

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: June 27, 2014

RE: STAFF BRIEFING

WEEK OF June 23, 2014

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, June 23. A ComEd representative provided the Board with an annual reliability update. The Board approved: the appointments and reappointments to various Village Commissions, a Resolution approving the purchase of a cardiac monitor, a Resolution approving the purchase of a chest compression system, a Resolution approving the purchase of automatic external defibrillators, a Resolution approving an agreement with Bowman Consulting Group for the Shermer Road CBD Bridge Improvements Project, a Resolution authorizing an agreement for phase 2 of the Water Facilities Generator Replacement Project, an Ordinance authorizing the purchase of salt spreaders, an Ordinance ascertaining the prevailing rate of wages in Cook County, and an Ordinance granting a level III design review permit for an exterior wall sign at 1143 ½ Church Street. Staff also presented a general overview regarding planned unit developments.

The Board heard preliminary reviews for a request to rezone from the I-1 Restricted Industrial District to the ICS Industrial and Commercial Services District, zoning code text amendments, a parking variation, and special permit to allow for an indoor self-storage facility at 2121 Shermer Road and a request for special permit approval to allow a dental office at 1448 Techny Road in the River Park Office Complex. Both cases were directed to the Plan Commission for further review.

The next Regular Meeting of the Board of Trustees will be on Tuesday, July 8.

JUNE 23 ZBA MEETING

The Northbrook Zoning Board of Appeals held their regular meeting on Monday, June 23 and reviewed three variation requests.

- A. **DOCKET NO. 14-Z-6 (32 Bridlewood Road)** - The Zoning Board of Appeals denied a petition by Oleg and Lana Levit, as contract purchasers, for variations to: (A) reduce the required western interior side yard setback from 40 feet to 25 feet; and (B) reduce the required southern front yard setback for a through lot from 60 feet to 40 feet from the prescriptive right-of-way for Voltz Road. The variation was requested to allow the construction of a new single family home on the Property. The ZBA heard from a number of neighbors opposing the request. Ultimately, the ZBA determined that there were multiple design alternatives available for the new home.
- B. **DOCKET NO. 14-Z-7 (2500 CHERRY LANE - Westmoor School)** - The ZBA unanimously approved an application by School District 28, as property owners, for a variation to reduce the required

interior side yard along the eastern property line for a parking lot from 20 feet to 4.2 feet. The variation was requested to allow the construction of an expanded parking lot for the school. No members of the public spoke in opposition to the request.

- C. **DOCKET NO. 14-Z-8 (2271 DEHNE ROAD)** - The ZBA unanimously approved an application by DSM Properties, Inc. (2225 Greenview Rd. Northbrook), as property owners, for a variation to reduce the required corner side yard from 30 feet to 25.5 feet (the same setback as the existing home). The variation was requested to allow the construction of a new single family home on the Property. Two members of the public asked questions about tree protection and storm drainage. After hearing details of the plan, they indicated they did not object. The ZBA did, however, add a condition that the property could not receive any relief from the Village's storm drainage requirements.

The next ZBA meeting will be held on July 28.

JUNE 24 ICDC MEETING

The Village's Industrial & Commercial Development Commission held their regular meeting on Tuesday, June 24. The ICDC reviewed the following topics:

- (1) Update regarding the recently adopted food truck regulations;
- (2) Report on the Plan Commission's review of Zoning Code text amendments regarding medical Cannabis (Marijuana) Cultivation and Dispensary Facilities; and
- (3) Discussion of the 2014-2015 Work Program.

The ICDC unanimously voted to encourage the Plan Commission to continue to explore allowing dispensary centers in commercial districts rather than placing them in industrial districts.

ANOTHER LARGE RETAIL SPACE FILLED AT VILLAGE SQUARE SHOPPING CENTER

Party City has submitted permit drawings to occupy a large vacant space in the southern end of the Village Square Shopping Center. The store will be relocating from Highland Park and occupying more than 15,000 square feet of vacant space.

In addition, Performance Bicycle is relocating within the Village Square center to occupy the former Pacific Rim restaurant space at the south end of the center. The move will allow the bike shop to increase the size of their retail space from just under 5,000 square feet to over 6,300 square feet.

These occupancies follow the recent news that T.J. Maxx will occupy much of the former Sports Authority space in the northern building at Village Square and Off Broadway Shoe Warehouse will occupy the former Loehmann's space. These new retailers will be synergistic with the other major retailers in Village Square.

SMOKE DETECTOR ALERTS FAMILY TO STRUCTURE FIRE

On Sunday, June 22, at 4:14am, occupants at 31 Bridlewood Road were awoken by their smoke detector. Firefighters located and extinguished a fire in the basement that had extended into a bedroom on the first floor. Fire crews utilized two fire hydrants for water supply and automatic aid was received from Lincolnshire/Riverwoods, Northfield, Glencoe, and Glenview fire departments. Paid on-call firefighters covered additional calls during the incident. No injuries were reported and the occupants have relatives in town to stay with. The fire is currently under investigation and the preliminary cause appears to be electrical related.

JUNE 21 STORM

On the evening of Saturday, June 21, portions of the Village received as much as 1.35 inches of rain during a 20 minute period. This high volume of rain over a short period caused some localized flooding, mostly in the center and northeast areas of town. Public Works crews responded to 26 calls for service, which were primarily the result of street flooding.



POLICE ACTIVITY

On Tuesday, June 24, Police received a delayed report of a burglary to an apartment in the 1100 block of Meadow Road. Within the past two weeks, unknown persons had entered the apartment through a rear window and removed various pieces of jewelry, change and gold coins.

On Friday afternoon, June 20, residents in the 800 block of Waukegan Road returned home to find their home had been entered by force to the front door. At this time, it appears various pieces of jewelry are missing.

On Sunday, June 22, a burglary to motor vehicle was reported in the 2700 block of Prince Street. Unknown persons entered an unsecured vehicle parked overnight in the driveway. Missing items include a GPS unit and coins.

Canvases of the areas were conducted and Evidence Technicians processed the scenes. Investigations will follow up on the cases.

ASPHALT STREET RESURFACING PROGRAM

Due to persistent inclement weather over the past several weeks, work on the asphalt resurfacing project has been delayed. Weather permitting, Peter Baker and Son will work on Saturday in the Summerhill Estates subdivision starting at 8:00am to keep work in this subdivision on track for completion prior to the July 4th holiday. In addition, Baker will also be patching sections of Shermer Road between Willow and Techny Roads Saturday morning.

CONCRETE STREET REHABILITATION PROGRAM

The concrete street rehabilitation program continued this week with the Village's contractor, A Lamp Road Builders, installing new concrete panels on streets within the project area, west of Shermer Road. In addition, the contractor has begun to remove concrete panels on the east side of the river. Residents whose driveways will be affected by the project have received a hand delivered notification.

WHITE PLAINS UNIT VII WATER MAIN IMPROVEMENT PROJECT

Earlier this week, the Village's contractor, Berger Excavating Contractors, began staging material and equipment along Moon Hill Road, White Mountain Drive, and Cayuga Drive. Berger will be replacing the existing 6-inch cast iron water mains with 8-inch PVC pipe. This new pipe will replace mains that have had a history of breaks and the larger diameter will provide greater flows in case of emergency. It is anticipated that the contractor will begin installing the new main early next week.

This project also includes the installation of new pipe along a small section of Landwehr Road near the intersection of Moon Hill Road. In order for this work to take place, an existing gas main needed to be relocated. Nicor’s contractor has been working this week to complete the relocation.

CATHERINE STREET STORM SEWER IMPROVEMENT

As part of this year’s concrete street rehabilitation program, a portion of Catherine Street and Greenbriar Lane will be completely reconstructed and the roadway material will be transitioned from concrete to asphalt. Additionally, the existing storm sewer on Catherine Street will be replaced due to conflicts with the roadway design. A Public Works crew has been working this week to remove and replace the existing storm sewer with new pipe. This portion of the project is expected to be complete by the end of next week.



More information regarding the Village’s various ongoing construction projects is available on the Village website at www.northbrook.il.us/constructionprojects.

VILLAGE WELCOMES NEW POLICE COMMUNICATIONS SUPERVISOR

The Police Department welcomes Bob Kujawa as our new Police Communications Supervisor. Bob was a Patrol Officer in Des Plaines for twelve years and served as Des Plaines’ E-911 Shift Supervisor for the past fourteen years. Supervisor Kujawa has a Bachelor’s Degree in Criminal Justice Administration. Welcome aboard Bob!

WEEK OF June 30, 2014

SAT.	6/28		LAST SATURDAY TO PURCHASE VEHICLE STICKERS BY NOON
MON.	6/30		LAST DAY TO PURCHASE VEHICLE STICKERS – BY 4:30PM
		2:00 p.m.	Police Pension Board – Police Department
TUES.	7/1	7:30 p.m.	Plan Commission Meeting – Board Room
WED.	7/2		No Meetings
THURS.	7/3	7:00 p.m.	Arts Commission – Cancelled Rescheduled to July 10
		7:00 p.m.	Community Relations Commission – Cancelled
FRI.	7/4		Independence Day – Village Hall Closed