the newly constructed water retention vault located at Wescott Park. As part of the tour, the Department discussed access points and any operational issues that might occur should emergency response be necessary.



WESCOTT PARK PROJECT UPDATE

Work continues on the Wescott Park project. As part of the installation of the underground detention basin, the contractor continued the excavation required to install the new storm traps. To date, the Village's contractor has installed 1,454 of the total 1,722 pieces the project will use. It is anticipated that the installation of the storm trap portion of the project will be completed on Friday, June 24.

Last week, crews began installing new 42-inch storm sewer mains along Farnsworth Lane. Staff anticipates that work on this portion of the project will take roughly six weeks and conclude on or around Friday, July 22. This work will focus on installing the piping and subsequent restoration of impacted roadway pavement. As part of this work, there will be a planned workday road closure of Farnsworth Lane between Sunnyside Circle and Ellendale Drive between the hours of 9:40am and 5:00pm Farnsworth Lane will be reopened each day at 5:00pm. During the daytime closure of Farnsworth Lane, traffic will be detoured around the road closure.



SHERMER ROAD OVERFLOW SEWER PROJECT

Work continues on the Shermer Road Overflow project. This week, the Village's contractor continued work on the installation of storm sewers near the intersection of Woodlawn and Shermer roads. The work, which is occurring on the west side of road, requires southbound traffic to be diverted to the center turn lane while the construction is occurring. Staff anticipates that pavement restoration will begin on Shermer Road next week.

DUNDEE ROAD RESURFACING

The Illinois Department of Transportation (IDOT) is resurfacing the entirety of Dundee Road, from Portwine Road to I-94 (the Edens) over the next few months. Crews are continuing to remove curb, gutter and sidewalks on both sides of the road from Western Avenue to Potawatomi Woods. The contractor has also put down the base layer of asphalt in the curb lane of eastbound Dundee Road from Western Avenue to the train tracks located near Midway Road. IDOT anticipates that work will take place through September. Motorists should obey the posted speed limit and watch for construction crews when traveling through this area.

SHERMER ROAD RESURFACING PROJECT

This week, the Illinois Department of Transportation (IDOT) began resurfacing a section of Shermer Road between Dundee and Waukegan Roads. In addition to resurfacing, IDOT plans to add shoulders, re-grade adjacent ditches and relocate a number of utilities, including the ComEd, AT&T, Comcast and Nicor lines. The addition of storm sewers is also included in the project to improve the area's drainage. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

2016 CONCRETE STREET PATCHING IMPROVEMENTS PROJECT UPDATE

This week, the Village’s contractor began to saw-cut the deteriorated concrete panels due for replacement and expects to complete this work next week. Following the saw cutting, the panels will be removed and the locations prepared for new concrete.

Residents or motorists driving through the areas where saw cutting is occurring may notice a white or gray substance on their vehicles or driveways. The saw-cutting process creates a “concrete slurry mix” which accumulates along the saw cuts made on the road. The contractor will clean most of the slurry mixture from the road after the saw-cutting process. However, some slurry material will remain on the pavement even after cleaning. It is easiest to remove the slurry material immediately after it accumulates on the vehicle and/or driveway, as the slurry will harden and stick to surfaces. To remove it, use a garden hose with a sprayer nozzle to rinse the slurry off your vehicle and/or driveway as necessary.

NICOR MAIN REPLACEMENT

Nicor is currently working in the area of Greenbriar, Center, Catherine and Chestnut between Cherry Lane and Walters Avenue. Crews have nearly completed cross ties and services for the newly laid mains in this area. Final restoration will take place in the next few weeks and should be substantially completed by the middle of July.

DUNDEE ROAD INTERSECTION IMPROVEMENTS

IDOT is improving the intersections at Dundee and Landwehr roads as well as Dundee and Pfingsten roads. These improvements will include the construction of right turn lanes on Dundee Road at Landwehr Road and a right turn lane on eastbound Dundee at Pfingsten Road. Similarly, a right turn lane will be installed on southbound Pfingsten Road at Dundee Road. Crews will also upgrade the lighting and traffic signals, and replace any removed sidewalk. Utility companies continued working to relocate their utilities in preparation for construction.

WEEK OF June 20, 2016

MON.	6/20		No Meetings
TUES.	6/21	7:30 p.m.	Joint Plan Commission and Village Board Committee Meeting – Board Room
WED.	6/22		No Meetings
THURS.	6/23		No Meetings
FRI.	6/24		No Meetings
SAT.	6/25	9am-Noon	Village Hall open on Saturday’s for Vehicle Sticker Purchase