

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** June 22, 2012

**RE:** STAFF BRIEFING

### WEEK OF JUNE 18, 2012

#### PLAN COMMISSION MEETING JUNE 19, 2012

On Tuesday June 19, the Plan Commission recommended approval of two applications. The first resolution which the Plan Commission approved recommended approval of Docket No. 12-12, an application requesting approval of two wall signs above the permitted district height located at 1500 Skokie Boulevard. The second resolution recommended approval of Docket No. 12-13, an application requesting approval to maintain the operation of 12 wireless panel antennae located on the parapet of the building at 400 Skokie Boulevard. Both of these recommendations will appear before the Board of Trustees under consent on the June 26 agenda.

The Plan Commission also continued its workshop discussion of the draft documents for the creation of the Industrial and Commercial Services (ICS) District. During the discussion, the Plan Commission found the draft use table to be appropriate with a couple of modifications, one of which would allow accessory outdoor storage for any use in the ICS and Industrial Districts subject to a series of conditions which must be met. Lastly, the Plan Commission asked staff to further research the idea of accessory retail sales in the ICS District. The accessory retail sales use, if allowed, would have to meet specific conditions which would limit the amount of retail sales on the site.

#### ARCHITECTURAL CONTROL COMMISSION MEETING JUNE 21, 2012

On June 21, the Architectural Control Commission reviewed an application for a Level II Design Review Permit to allow the Do It Best Hardware store in the Meadow Shopping Center to change the signs to ACE Hardware due to a branding corporation change. The ACC unanimously approved the request to change the signs as presented by staff.

The ACC also reviewed and approved single family home elevations for 1705 Elm Street, 2334 Illinois and 2238 Illinois.

Finally, the Commission and staff discussed the upcoming building code review cycle. Staff distributed copies of the template that will be used to show commentary on each of the current building code amendments. The commentary will explain why amendments will be deleted, retained or revised. Any new amendments suggested will also be explained. Staff also indicated that they are researching building code amendments in place in surrounding communities to see similarities and differences. The goal is to present the first major report on code amendments to the ACC in August.

### ELECTRICAL AGGREGATION

This past week, post cards detailing the **optional** Northshore Electrical Green Power Program went out to all Northbrook customers enrolled in the Village's electrical aggregation program. The green program provides residents the option to support clean energy resources—for a small additional charge, mc2 will purchase Renewable Energy Credits (RECs) to cover 100% of your electricity supply requirements. The rate would be 4.936 cents per kWh, compared to the 4.836 cents per kWh locked in for the electrical aggregation program. If you are interested, go to [www.NorthShoreElectricityAggregation.com](http://www.NorthShoreElectricityAggregation.com) or call 888-808-7731. Again, this is an optional service and is not required—we apologize for any confusion the card may have caused. Those who do not opt to go with the Green Program will still be enrolled in the Village's aggregation program at a rate of 4.836 cents per kWh.

On another note in regards to Electrical Aggregation, staff has been receiving a number of calls from residents regarding calls they have received from alternate suppliers claiming that they can provide a lower rate or that they are working with the Village. The Village's selected vendor is MC Squared and communication of the Village's program is being done only through the mail, not via phone. Please contact the Village Manager's Office should you have questions before signing up with an alternate provider. Residents who are part of the Village's aggregation program should begin to see their savings appear on their July bills.

### POLICE ACTIVITY

A vehicle parked in the 3400 block of Cornflower Trail had its driver's door window smashed on Thursday evening, June 21, while the owner was watching a baseball game. A purse in visible sight on the front seat was removed. One of the credit cards contained in the purse had been compromised before the owner could make notification to the bank. The scene was processed for evidence and a canvas of the area conducted.

Earlier in June, a Park District employee called Police to report suspicious activity at Techny Prairie Park involving numerous juveniles. The Park District employee approached the juveniles and recognized components of a makeshift explosive device. The Park District employee was able to photograph one of the juveniles involved. Tactical Officers were able to identify the juvenile and eventually interviewed a several juveniles in reference to this incident and three other subsequent incidents. The investigation ultimately resulted in the arrest of six juveniles who were charged with disorderly conduct. They received station adjustments that included a 120 day supervision with monthly meetings with Tactical Officers, a 9pm nightly curfew until October, 20 hours of community service to be served with the Park District, a 1,000 word essay assignment, and ejection from Techny Prairie Park through July. The parents of the juveniles are cooperating with the Police and Park District.

Two males were arrested this week for forgery at the U.S. Charter Bank. The men are part of a forgery ring and the Investigations Unit is currently looking into three additional forgeries that were previously unreported from this bank.

The Police Department Community Relations Unit manned a table at the Farmer's Market this past week. Information and "give-aways" which included tote bags were distributed to the attendees. The bags were quite useful to patrons for their purchases.

### POWER OUTAGES AND ASSISTANCE PROVIDED TO MISSION HILLS

Monday evening, June 18, the Fire Department responded to the high-rise condos at Mission Hills for multiple trouble alarms due to power outages. With the elevator not functioning due to the power outage, Fire Department members used stair chairs to assist residents back to their apartments. Staff developed

contingency plans in case the outage became prolonged. Fortunately, power was restored and there was no need for a larger evacuation of residents. Staff plans to follow up with Com Ed regarding electric reliability in Mission Hills.

#### FIREFIGHTER CANDIDATE GRADUATES FROM NIPSTA FIRE ACADEMY

On June 15, 2012, Firefighter/Paramedic Candidate Bradley Puntney graduated from the NIPSTA Spring Fire Academy.

Firefighter/Paramedic Puntney completed nine weeks (400+ hours) of classroom and hands on fire and hazardous materials operational training. Candidate Puntney earned the Office of the State Fire Marshal's Certifications as Basic Operations Firefighter, First Responder, Fire Service Vehicle Operator, Technical Rescue Awareness, and Hazardous Materials Operations.

Firefighter/Paramedic Puntney graduated with honors with one of the highest test averages in his class and is a welcome addition to the Northbrook Fire Department.



#### MULTIPLE WATER MAIN BREAKS

Since last Friday, Public Works crews have spent 183.5 man hours responding to a total of nine water main breaks throughout the Village. Breaks were located on Cypress, Glendale, Butternut, Techny, Greenbirar, Cedar, Palm and Cherry.

The Village also experienced a break on the 6" water main at 270 Skokie Boulevard which was repaired on the morning of June 19. This break affected several businesses on the west side of the road, including the Glen Oaks nursing home. The Fire Department assisted the Public Works Department by coordinating with nursing home staff and working to address any medical concerns. The Fire Department provided a fire engine that pumped water into the cooling tower which cools the air conditioning unit for the Nursing Home and supplied water for building sanitary needs. These actions allowed for normal operations at the Nursing Home and kept the building from having to be cooled by an auxiliary source or evacuated due to the excessive heat.

Crews are currently working on restoring the pavement on Skokie Boulevard and it is anticipated that the northbound inside lane will be reopened by Monday afternoon. Other street restorations are ongoing and should be completed next week.



**ANNUAL ASPHALT STREET RESURFACING PROGRAM**

Work relating to the annual asphalt street resurfacing program continued this week with work on Doriann and Kay Jay Drives and pavement removal on Highland Road (see photo below). Resurfacing will take place in various locations throughout the Village and is expected to be completed by Labor Day.



**TECHNY ROAD PROJECT**

Construction of a storm sewer along Techny Road continued this week. To date, the contractor has completed about 12.5% of the project and has completed the installation the entire 7-



foot diameter pipe. Work completed this week included the installation of the 6-foot diameter storm sewer pipe from Glendale Avenue to Cargill Drive (see photo). It is anticipated that the intersection with Cargill Drive will be closed for the storm sewer installation on Wednesday and Thursday of next week. The Fire Department has been notified and plans to stage an engine at the south end of the street to respond to any emergencies that may occur on Cargill during the closure.

**4<sup>TH</sup> OF JULY CELEBRATION PREPARATIONS**

The Public Works Department is currently working on preparations for this year’s 4<sup>th</sup> of July celebration. This week, potholes were filled and pavement markings were painted along the parade route. In addition, trees in the parkway have been trimmed and the entire parade route has been weed whipped. American flags are already on display in the central business district and a banner has been placed at the Civic Building on Walters Avenue to provide information to residents. Before the parade, the street will be swept and “no parking” signs and barricades will be put in place. On the 4<sup>th</sup> of July, a crew will assist with the pancake breakfast as needed and will clean up the route upon the conclusion of the parade. Public Works crews are coordinating with the Police and Fire Departments, Park District, and 4<sup>th</sup> of July Association to ensure that everyone has a safe and enjoyable holiday. A full schedule of 4<sup>th</sup> of July events will be in the next Village Newsletter, which is scheduled to be delivered to Northbrook postal customers on June 30. For more information visit [www.northbrookjuly4th.org](http://www.northbrookjuly4th.org).

**WEEK OF JUNE 25, 2012**

<b>MON.</b>	<b>6/25</b>	7:30 p.m.	<b>ZBA - Cancelled</b>
<b>TUES.</b>	<b>6/26</b>	7:30 a.m.	ICDC - Terrace Room
		6:00 p.m.	Commission Interviews - Shermer Study
		7:30 p.m.	Regular Meeting of the Board of Trustees - Board Room
<b>WED.</b>	<b>6/27</b>	7:30 p.m.	4 <sup>th</sup> of July Association - Fire Station 11 Classroom
<b>THURS.</b>	<b>6/28</b>		<b>No Meetings</b>
<b>FRI.</b>	<b>6/29</b>		<b>No Meetings</b>