



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: July 15, 2016

SUBJECT: STAFF BRIEFING

WEEK OF July 11, 2016

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, July 12. At the meeting, the Village Board approved a number of resolutions and ordinances for a variety of items including accepting the required site improvements for the Northshore 770 commercial parcel; a contract with Alpha Paintworks, Inc. of Chicago, Illinois for fire hydrant sandblasting and painting services; an amendment to the Northbrook Municipal Code regarding the location of smoke detectors; the disposal of a surplus fire engine and purchase of new pumper squad; an agreement between the Village of Northbrook and Edward R. James Partners, LLC concerning the exchange of land parcels (Anets Woods – 1220 And 1230 Voltz Road); a contract with Baxter and Woodman, Inc. for engineering and design services for the creation of a second pressure zone in the water distribution system; an agreement for traffic engineering services with Gewalt Hamilton Associates, Inc. for the Voltz Road Corridor Traffic Study and an amendment to the Annual Fee Ordinance to reduce the number of Class A and Class E liquor licenses.

Under Planning & Zoning, the Board heard a preliminary review of a request by Orange Theory for special permit approval to allow a physical fitness facility at 3101 Dundee Road located in the White Plains Shopping Center, which was referred to the Plan Commission for further review.

The next Regular Board of Trustees meeting will be held on Tuesday, August 9.

ECONOMIC DEVELOPMENT COMMITTEE

On Wednesday, July 13, the Economic Development Committee (EDC) held its quarterly meeting. Village staff provided an update regarding development projects in the community with each taxing district likewise reporting on current activities. The Committee also discussed the question of whether the EDC should study what steps the community should take to encourage reinvestment in older non-residential areas of the community and specifically, older industrial areas. The Committee requested additional information and will review the issue again at its next regular meeting on Wednesday, October 12.

JULY 14 ARCHITECTURAL CONTROL COMMISSION MEETING

The Northbrook Architectural Control Commission held its regular meeting on Thursday, July 14. The Commission reviewed, and recommended approval of, a new wall sign for the PNC located in the Northshore 770 development. The ACC also granted a 90-day permit extension for 1722 Chapel Court following a discussion with the homeowner and general contractor regarding the need to complete the

project with a specific request that the exterior construction be completed as soon as possible. Additionally, the Commission approved four new single family homes in town.

Lastly, the Commission conducted its review of Docket PCD-16-09: 1220 & 1230 Voltz Road – Anets Woods, a planned development proposed by ER James. This was the first time the ACC was being presented with this planned development. Following a thorough presentation by the Applicant, and no testimony from the public, the Commission discussed the 32-unit planned development. The Commission found the extensive landscaping to be appropriate, and the Commission commended the Applicant on the configuration of the development with increased setbacks and separations between homes, as well as the installation of a retention pond. The ACC did ask the Applicant to return to a subsequent meeting with some additional exterior siding colors as there was a unanimous concern amongst the present commissioners that the proposed colors were too monochromatic and may benefit from a couple other colors. The ACC also asked the Applicant to provide a more thorough written document for the HOA Declaration that would ensure no monotony of homes adjacent and across from one another. The Applicant is hoping to return to the next regular meeting on Thursday, August 11.

POLICE DEPARTMENT ACTIVITY

On Tuesday, July 12, Community Relations Supervisor Dan Petka and Canine Officer Jon Salmi conducted a K-9 demonstration at the YMCA. Approximately 200 children, between the age of 3 and 10 years old, attended along with YMCA staff. The demonstration was part of the Y's summer program camp.

In recent weeks, several neighboring villages – including Glenview, Deerfield, Skokie, Lake Forest and Highland Park - have experienced burglaries to motor vehicles and auto thefts. The offenders will drive through residential neighborhoods in the early morning hours looking for unlocked vehicles and steal vehicles with keyless starts. They will also take any valuable property found in the vehicle. Residents are strongly advised to lock their vehicles if they park their cars either in their driveway or on the street to avoid becoming a victim. Remember to contact the police immediately if you hear or see any suspicious activity in your neighborhood.

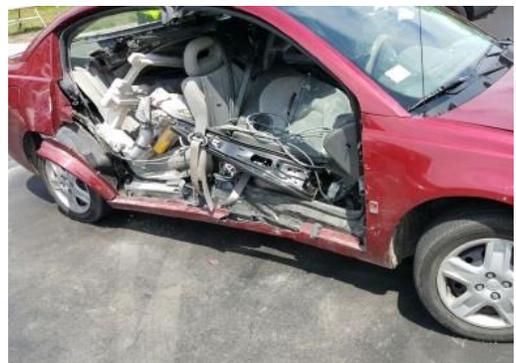
FIRE DEPARTMENT ACTIVITY

On Friday, July 8, at 1:30pm, the Fire Department responded to a car fire on the Tri-State near Willow Road. The vehicle was totally involved in fire when crews arrived. The fire was extinguished with some assistance from the North Maine Fire Department. There were no injuries.

On Sunday, July 10, Tower 12 responded to a structure fire in Glenview. Tower 12 supported interior engine operations by overhauling the ceiling and interior walls of the master bedroom. These operations allowed the engine company to extinguish the fire that was hidden in the walls and ceilings. The cause of the fire is under investigation.



On Sunday, July 10, at 1:00 pm, Engine 11 and Ambulance 11 responded to a vehicle accident at Dundee and Waukegan Roads. The accident on Dundee was a T-bone accident, which required Tower 12 to extricate two patients. In all, four patients were transported to Highland Park Hospital.



On Monday, July 11, at approximately 11:30 am, Engine 10, Ambulance 10 and Squad 12 were dispatched to the scene of a damaged power pole with lines down on a vehicle. Upon arrival, they determined that a semi-trailer had become entangled in an overhead hanging steel tension cable, pulling down the adjacent power pole and an overhead street light. The driver remained in the truck until ComEd shut down power and ascertained it was safe. The driver reported that he had no injuries, and Ambulance 12 and Squad 12 were released from the scene. Engine 10 remained on the scene until ComEd could safely detangle the semi-truck from the overhead power lines.



On Wednesday, July 13, Engine 11 was dispatched to Glencoe for a report of a house filling with smoke. Upon arrival, Engine 11 laddered the building and exposed a smoldering section of the roof and eave junction. Tower 12 arrived on scene and personnel opened up the roof and exposed multiple bays until no additional charring was found. Hose line was used to finally extinguish the remaining area of smolder. E11 assisted investigators to the roof to complete the investigation. E11 was later released by Glencoe command and returned in service.



WESCOTT PARK PROJECT UPDATE

Work continues on the Wescott Park Stormwater project. The Village's contractor, Berger Excavating, has completed the installation of the storm trap system. The installation of new 42-inch storm sewers along Farnsworth Lane continued this week, with an expected completion date of the end of July. This work will focus on installing the new sewer and subsequent restoration of impacted roadway pavement. As part of this work, there will be a planned road closure of Farnsworth Lane between Sunnyside Circle and Ellendale Drive between the hours of 9:40am and 5:00pm. Farnsworth Lane will be reopened each day at 5:00pm. During the daytime closure of Farnsworth Lane, local traffic will be detoured.

Crews started restoration of the pavement on Farnsworth Lane and adjacent side streets on Thursday, July 14. This work follows prior installation work and began at Western and will progress westward toward Ellendale Drive. During the pavement work, there will be road closures for 10 days while the concrete is replaced and cures. Residents whose driveways will be impacted by the work will be notified in advance.

DUNDEE ROAD RESURFACING

The Illinois Department of Transportation's (IDOT's) contractors continued the resurfacing of Dundee Road from Portwine Road to I-94 (the Edens) this week. Beginning on Thursday, July 14, the outside lanes of Dundee Road were closed from Pfingsten Road to I-94 and will be continuously closed for approximately one week while IDOT's contractor adjusts storm and sanitary sewer structures. Next week, crews will continue preparation for the milling operations west of Pfingsten Road to Sanders Road, which will require intermittent lane closures. IDOT anticipates that work on this project will continue through September. Motorists should obey the posted speed limit and use caution while traveling through this area.

DUNDEE ROAD INTERSECTION IMPROVEMENTS

The Illinois Department of Transportation (IDOT) is improving the intersections at Dundee and Landwehr Roads as well as Dundee and Pfingsten Roads. These improvements will include the construction of right turn lanes on Dundee Road at Landwehr Road and a right turn lane on eastbound Dundee at Pfingsten

Road. Similarly, a right turn lane will be installed on southbound Pflugsten Road at Dundee. Crews will also upgrade the lighting and traffic signals and replace any removed sidewalk. Utility companies continued working to locate and move their utilities in preparation for construction this week, which requires intermittent lane closures while work is on-going. The utility relocation is anticipated to be completed by the end of July with intersection construction beginning in early August.

SHERMER ROAD RESURFACING PROJECT

The Illinois Department of Transportation (IDOT) is resurfacing the section of Shermer Road between Dundee and Waukegan Roads. In addition to resurfacing, IDOT is adding shoulders, re-grading adjacent ditches and relocating a number of utilities, including the ComEd, AT&T, Comcast and Nicor lines. The addition of storm sewers is also included in the project to improve the area's drainage. This week, IDOT crews continued adding storm sewer, ditches, and shoulder to Shermer Road between Hillside Road and Whitehall Drive. Next week, work will continue west towards Lee Road. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

2016 CONCRETE STREET PATCHING IMPROVEMENTS PROJECT UPDATE

At this time, all major concrete pouring associated with the 2016 program has been completed. Some minor pouring work remains at intersections and sidewalk ramps. Joint sealing with bituminous material around the new and some old panels will start next week and restoration of the parkways and driveway aprons will continue. Joint sealing creates dust and debris on the streets but will be swept up by the contractor. Please note that parking on streets under construction will continue to be prohibited due to the contractor needing access to the concrete pavement joints.

NICOR MAIN REPLACEMENT

Nicor is continuing final restoration in the area bounded by Greenbriar, Center, Catherine, and Chestnut, which is anticipated to be completed by mid-July. Simultaneously, Nicor continues retiring old gas main in the area bounded by Dundee, Walters, Pflugsten and Western.

2016 SIDEWALK REHABILITATION PROJECT

The 2016 sidewalk rehabilitation project began this week with the pruning of tree roots that are pushing up sections of sidewalk. The Village's contractor, Schroeder and Schroeder, is expected to begin the removal and replacement process of failed sidewalk squares during the week of Monday, July 25. Sidewalk removal and replacement will occur in the area outlined in the map below. Residents impacted by the work have been notified by a letter that was handed out by staff.



WEEK OF July 18, 2016

SAT.	7/16	10am-5pm	Art in the Park- Fine Arts Festival – Village Green
SUN.	7/17	10am-4pm	Art in the Park- Fine Arts Festival – Village Green
MON:	7/18		No Meetings
TUES.	7/19	7:30 p.m.	Committee of the Whole – Cancelled
		7:30 p.m.	Plan Commission – Board Room
WED.	7/20	7:00 p.m.	Youth Commission – Terrace Room
THURS.	7/21	7:00 p.m.	Stormwater Management – PW Center
		7:00 p.m.	EQC – Shermer Study
FRI.	7/22		No Meetings