

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** July 13, 2012

**RE:** STAFF BRIEFING

### WEEK OF JULY 9, 2012

#### FLIGHT FOR LIFE PROVIDES TRAINING AT VILLAGE HALL

The week of July 9, the Northbrook Fire Department received Flight for Life training for 43 of its members. Flight for Life provides aero medical transportation for critical patients or for patients requiring special transport needs. The training included classroom portions covering transport criteria, landing zone procedures, and emergency procedures. Throughout the training, the Flight for Life staff reiterated the importance of safety as their number one goal when dealing with helicopter transports.



On Thursday afternoon, Flight for Life landed one of their helicopters behind the Village Hall, providing an opportunity for fire department members to perform practical exercises in landing procedures. This valuable training experience gave members hands on experience with loading and unloading patients in the helicopter. The Northbrook Fire Department thanks the staff at the Village Hall and the Northbrook Park District for their assistance in making this opportunity possible.

#### ARCHITECTURAL CONTROL COMMISSION

On July 12, the Architectural Control Commission reviewed an application for a Level II Design Review Permit to allow a new wall sign to be installed on the east façade of Park Place (formerly the Northbrook Garage) for Sarpino's Pizzeria. The ACC found the request to be appropriate and recommended approval of the sign as presented.

The ACC also conducted a Level III Design Review on Docket No. 12-15, a request from the Northbrook Public Library for a minor building addition with a new façade design for the first floor of the entire building. The Library is proposing to reface the entire first floor façade with a building material so that the design will be consistent around the entire building with the new building addition. The ACC found the general concept of the façade design to be appropriate, but they asked to see a larger mock-up of the design prior to completing the review. The item has been continued to the August 9 ACC meeting. This application will also be undergoing a public hearing before the Plan Commission on Tuesday July 19.

### POLICE ACTIVITY

On Sunday afternoon, July 8, an encounter on the Willow Hill Golf Course escalated into an assault case being investigated. Two patrons on the course were not following golf etiquette which led to a confrontation with four other golfers. After police were summoned and spoke with the offender, the offender apologized for his actions and left the course. No complaints were signed.

An arrest was made this week of two individuals stealing food from the cafeteria of an office suite in the 650 Dundee Road building. Investigations personnel set up surveillance and after viewing the evidence, the subjects (two newspaper delivery men) were interviewed, made a confession and citations for theft were issued.

### UNION PACIFIC RAILROAD COMMUNITY MEETING

At the request of Northbrook and Glenview officials, representatives from Union Pacific Railroad and the Federal Railroad Administration will appear at a community meeting on Monday, July 16 at 7:00 p.m. at GBN Sheely Center for the Performing Arts, 2300 Shermer Road, to explain the circumstances of the July 4 derailment and viaduct collapse on Shermer Road that killed two Glenview residents. UP Officials will also discuss the safety history of the viaduct, the site of two prior derailments; information and schedules regarding construction of the replacement viaduct; and the condition of the track, in addition to information for those looking to file claims.

Residents and businesses can file claims relating to the derailment, viaduct collapse and temporary closure of Shermer Road between Holste Road and Willow Road by contacting Jeff Alaniz, UP's claim representative, at 312/777-2028 or by email to [jaalaniz@up.com](mailto:jaalaniz@up.com)  
For more information visit [www.northbrook.il.us](http://www.northbrook.il.us)

### TOOLS FOR COPING MEETING

Approximately 200 residents attended the community panel discussion presented at GBN on Wednesday, July 11. The forum, titled *Tools for Coping -Helping Northbrook and Glenview Families Deal with Sudden Losses*, was well received by the communities.

Three professionals in the field of grief and trauma reviewed the following topics: The Range of Emotions Experienced by You and Your Child, Warning Signs for Youth in Crisis, The Grieving Process – Dealing with Loss, How to Help your Child and Family, and Where to Turn. Following the Presentation, participants had the opportunity to break-out in smaller discussion groups or meet with counseling professionals. In addition, participants were provided with a variety of materials and additional resources. Thanks to all involved in organizing the event, especially on short notice.

### WEST NILE VIRUS FOUND IN NORTHBROOK

A pool of mosquitoes collected by the North Shore Mosquito Abatement District in Northbrook, July 6, has tested positive for West Nile virus. The NSMAD reminds residents to protect themselves by avoiding outdoor activity during the hours around dawn and dusk, covering exposed skin with loose fitting, light colored clothing and wearing repellent. Residents should also check around the homes and eliminate any sources of standing water as this provides the mosquitoes with potential breeding sites.

### Mosquito Information & Reporting Dead Bird Findings

For residents east of Pflugsten, contact the North Shore Mosquito Abatement District at 847/446-9434 or [www.nsmad.com](http://www.nsmad.com)

For residents west of Pflugsten, contact Northwest Mosquito Abatement District at 847/537-2306 or [www.nwmadil.com](http://www.nwmadil.com)

### CONCRETE STREET PATCHING/JOINT SEALING IMPROVEMENTS

This year's concrete street patching and joint sealing program will include work in the Sutton Point subdivision and the remaining portions of the Charlemagne subdivision. Schroeder & Schroeder, Inc. will begin saw-cutting the week of July 16 and it is anticipated that work will be complete by the end of August.

### ANNUAL ASPHALT STREET RESURFACING PROGRAM

Work relating to the annual asphalt street resurfacing program continued this week. Arrow Road Construction has almost all of the curb and gutter removal/replacement and pavement milling work complete. The contractor is currently in the process of installing the surface course on Highland, Kay Jay and Doriann Dr. The annual asphalt street resurfacing program is expected to be complete by Labor Day.

### TECHNY ROAD PROJECT

Construction along Techny Road has progressed to Western Avenue. Work next week includes the continuation of the storm sewer across the intersection with Western Avenue. The Techny and Western intersection will be closed Monday through Wednesday of next week. The traffic signal at the intersection was turned off on Thursday and will be a two-way stop for approximately two weeks while the contractor conducts work in the area. To date, the contractor has completed about 20% of the project. The photo below shows the installation of the six-foot diameter pipe being installed just west of Cargill Drive.



### SENIOR SERVICES COMMISSION

The Senior Services Commission met on Thursday, July 12. Communications Manager Cheryl Fayne-dePersio was present to discuss the option of incorporating cable television in every unit at Crestwood Place with the bulk cost to be included as part of the monthly rent for each of the 118 units in the building. The Commission asked Realty and Mortgage to research the viability of this suggestion and report back to the Commission at the next meeting. Under the Manager's Report, Marsha Crane said the walk-in shower replacement project began last week and will be completed by the end of the month. To date, almost fifty showers have been replaced. During the Budget and Finance Report, Chairman Wax reported that the year-end total expenses were \$92,000 under budget. Member Lona Louis reported that 451 senior citizens responded to the survey put out by the Village on senior services, which she was very pleased with. The subcommittee will put together a white paper and report back to the Commission before giving their findings to the Board of Trustees in October.

The Commission discussed whether C-107, an empty apartment unit at Crestwood Place, should be rented. Currently, the unit is used to store personnel records. The Commission will consider the matter and make a vote at the next meeting, which is scheduled for September 13.

**THIS WEEKEND**

**SAT 7/14 10am-5pm Art in the Park - Village Green**

**SUN. 7/15 10am-4pm Art in the Park - Village Green**

**WEEK OF JULY 16, 2012**

**MON. 7/16 7:00p.m. Union Pacific Railroad Community Meeting - GBN**

**TUES. 7/17 7:00 p.m. Committee of the Whole - **Cancelled****

7:00 p.m. Plan Commission Meeting - Board Room

**WED. 7/18 7:30 a.m. EDC - Terrace Room**

**THURS. 7/19 6:30 p.m. Stormwater Management Commission - **Cancelled****

7:00 p.m. EQC - Terrace Room

**FRI. 7/20 First Day of Ramadan**