

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Richard Nahrstadt, Village Manager

DATE: June 24, 2011

RE: STAFF BRIEFING

WEEK OF JUNE 20, 2011

JUNE 21 STORM

Since Tuesday night's storm, the Community has been dealing with power outages and storm clean up. President Frum and Village staff have been actively working with ComEd representatives in order to get the power back on. In all, more than 450,000 ComEd customers were out of power. The storm's path took it thoroughly highly dense suburban areas and there were two confirmed tornado touchdowns (Mount Prospect and Downers Grove). After the storm, approximately 5,800 Northbrook customers were without power. As of 4pm today, about 500 customers are still awaiting power restoration. Crews will remain within the community until all power has been restored. Likewise, Comcast crews have also been dispersed within Northbrook.

Public Works crews have been aggressively cleaning up the debris left by the storm and will continue to do so until next Friday, July 1. Several PW crews will be working this Saturday, June 25, as well. The Village has also been working with Veolia Environmental Services regarding special pickups for residents due to the necessary disposal of spoiled foods and extra yard waste. Residents can call Veolia at 847/272-4145 to schedule a special pick-up on one of two days: either Saturday, June 25 or Wednesday, June 29. This pick-up will be free of charge for those residents who have not used their annual three-yard pick-up; anything beyond three yards will be billed to the resident at the reduced rate of \$20.00 per additional yard. The regular rate is \$30.00 per yard. For residents who do not have a chance to schedule a special pick-up to dispose of their food waste, Veolia has placed two dumpsters behind the Village Hall, 1225 Cedar Lane. These dumpsters will remain onsite until Wednesday, June 29.

Police and Fire are continuing to ensure that any life safety need in the community is addressed in a timely fashion. Police have been increasing patrols in neighborhoods affected by power outages until power is restored.

We have appreciated your patience and cooperation during the past several days.

NORTHBROOK NOTIFY

The Village utilized our Northbrook Notify system to inform residents and businesses about "after the storm" clean-up efforts, utility updates and safety tips. While the callout system is effective in reaching every phone number on our database, there were several complaints from businesses about the calls on multiple lines, as some businesses have over 100 phone lines. Staff met last week to discuss callout details regarding the Northbrook Notify system and was in the process of updating the database to eliminate calls to multiple lines at Northbrook businesses. As of 5:00pm on Wednesday, the dialogic business layer has been updated. The business phone list went from 29,000 to 3,922 numbers. This should be much easier and more accurate to use in the future.

COMMITTEE OF THE WHOLE MEETING

The Board met in Committee of the Whole on Tuesday, June 21 to discuss a proposed Visioning Study for the Northwest Corner of Dundee Road & Skokie Boulevard. While the Board sees value in conducting such a study before the property is sold, more exact information on the cost of project is needed before more consideration will be given. Also discussed was the Village of Glenview's request that the Village of Northbrook contribute the construction costs of a sidewalk connection along Willow Road at the I-294 Bridge. The majority of the Board members present felt that Northbrook should pay 50% of the local share, similar to the share in annexation fees from the Culligan property. A 50% contribution was requested by Glenview.

The next Regular Board meeting will be on Tuesday, June 28.

VEOLIA SPECIAL PICK-UP SERVICE

Due to the duration of this week's power outage, many residents have spoiled food and other waste that should be discarded immediately. The Village has contacted Veolia Environmental Services to offer residents more special pick-up opportunities over this weekend and next week.

Residents can call Veolia Environmental at (847) 272-4145 to schedule a special pick-up on one of two days: either Saturday, June 25 or Wednesday, June 29. This pick-up will be free of charge for those residents who have not used their annual three-yard pick-up; anything beyond three yards will be billed to the resident at the reduced rate of \$20.00 per additional yard. The regular rate is \$30.00 per yard. Landscape waste is also eligible for this special pick-up. Normal fees and restrictions apply for this service.

Veolia has also dropped off two dumpsters behind the Village Hall for residents to throw away any spoiled food, in case they were not able to schedule a special pickup. These dumpsters will be on site until the middle of next week. This information has been placed on the front page of the Village website.

ENVIRONMENTAL QUALITY COMMISSION

The EQC met for their regular meeting on Thursday, June 23. The group discussed their upcoming participation in the Northbrook Farmer's Market next Wednesday, June 29. Members of the Commission will have a booth with information on the Village's rain barrel program, gardening information, and environmental best practices. The Commission also talked the new Village partnership with the Citizens Utility Board (CUB) energy challenge offered on the Northbrook website. The service offers residents rewards for cutting their electric bills. Residents can track their actual energy usage in an accurate manner. 112 Northbrook residents have already saved over \$3700 by joining this free program. Visit the Northbrook website for more information.

The EQC will move forward with a recommendation that the Village construct a rain garden behind the Village Hall. Two Commission members were asked by Chairman Reynolds to work with staff to design the garden and draft a recommendation to bring to the Community and Sustainability Committee this summer. The next EQC meeting is scheduled for July 21, but may be cancelled due to vacation schedules.

DOWNTOWN PLANNING

Bright and early on Thursday morning, June 23, the Downtown Plan Steering Committee held its first meeting. At the meeting, the Committee:

- (a) reviewed the downtown goals and policies of the Comprehensive Plan;
- (b) reviewed the project planning process, schedule, and steering committee role; and
- (c) was led by the consultant, Teska Associates, through a visioning exercise.

At the Committee's second meeting scheduled for Wednesday, August 31 at **7:00pm**, the Committee will review a draft vision statement for the downtown as well as more detailed information regarding existing conditions and a market assessment. This information will provide the background for the 4-day planning charrette process, which is scheduled to occur



Monday, October 17 through Thursday, October 20. Though all of the meetings will be open to the public, it is during the planning charrette process that the community will be asked to be an active participant in the development of the plan.

If you have any questions regarding the downtown planning process, please contact David Schoon at 847/272-5050, ext. 4281 or schoon@northbrook.il.us.

FF/PM SCHWEIHS PROMOTED TO LIEUTENANT

On Tuesday, June 21, Village Clerk Debbie Ford swore in FF/PM David Schweihs as Lieutenant for the Fire Department. David has a master's degree in Public Administration from University of Illinois-Chicago, and a bachelor of science in Fire Science from Southern Illinois University. David started with Northbrook in 2001 after four years as a firefighter/paramedic with Libertyville Fire Department. Lt. Schweihs served in the Navy and Naval Reserves for six years earning the Southwest Asia Service Medal with one Bronze Star and the National Defense Medal. David is active on the MABAS-Illinois Urban Search and Rescue Task Force I, and is a member of the MABAS Division 3 Technical Rescue Team. Lt. Schweihs is also an active instructor for Northbrook's Community Emergency Response Team (CERT) and has worked for MABAS-IL as Project Manager since 2008. David is eagerly looking forward to the new challenges as a Fire Lieutenant and we know he will make an exceptional officer. Best wishes to Lt. Schweihs on his promotion!



ASSISTANT MANAGER KIRALY ELECTED PRESIDENT OF IAMMA

Assistant Village Manager Phil Kiraly was elected to the office of President-Elect of the Illinois Association of Municipal Management Assistants (IAMMA) and will take office on July 1, 2011. Phil has been on the Board of Directors for four years and will assume the position of President on July 1, 2012 after serving his term as President-Elect.

Founded in 1972, the IAMMA represents professionals working in municipal management throughout the State of Illinois. IAMMA's membership includes professionals serving as assistant administrators/managers, administrative interns, assistant department managers and directors in Illinois municipalities, counties, and councils of government. The association seeks to foster and encourage the personal and professional development of its members so they may better serve their communities and exemplify high ethical standards in municipal management.

ALLIANCE AGAINST INTOXICATED MOTORISTS (AAIM) DUI AWARDS

Certificates were presented and congratulations extended to Commander O'Malley, Sergeant Sprague, Officer Lacina, Officer Meents and Officer Ziebka for their recognition by AAIM on exception DUI enforcement.

Every year, hundreds of people are killed and thousands severely injured as a result of alcohol and drug-related crashes in Illinois. AAIM pledges to continue the fight against impaired driving and recognizes those officers for their exceptional public service.

TRUCK ROLLOVER

Early Tuesday morning, June 21st, Police responded to a semi rollover on Shermer Road. The driver was making a right turn into the parking lot at 3000 Shermer (Meadows, USA) and failed to maneuver the trailer wide enough to clear the drive. The rear end of the trailer caught the headwall to the storm sewer and



flipped on its side. No injuries were reported. Com Ed responded to check the utility pole.

BURGLARY TO MOTOR VEHICLE

Over the evening of Wednesday, June 22, unknown persons broke into a vehicle parked in a parking lot in the 1500 block of Lake Cook Road and removed contents of the glove compartment which included cash and coins. Security cameras did not reveal any information.

WEEK OF JUNE 27, 2011

MON.		7:30 p.m.	ZBA – Cancelled
TUES.	6/28	7:30 a.m.	ICDC – Terrace Room
		6:00 p.m.	AD Hoc Labor Committee – Terrace Room
		7:30 p.m.	Board of Trustees Regular Meeting – Board Room
WED.	6/29		No Meetings
THURS.	6/30		No Meetings
FRI.	7/1		No Meetings
MON.	7/4		4th of July - Village Hall Closed