

MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff
COPY: Village President & Board of Trustees – Department Heads
FROM: Richard Nahrstadt, Village Manager
DATE: June 23, 2017
SUBJECT: STAFF BRIEFING

WEEK OF June 19, 2017

PLAN COMMISSION MEETING

On Tuesday, June 20, the Northbrook Plan Commission held its regular meeting. At the meeting, the Commission reviewed a draft resolution for an application by Redless, LCC (3065 Highland Road) for a two-lot subdivision and adopted it. The Commission then conducted three individual public hearings for applications by American Academy of Gymnastics Northbrook (1845 Raymond Drive) for a property rezoning and special permit approval to operate the facility, MT 2165 Shermer LLC (2165-2177 Shermer Road) for a property rezoning and variations for parking, and Intelligent Fingers Music School (2165 Shermer) for a special permit and any additional zoning relief to operate the school. At the conclusion of each hearing, the Plan Commission found the requests to be appropriate and directed staff to prepare resolutions recommending approval for formal consideration at the next meeting, which will be held on Tuesday, July 18.

PLANNING AND ZONING COMMITTEE MEETING

On Tuesday, June 20, members of the Planning and Zoning Committee met to interview candidates to fill vacancies on the Plan Commission. Village President Frum will officially appoint the new commissioners at the June 27 Village Board Meeting.

KEYSTONE-CHARTRES-KOEPKE STORMWATER PROJECT OPEN HOUSE

The Village of Northbrook is hosting a public information open house for the Keystone-Chartres-Koepke Stormwater Project, which will begin construction mid-August. The open house is being held prior to construction so residents can see the construction plan and learn more about the project. Project exhibits will be on display and representatives from the Village and the project consultant will be present to receive input, provide information, and answer questions. The Open House will be held at the Northbrook Park District Sports Center, 1720 Pflingsten Road, on Wednesday, June 28, from 4 to 7 p.m.



POLICE DEPARTMENT RETIREMENT

Since August 2008, Officer Jon Salmi has worked with Canine Jack. As the Village's canine, Jack has performed a variety of duties, including searches for narcotics, burglary suspects, missing persons and suicidal subjects, and has assisted with retail theft cases, and suspicious auto reports. Jack officially retired from service on Thursday, June 22, and will remain with Officer Salmi to live out his retirement in a home setting. The Police Department's new Canine Handler, Officer Dave Humphries, and his canine partner, Pongo, will begin training on Monday, June 26, for six weeks, prior to working as a team for the Northbrook Police Department.



CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor completed the installation of curb bump outs in the 1200 block of Meadow Road and began the removal and replacement of the brick crosswalks and pavers at Meadow and Cherry Lane. The contractor also began the removal and replacement of concrete sidewalk, curb and gutter on Shermer Road, between Waukegan Road and Church Street.

Next week, crews will continue working on the crosswalks at Meadow and Cherry. Concrete sidewalk, curb and gutter removal will also continue on Shermer Road, between Waukegan Road and Church Street.

Beginning Wednesday, July 5, the contractor will begin curb and gutter removal and replacement and , installation of storm sewer inlets and new landscaping, on Shermer, between Walters Avenue and Maple Avenue. During this work, residents along Shermer will have access to their driveways. However, there may be delays entering and leaving when work is occurring directly in front of the property.

LONE TREE SUBDIVISION IMPROVEMENTS

The contractor continued to work on final items this week, including fire hydrant height adjustments, valve height adjustments and sidewalk repairs. The contractor expects to have the punch list substantially completed by today (Friday, June 23).

The replacement of the concrete pavement on Banyan, Bayberry, Sorrell, Tamarind and Laburnum Drives, as well as Huehl Road, will start the week of Monday, July 10. This week, letters about the forthcoming construction were mailed to all potentially impacted residents. Frequent lane closures and lane shifts are expected on these roads throughout the length of the project, which is scheduled to be completed early September.

LEE ROAD RECONSTRUCTION PROJECT

All major work items on the Lee Road Reconstruction Project should be completed by the end of next week. The contractor will work on parkway restoration after pavement markings have been placed and Public Works staff is completing a final inspection of the entire project site.

OAK AND ILLINOIS WATER MAIN PROJECT

This week, the Village's contractor continued installing 8-inch water main and fire hydrants on Oak Avenue between Briarwood Lane and Cedar Lane. Crews also completed pressure testing and chlorination of the new main installed between Maple and Western Avenues.



Next week, crews will begin installing water services on Oak between Maple and Western. A second crew will continue with water main installation on Illinois Road, between Western and Cedar.

2017 SIDEWALK REHABILITATION PROJECT

This week, the Village's contractor focused on restoration work following the completion of the rehabilitation project. This included restoring lawns and driveways that were disturbed during the project.

DUNDEE ROAD INTERSECTION IMPROVEMENTS

The Illinois Department of Transportation's (IDOT's) intersection improvement project at Dundee/Landwehr Roads and Dundee/Pfingsten Roads is nearing completion. This week, the contractor installed the permanent pavement markings and crews are in the process of activating the new traffic signals.

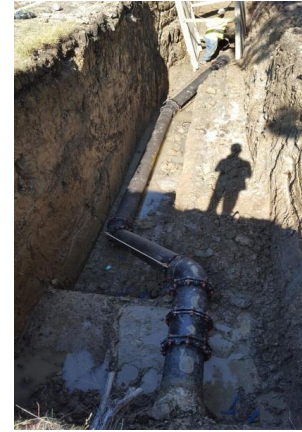
COMMUTER TRAIN STATION IMPROVEMENTS

As part of the commuter train station improvement project, door replacements started last Friday and will be completed this week, along with the upper dormer windows. This will complete all work on the contract. The Village would like to thank all Metra riders for their cooperation during this much needed station improvements project.



SUNSET LANE STORMWATER PROJECT

This week, crews focused on adjusting the 12-inch water main that runs along Commercial Avenue to remove a conflict between this main and the proposed storm sewer. Due to the detention basin being full of water and wet soil in the construction area, the contractor has not been able to complete the scheduled work this week. Additionally, two utility conflicts will also need to be mitigated for storm sewer installation to continue.



FIRE DEPARTMENT PERSONNEL VOLUNTEER AT BURN CAMP

On Wednesday, June 21, several members of the Northbrook Fire Department volunteered at the 27th Annual “Camp I Am Me” Apparatus Parade and Fun Fair. Campers rode in the Northbrook fire engine in their annual Apparatus Parade. Illinois Fire Safety Alliance’s “Camp I Am Me” is a weeklong camp experience for children and teenagers who have experienced injuries from burns. For more information, please visit <https://www.ifs.org/programs/camp>.

4TH OF JULY FESTIVITIES

All traditional 4th of July festivities will take place on Tuesday, July 4. For the complete schedule of events, visit www.Northbrook4thofJuly.com

New this year, residents may text *4thjuly* to 888777 to receive a link to the website and sign-up for 4th of July special alerts.



VILLAGE VEHICLE STICKERS SUPPORT 4TH OF JULY FESTIVITIES

One of the largest expenses on July 4th is fireworks. Northbrook residents can make a donation (\$20 minimum) to support the holiday festivities and receive a special vehicle sticker, featuring the July 4th logo. The 2017 Vehicle stickers must be displayed by June 30 at midnight. Purchase your sticker by 4:30pm on Friday, June 30, for the lower rate. The Village Hall is open from 8:30am to 4:30pm, Monday - Friday. The Village Hall is open this Saturday, June 24, from 9am to noon, for sticker sales. Take advantage of these friendly hours to get your stickers and animal licenses.

WEEK OF June 26, 2017

MON.	6/26	7:30 p.m.	ZBA - Canceled
TUES.	6/27	7:30 a.m.	ICDC – Canceled
		6:30 p.m.	Administration and Finance Committee – Terrace Room
		7:30 p.m.	Regular Board of Trustees meeting – Board Room
WED.	6/28	4 – 7:00 p.m.	Keystone-Chartres-Koepke Stormwater Project Open House at Park District Sports Center, 1730 Pfingsten Road
THURS.	6/29		No Meetings
FRI.	6/30		No Meetings