

## MEMORANDUM

**TO: STAFF**

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS**

**FROM: Richard Nahrstadt, Village Manager**

**DATE: June 26, 2015**

**RE: STAFF BRIEFING**

### WEEK OF June 22, 2015

#### BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, June 23. President Pro Tem Karagianis presented resolutions recognizing Detective William Foulks for twenty-seven years of service in the Northbrook Police Department, Supervisor Mark Lovas for forty years of service in the Public Works Department, and Mort Wax for his six years of service to the Northbrook community as a Commissioner and Chairman on the Senior Services Commission. The Board approved the appointment of two commissioners; Jason Han to the Community Relations Commission and Rik Blyth to the Industrial and Commercial Development Commission.

On consent agenda, the Board approved a number of resolutions and ordinances, including approving an Intergovernmental Agreement with the Illinois Department of Transportation for the Maintenance of Various Roadways, approving the purchase of desktop and laptop computers, approving an ordinance ascertaining the prevailing rate of wages in Cook County, restating and amending Ordinance 2015-17 for granting special permits for a membership sports and recreation facility (North Shore Sports Center - 1900 Old Willow Road), amending the Annual Fee Ordinance to increase the number of Class E Liquor Licenses for Roti Mediterranean Grill and Noodles and Company, and awarding a contract for the removal, disposal and replacement of 87 toilets at Crestwood Place.

Under Planning & Zoning, the Board held a preliminary review of a request to grant a Special Permit for an educational services facility (Kids Science Lab) at 1000 Willow Road. The request was referred to the Plan Commission for further review.

The next Regular Board of Trustees meeting will be July 14, 2015.

#### INDUSTRIAL & COMMERCIAL DEVELOPMENT COMMISSION MEETING

The Industrial and Commercial Development Commission held its regular meeting on Tuesday, June 23. Staff presented an update regarding current development projects and informed the Commission that Pace is conducting a ridership study in Sky Harbor to determine if sufficient demand exists to warrant the installation of a bus stop along Commercial Avenue. Commission members also discussed next steps to continue their business visits. The next regular Commission meeting is scheduled for July 28.

#### SHERMER ROAD (WAUKEGAN – DUNDEE) RESURFACING PROJECT UPDATE

The Village has been notified that the schedule for the Illinois Department of Transportation's resurfacing of Shermer Road, between Waukegan and Dundee Road, has been delayed. The previous schedule anticipated the bid opening in July and construction to take place this fall. The revised schedule has the bid opening in November of this year with construction to occur in either late spring or early summer of 2016. The revised schedule is dependent upon favorable bids and available funding.

### NICOR LANE CLOSURE ON SHERMER ROAD AT WOODLAWN INTERSECTION

Nicor's subcontractor, National Pipe Line, has closed the northbound curb lane of Shermer Road at the Woodlawn Road intersection in order to relocate their existing 12-inch gas main. The lane closure began Thursday at 9am and is expected to continue until next Friday, July 3 (weather dependent). An arrow board will be provided for northbound traffic, along with reflective drums with operating flashing lights for the tapers. This work is required for the Village to complete the Shermer Road Overflow Sewer stormwater project.

### CHERRY LANE UNDERPASS STORMWATER PROJECT UPDATE

As mentioned in prior project updates, all the storm sewer pipe and drainage structures have been installed. As of this date, all concrete roadway patching, brick replacement, and sidewalk work has been completed. The landscape subcontractor still has to re-set the brick pavers in the roadway and sidewalk at a few locations. Asphalt patching has been slowed by the rainy weather over the last several weeks, however it is anticipated that the asphalt roadway patching work will be completed this weekend or early next week. The remaining restoration work will involve the disturbed parkway lawn areas. The roadway will be open for the 4th of July parade.

### FIRE DEPARTMENT TRAINS ON RESPONDING TO LARGE SCALE LIGHTWEIGHT CONSTRUCTION FIRES

During the week of June 21, firefighters trained on delivering a maximum-potential volume of water from a single engine and making best use of available supply through various combinations of appliances. The class, titled *Big Water Hydraulics*, was provided in response to an increasing building trend in large, lightweight wooden structures.



### RESCUE FROM ROOF

On June 24, Firefighters responded to treat and transport a fall victim who was on the roof of a single story garage. The patient had fallen from the second story roof and landed on the garage roof. Paramedics treated injuries, packaged the patient and lowered him from the roof using Tower 12 and tactical rescue techniques. The patient was transported to the hospital for further care.

### RETIREMENT OF PUBLIC WORKS FORESTRY/LIGHTING/TRAFFIC CONTROL SUPERVISOR MARK LOVAS

After forty years of dedicated service in the Public Works Department, Forestry/Lighting/Traffic Control Supervisor Mark Lovas retired on June 26, 2015. Mark has demonstrated time and again, his commitment and dedication to his work, and to the Village. Talented, knowledgeable, and dedicated individuals such as Mark have contributed significantly to making the Village of Northbrook a desirable community in which to live and work. We thank Mark, for his contribution to this community and congratulate him on his retirement from the Village.

### POLICE DEPARTMENT

Commander Harry Bekiaris announced this week at he will be retiring effective July 3 after serving the Village for 29 years. With Harry's retirement, Chief Wernick is promoting Detective Sergeant Dan Strickland to the position of Commander and Detective Matt Szymanski to Sergeant. A promotional ceremony will be held at the Village Hall on Thursday, July 2, at 9am. Congratulations to these gentlemen on their promotions and we wish Harry well in his new endeavor.

**WEEK OF June 29, 2015**

<b>MON.</b>	<b>6/29</b>		<b>No Meetings</b>
<b>TUES.</b>	<b>6/30</b>		<b>No Meetings</b>
<b>WED.</b>	<b>7/1</b>		<b>No Meetings</b>
<b>THURS.</b>	<b>7/2</b>	7:00 p.m.	Community Relations Commission – <b>Cancelled</b>
		7:00 p.m.	Arts Commission – <b>Cancelled, Rescheduled to July 9<sup>th</sup></b>
<b>FRI.</b>	<b>7/3</b>		<b>4<sup>th</sup> of July Observation – Village Hall Closed</b>
			
<b>SAT.</b>	<b>7/4</b>		<b>4<sup>th</sup> of July Celebration</b>