

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: June 29, 2012

RE: STAFF BRIEFING

WEEK OF JUNE 25, 2012

REGULAR BOARD MEETING

The Board of Trustees met for their regular meeting on Tuesday June 26. The Board recognized Sheila Bass for her years of dedicated service on the Community Relations Commission, particularly for her role in organizing the Commission's Black History Month events. On Consent, Trustees approved a contract with Autumn Tree Care for the treatment of elm trees in response to the EAB disease, and passed an Ordinance granting a special permit for new antennas at the 400 Skokie Blvd building. The next Regular Board Meeting is scheduled for July 10, 2012.

POLICE ACTIVITY

Four burglaries to motor vehicles were reported this week. Two occurred at the Sports Complex on Pfingsten Road, one at the Aquatic Center on Maple and one at J. Alexander's. Access was gained to the locked vehicles by breaking the passenger side windows. Items removed included purses and sports bags.

The manager of an office suite in the 650 building of Dundee Road reported to police that unknown suspects have been entering the cafeteria portion of the building during the evening or early morning hours and stealing food. This activity has been ongoing since April. Video tapes are being reviewed.

A tractor trailer belonging to Metals USA was stolen from their parking lot at 3000 Shermer Road over the evening of Monday, June 25. Upon learning of the missing vehicle, the GPS monitoring device was monitored which revealed an approximate location. The area was searched, however, the GPS was interrupted and the signal stopped. The tractor/trailer was loaded with steel beams valued at approximately \$20,000.

Evidence Technicians processed all areas and Investigations personnel are working on the cases.

Another incident of "MacGuyver type bomb" activity was reported this week occurring at Wood Oaks Park. An Officer on patrol noticed the youths acting suspiciously. Upon inquiry of the three juveniles, it was determined that two of these devices had been detonated and the arrival of the Officer interrupted the third activation. The juveniles were taken to the Police Department, their parents were contacted and two of the three were given station adjustments, which includes specific requirements such as community service and strict curfew hours. A Juvenile Officer will monitor their progress during the adjustment period. Local stores have been contacted informing them of the products used for these devices and asked that they monitor youth purchases as best they can.

POLICE DEPARTMENT AUCTION

The annual Police Department Auction will be held on Saturday, June 30, at 10am in the basement garage of the Police Department. Viewing begins at 9:30am. Items to be auctioned off are unclaimed property received by the Police Department and include bicycles and miscellaneous property. All items must be purchased and removed on the morning of the auction.

LAW ENFORCEMENT TORCH RUN FOR SPECIAL OLYMPICS

The Law Enforcement Torch Run is the single largest year-round fundraising vehicle behind the Special Olympics for Illinois. The annual intrastate relay and its various fundraising projects have two goals; to raise money and to gain awareness for the athletes who participate in Special Olympics. Approximately, 3,000 Officers representing every branch of law enforcement across the state, from local police officers to FBI agents, carry the Flame of Hope nearly 1,500 miles running through thousands of Illinois communities to the Opening Ceremonies of the Special Olympics Summer Games in Normal, Illinois in June.



While the Torch Run doesn't run through the Village of Northbrook, eighteen employee and family representatives from the Village participated in this longstanding, worthwhile event.

Earlier in June, Northbrook Officers Commander Roger Adkins and sons, Sergeant Dave Sprague and three members of his family, Officer Chip Hulne, Officer Jon Salmi, Officer Kaitlin McKenzie, and Officer Mike Tadley, along with a Special Olympian and his father from Northbrook, carried the Torch for five miles from Wheeling to Glenview.



Northbrook's organizer, Mary Carlyon, was assisted by Crime Analyst Millie Gomez in getting the runners to and from the start and finish lines. All eighteen participants volunteered their time, as many of them have done for the past 26 years of the Torch Run's existence.

Thank you and congratulations from the community for your participation in this worthwhile event.

NORTAF MAJOR CRASH ASSISTANCE TEAM CALL-OUT

Northbrook's MCAT representatives responded to assist the Evanston Police on Saturday evening, June 23, to investigate a vehicle versus pedestrian hit and run accident in the 300 block of Chicago Avenue. The pedestrian was unconscious, suffered broken ribs and required intubation. A description of the offending vehicle was broadcast and as of this writing no further information is available from the MCAT Team.

FIREFIGHTERS HELP REUNITE LOST CHILD WITH MOTHER

On June 25th, Cook County Sheriff Police requested paramedics to check out a two year old girl who passersby found walking alone along Waukegan Road near Chestnut in unincorporated Cook County. While Ambulance 11 checked the child, Engine 11 circled back onto Beechnut to help look for her parents who were located several minutes later.

THREE VEHICLE ACCIDENT SENDS FIVE TO AREA HOSPITALS

On June 23, a three vehicle accident occurred eastbound on the Tri-State Spur sending five people to area hospitals. Two mini vans and one car collided causing moderate damage to each. When fire crews arrived everyone involved was up and walking around. It was soon determined that five of these people sustained minor injuries. Three ambulances were called in, two from Northbrook and one from Lincolnshire Fire Protection District. Paramedics treated three adults and two children. One patient was transported to Glenbrook Hospital while the other four were transported to Highland Park Hospital. The injuries were not life threatening.



NORTHBROOK AND WINNETKA FIRE DEPARTMENTS HOLD FIREFIGHTER/PARAMEDIC ORIENTATION AND TESTING AT GLENBROOK NORTH HIGH SCHOOL

On Saturday, June 23, at Glenbrook North High School, the Villages of Northbrook and Winnetka co-hosted the Firefighter Recruitment Orientation and Testing to establish an eligibility list of potential firefighter/paramedic recruits. Over 160 candidates came from all over to attend the orientation and sit for the exam. Fire Chief Mark Nolan and Deputy Chief John Ripka (Winnetka) addressed the audience at GBN's Cafeteria. Deputy Chief Bob Brogan, Administrative Analyst Jessica Neton and Legal Assistant Mary Ivins (Winnetka) fielded questions and helped provide direction in the recruitment and testing process. The next step is to establish the initial firefighter eligibility list and then for The Board of Fire and Police Commission to conduct interviews. The final firefighter eligibility list is expected to be posted in the fall. The Villages of Northbrook and Winnetka will split the cost of the unfunded state mandated firefighter testing process.

SUSPICIOUS FIRE BELOW GRANT ROAD BRIDGE

On June 25, teenagers had ignited a couch below the Grant Road overpass next to the train tracks. Engine 11 used a hand-line and 500 gallons of water to extinguish the fire.

MULTIPLE WATER MAIN BREAKS

On Saturday June 23, Public Works crews repaired three main breaks on Mulberry, Sunnyside and Manor, causing a water outage for approximately four hours. The break located on Mulberry included a large hole and a blown out service line connection. Unfortunately these were under a 16-inch storm sewer and service line, a 6-inch gas main and a 30 foot high tree. The break on Manor was nine feet deep and under a gas line, Com Ed cables and several fiber optic lines. Repair was made possible by using the department's Vector machine, which allows a crew to safely excavate in this type of congested situation. Without the Vector, it would have been necessary to conduct excavation by hand, and would mostly likely have led to a 12 to 15 hour water outage.

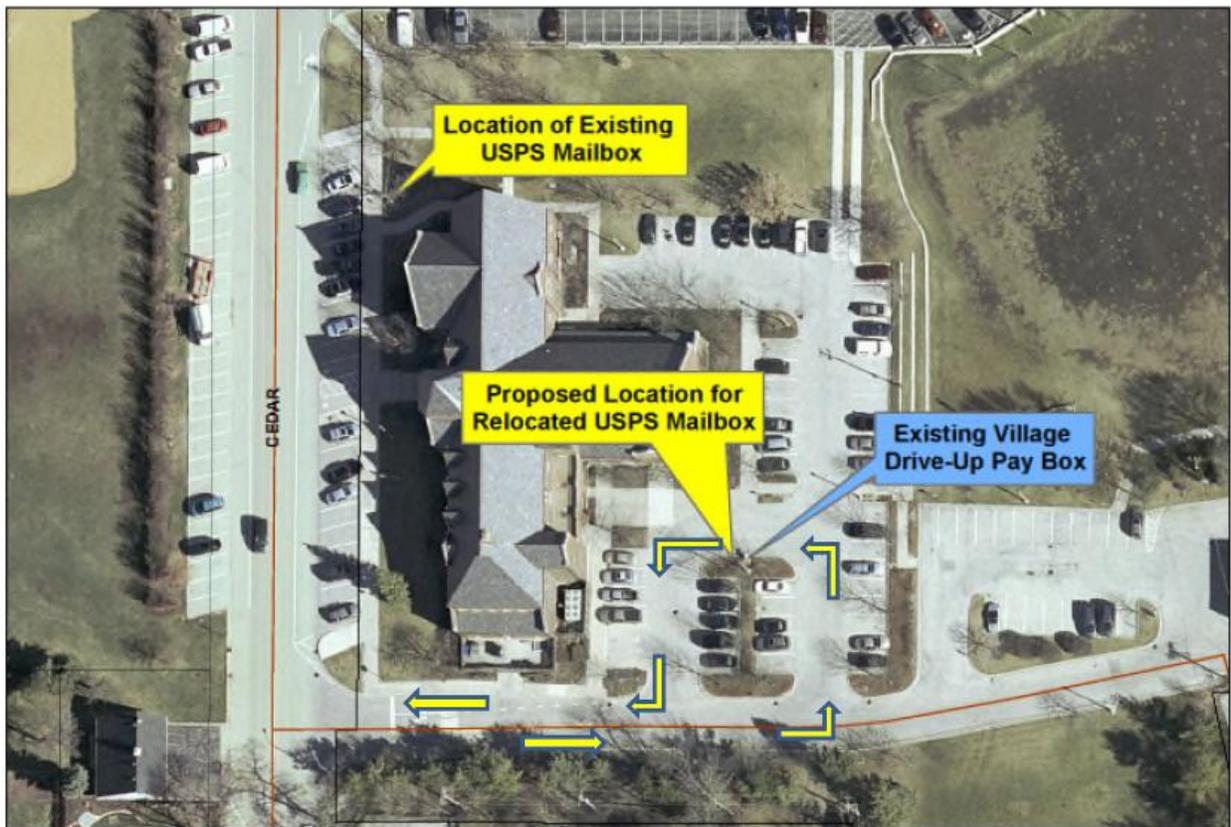
MAILBOX RELOCATION COMPLETE

During the past few months, the Village received many calls concerning the lack of a drive-up mailbox in the downtown area. At President Frum’s request, staff has been working with the Post Office to address this concern.



John Gomez, USPS Mailbox Mechanic, removes the old walk-up mailbox and installed the new drive-up USPS mailbox, behind the Village Hall.

The Village was informed Thursday morning that the Post Office had agreed to remove the existing mailbox from the front of the Village Hall and install a new drive-up U.S. Postal Service Mailbox in the back of the Village Hall, next to the Village’s drive-up municipal payment box. Public Works staff installed informational signage directing postal customers to the new location behind the Village Hall. A map showing these changes is located below.



SKOKIE BOULEVARD VALVE LEAK

Late last week, Public Works Crews responded to a leak on a 10-year-old water main valve on the 1700 block of Skokie Boulevard. The cause was determined to be dramatically corroded bolts (see photo below). Upon inspection, it was discovered that the bolts were not stainless steel, which has been the standard in Northbrook for the last 20 years. It is not known how the substitute took place, but the leak does underscore the need to select quality contractors and closely monitor all construction work.



ANNUAL ASPHALT STREET RESURFACING PROGRAM

Work relating to the annual asphalt street resurfacing program continued this week with curb and gutter removal/replacement and pavement milling work taking place on White Pine and Woodmere. Curb and gutter removal/replacement, pavement milling and binder paving work on Doriann, Vicki, Kay Jay and Highland is now complete. Resurfacing is taking place in various locations throughout the Village and is expected to be completed before Labor Day.



TECHNY ROAD PROJECT

Construction of a storm sewer along Techny Road has been temporarily delayed this week as the contractor waits for the issuance of the Permit from the MWRDGC for the sanitary sewer crossing work at Cargill Drive. It is anticipated that Cargill Drive will be closed for the storm sewer installation on Tuesday and Thursday of next week. The Fire Department has been notified and plans to stage an engine at the south end of the street to respond to any emergencies that may occur on Cargill during the closure. To date, the contractor has completed about 15% of the project.

WEEK OF JULY 2, 2012

MON.	7/2	2:00 p.m.	Art in the Park Subcommittee – Gen. Gov. Conference Room
		3:00 p.m.	Ad Hoc Economic Development Committee - Terrace Room
TUES.	7/3		7:30 p.m. Plan Commission - Cancelled
WED.	7/4		Independence Day - Village Hall Closed

(Garbage Pick-up for Wed/Thurs/Fri customers will be delayed one day- Fri. customers will have Saturday Pick-up.)

THURS.	7/5	7:00 p.m.	Arts Commission - Terrace Room
		7:00 p.m.	Community Relations Commission - Cancelled
FRI.	7/6		No Meetings