

## MEMORANDUM

**TO: STAFF**

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES  
DEPARTMENT HEADS**

**FROM: Richard Nahrstadt, Village Manager**

**DATE: July 16, 2010**

**RE: STAFF BRIEFING**

### WEEK OF JULY 12, 2010

#### REGULAR BOARD MEETING

The Board of Trustees held their regular meeting on Tuesday. Under the Manager's Report, staff gave a presentation on the Village's complaint-based code enforcement process, as well as recommendations to improve the process going forward. Under the President's Report, John Kempel was recognized for his work on the Memorial Days activities here in Northbrook, and Finance Director Jeff Rowitz was appointed to the Police Pension Board. On consent, the Board approved a contract for MFT asphalt road construction, as well as a contract tree treatment with Autumn Tree Care Experts.

The Board approved an amended agreement for the Daniel Court subdivision, accepting a fee in lieu of burying overhead lines. Trustees approved a Cook County Class 6B tax incentive classification for Nestle USA, Inc. for their proposed property at 885 Sunset Ridge Road, and also approved a project to resurface the west commuter lot at the Metra Station. The next Regular meeting is scheduled for Tuesday, July 27.

#### JULY 14 BIKE TASK FORCE MEETING

The Bike Force Task force held its regular meeting on July 14. At the meeting, the task force discussed all the activities in which they directly and indirectly have and will be involved, including Earth Day, July 4 Parade, Downtown Sidewalk Sales, Northbrook Days and Bike to School Day at Meadowbrook this fall. The task force was also provided updates regarding the repainting and installation of new bike chevrons as well as the Skokie Valley Trail study looking at the use of ComEd property rather than Union Pacific right of way.

#### NEW COMPLETION DATE FOR SHABONEE

A recent union strike has prohibited School District 27 from progressing on its project at Shabonee School. The Village was made aware Thursday that a tentative agreement has been reached with the union, and that demolition and other site work has commenced again.

Unfortunately, the strike has negatively impacted School District 27's construction schedule. Now it is the District's intention to complete work by August 26, rather than August 10. In order to accomplish their modified timeframe for completion, the District has requested additional weekend work time.

I have authorized the District to commence work on Saturdays, **beginning this Saturday, July 17, and continuing through much of August** between the hours of **9:00 a.m. to 7:00 p.m.** While the code already allows them to work on Saturdays until 5:00 p.m., I have granted this two hour extension based on the nature of the situation. While not anticipated at this time, the District has requested hours on Sunday as well. These have not been approved as yet, and will be considered on a case-by-case basis.

## TOLLWAY SPUR ACCIDENTS

Friday, July 9, and again on Saturday, July 10, Northbrook firefighters were called to the Tollway Spur for motor vehicle incidents. Fortunately, both incidents were minor in nature and only one slight injury was transported from each of the accidents.

Over the past two years we have had a number of incidents on the Tollway Spur, with construction on both the Edens Expressway and the Tollway main line being a contributing factor. With that in mind, representatives from both the Fire and Engineering Departments have attended several construction meetings with the Illinois Toll Highway Authority to address various safety concerns about the construction and approaches at either end of the project. We anticipate that as drivers become more familiar with the new lane configurations the occurrence of such accidents will lessen.

## AMBULANCE CALL IN CHIPILLY WOODS

Early Saturday morning, July 10, paramedics were called to a location deep in Chipilly Woods (between Dundee Road, Lee Road, Grant Road, and the Union Pacific RR tracks) for a report of a patient passed out. Paramedics were met by police with an ATV at Lee and Grant Roads, and were taken out to where the patient was located. The patient was evaluated and immobilized (due to the possibility of him having fallen) with an IV started. The patient was carried to a trailer attached to the ATV and was moved to where the ambulance was parked. The patient was transported to Highland Park Hospital where he was treated.

## AMBULANCES GO OUT OF SERVICE

Late Friday afternoon, July 9, one of our ambulances was placed out of service with a possible electrical problem and a reserve ambulance was placed in front-line service. While en route to a motor vehicle incident on Saturday, the second of three front line ambulances suffered a mechanical breakdown. A second ambulance was dispatched to the incident and the broken ambulance was taken back to quarters where our other reserve ambulance was placed in service. Patient care was not compromised because an Engine with paramedic and Advanced Life Support (ALS) equipment also responded to the accident. Staff is working diligently to get our front-line ambulances back into full service.

## PRO-LIFE ACTION LEAGUE

On Wednesday, July 14, the Pro-Life Action League "Truth Tour" conducted a "Face the Truth Tour" at the intersection of Dundee Road and Skokie Boulevard from 11:30am to 1:00 pm. The group set up in Deerfield prior to coming to Northbrook and then moved into Glenview.

Approximately 45 calls were received by Northbrook's Communication Center, mostly to complain about the graphic images displayed, but some calls expressed a concern for the children that were part of the tour. Members of the group (men, women and children) dressed in red T shirts with tour staff members in lime green carrying cameras, radios and clip boards. The tour staged at all four corners of Dundee Road and Skokie Boulevard with large, metal signs positioned in the parkways warning of graphic abortion photos ahead. Personal contact by the Police Department was only required on one occasion to caution a group member to stay out of the roadway.

## BURGLARIES

A resident in the 3600 block of Radcliffe reported to police that unknown persons entered his unlocked vehicle between July 13th and 14th and removed his wallet containing credit cards and driver's license.

On July 14th, a subject, recorded on a home security system video, entered an unsecured vehicle parked in the 4200 block of Terri Lyn Lane and removed a cell phone and I-Pod.

A delayed burglary was reported on July 14th to a residence on Caribou Xing. The homeowner returned home from work at approximately 3:15 p.m. and found dresser drawers and jewelry boxes astray. Items removed included jewelry, silverware and a laptop computer.

A guest at the Renaissance reported to Police that over the evening of July 14th unknown persons broke her vehicle's passenger side window and removed silverware and several items of jewelry.

On July 15th a resident in the 900 block of Keystone Avenue returned home at approximately 10:15 p.m. and discovered unknown persons had entered the home and removed computer equipment, a television and several pieces of jewelry.

Canvases were conducted of the areas involved and evidence processed from the scenes. Investigations personnel are working on the cases.

### PATCH.COM COMING TO NORTHBROOK

Staff was contacted by Local Editor Jenny Fisher from Patch.Com regarding Village news and events. Patch.Com is a "community on-line" website, owned by AOL that is scheduled to launch in Northbrook by August 31. The site is currently active in about seven states and covers about 80 communities, mostly out east. The website includes news stories, videos, restaurant reviews, and high school sports briefs and will incorporate public comments as well as a "community gathering place" on-line. Jenny will be working in Northbrook exclusively and will be attending Village meetings and events. Visit [www.patch.com](http://www.patch.com) for a preview of what's to come to Northbrook.

### WEEK OF JULY 19, 2010

<b>MON.</b>	<b>7/19</b>		<b>No Meetings</b>
<b>TUES.</b>	<b>7/20</b>	9:00 a.m.	Department Head Staff Meeting – Terrace Room
		6:30 p.m.	Villas West Homeowners Assoc. Meeting – Shermer Study
		7:30 p.m.	Plan Commission Meeting – Board Room
		7:30 p.m.	Committee of the Whole – <b>Cancelled</b>
<b>WED.</b>	<b>7/21</b>	6:30 p.m.	Villas North Homeowners Assoc. Meeting – Terrace Room
<b>THUR.</b>	<b>7/22</b>	<b>3-7 p.m.</b>	<b>Heartland Blood Drive – Board Room</b>
<b>FRI.</b>	<b>7/23</b>		<b>No Meetings</b>