

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** July 18, 2014

**RE:** STAFF BRIEFING

### WEEK OF July 14, 2014

#### VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

The Village Board held a Committee of the Whole meeting on Tuesday, July 15 to discuss downtown planning initiatives which included Shermerville Commons, scheduled Capital Improvement Plan (C.I.P.) projects and downtown parking. During the meeting, Trustees came to a consensus that the Shermerville Commons proposal, which was to be located in the storm water detention area behind Village Hall and the Library, was cost prohibitive and will not be pursued. The Board gave staff direction to move forward with roadway improvements in the Central Business District as stipulated within the C.I.P., which includes reconstruction of the Shermer Road bridge, located just west of the Church Street and Shermer Road intersection; reconstruction of Shermer Road, west of the bridge to Illinois Road; and the reconstruction of Meadow Road, with curb lines moved back and parking improvements. The Board directed staff to postpone the construction of boulevard style road improvements along Shermer Road (between the bridge and Waukegan Road) until the potential C-1 development, on the south side of Shermer Road between Church Street and Angle Avenue is completed. Additionally, Trustees came to consensus that a parking study would not be pursued by the Village at this time. The Trustees gave staff direction to hold discussions with downtown commercial property owners regarding economic development incentives.

The next Regular Meeting of the Board of Trustees will be on Tuesday, July 22.

#### JULY 15 PLAN COMMISSION

At its July 15 meeting, the Plan Commission considered the following zoning and subdivision relief applications:

- PCD-14-01: 2370 Waukegan Road - Waterway Gas Station & Car Wash – By a vote of 4-5, the Plan Commission failed to adopt a resolution recommending approval off the special permits to allow a gas station/car wash/convenience store on the Subject Property. This is a *de facto* recommendation of denial of the request.
- PCD-14-04: 1312-1381 Shermer Road Multi-Use Building – By vote of 9-0, the Plan Commission adopted a resolution recommending approval of the necessary special permits and variations to allow the construction of a proposed three-story building on the Subject Property (Village Green Shopping Center).

- DOCKET NO. 14-08: Village of Northbrook Zoning Code Text Amendment Regarding Medical Cannabis (Marijuana) Cultivation and Dispensary Facilities - The Commission held its fourth public hearing on this matter. After hearing from one member of the public, the Commission discussed the application and directed staff to prepare a resolution recommending approval of Zoning Code text amendments to allow medical cannabis cultivation centers as special permit uses in the I-1 and I-2 districts and to allow medical cannabis dispensaries as conditionally permitted uses in the C-2, C-3, C-4, and C-5 districts. The Commission is scheduled to consider this resolution at its next meeting on August 5 meeting.
- DOCKET NO. 14- 07 – 1131 Techny Road – Lurie Children’s Outpatient Clinic – The Commission held its first public hearing on the necessary zoning code text amendments, special permits, and variations to allow a pediatric outpatient clinic on the Subject Project. The Commission directed staff to prepare a resolution recommending approval subject to designating a loading area large enough for a box truck, limiting the hours of operation to those proposed by the Applicant, and allowing an unlimited term as long as the clinic is operated by Lurie Children’s Hospital or its successors. The Commission is scheduled to consider this resolution at its meeting on August 4.

#### POLICE ACTIVITY

A visitor at Meadowhill South Park put her wallet in her glove compartment and believes she locked her vehicle while taking her dog for a walk. Later in the day she went to retrieve her wallet and it was missing. The wallet contained cash, credit cards, gift cards and identification. The area in which she parked was searched by the responding officer for any discarded items with negative results. The victim froze all her credit cards which had not been compromised and was advised to keep an eye out for any suspicious activity with regards to her cards, etc.

Over the evening of July 15, numerous damage to mailbox reports were received by the Police Department. The damages occurred in the 2000 block of Second Street and 2000 block of Butternut Lane. The mailboxes were either damaged by an instrument striking them or completely removed from their posts. None of the residents recall hearing or seeing anything suspicious.

A resident in the 2000 block of Techny Road reported that unknown persons broke off one of the lamps from the light posts along his driveway.

Police are investigating all criminal damage incidents.

#### BICYCLE TASK FORCE

The Bicycle Task Force held their bi-monthly meeting on Wednesday, July 16. A representative from Active Transportation Alliance (ATA) presented ideas on how to reach out to other agencies such as the Park District or schools and engage them in bike safety programs. The ATA representative explained in detail about a similar program being offered in Oak Park called “Bike on Wheels” which involves ATA trained staff members on bicycle safety to integrate and provide continuing education directed towards 2<sup>nd</sup> & 3<sup>rd</sup> graders. In addition, this program provides 25-30 bicycles for the children to use during the class. The meeting concluded with the Task Force members agreeing to explore the viability of recommending three to five long term bicycle route projects for inclusion in Northbrook’s Bicycle Plan and future Capital Improvement Plans.

### ART IN THE PARK – ANOTHER SUCCESSFUL YEAR

The Arts Commission was pleased with the success of this year's Art in the Park, held last weekend at the Village Green Park. The participating artists from across the country, along with over a thousand attendees during the two day event, enjoyed the beauty of the Village Green, the music, fun, fun and the artwork. Although the Saturday morning crowd was light due to the rain, the event was well attended the rest of the weekend. A special thank you to the Northbrook Arts Commissioners, Village and Park District staff, and the many volunteers that spent their time organizing and staffing this popular festival.



### FIRE DEPARTMENT RESPONDS TO ELECTRICAL FIRE IN GARAGE

At approximately 5:00pm on July 13, the Fire Department responded to the 2200 block of Chestnut Street for the report of black smoke coming from the garage. Upon arrival crews discovered an electric hedge trimmer had started on fire in the garage. Fire crews confirmed power was disconnected to the hedge trimmer and ventilated the garage area. No injuries or extension of fire were reported, and initial cause of the fire appears to be an electrical malfunction.

### FIRE DEPARTMENT RESPONDES TO STRUCTURE FIRE IN THE 1800 BLOCK OF WALTERS AVE.

At approximately 10:30pm on July 17, the Northbrook Fire Department responded to the 1800 block of Walters Avenue for the reported structure fire. Upon arrival crews found a fire on the first floor of two-story structure and extinguished the fire utilizing two hose lines. Assistance was provided both on the scene and with station coverage by Glenview, Highland Park, Wheeling, Niles, Wilmette, Lincolnshire, Deerfield, and Buffalo Grove Fire Departments. No injuries were reported and the cause of fire is currently under investigation with damage estimates at \$30,000.00. (Photo provided by Tim Olk)



### ASPHALT STREET RESURFACING PROGRAM

The asphalt street resurfacing program continued this week with the Village's contractor, Peter Baker and Sons, working to install pavement on the remaining streets in the project area (see photo). The contractor anticipates completing pavement installation early next week. At that time, the project will be substantially complete, with only minor driveway and lawn restorations to remain.



### CONCRETE STREET REHABILITATION PROGRAM

This week the concrete street rehabilitation program continued with the Village's contractor, A Lamp Road Builders, beginning to replace the concrete driveway at Fire Station 11 (see photo). Due to the over dig required for the installation of the new driveway, the outside eastbound lane directly in front of the station has been closed. It is anticipated that the roadway will be reopened by the end of next week. Looking forward, the contractor will also be working next week to install a few miscellaneous patches on Landwehr Road, Illinois Road and Western Avenue.



### WHITE MOUNTAIN, MOON HILL, AND CAYUGA WATER MAIN IMPROVEMENT PROJECT

Berger Excavating installed the new 8-inch PVC water main on Moon Hill Drive between Landwehr Road and White Mountain Drive and is continuing with the installation of the new water main on White Mountain Drive. The new water main on Cayuga Drive, between Cherry Lane and Moon Hill Drive, was pressure tested, chlorinated, and sampled to confirm that the water main has been properly disinfected. Berger plans to bring in a second crew next week to begin the installation of the new water services on Cayuga Drive.

### CENTER AVENUE WATER MAIN IMPROVEMENT PROJECT

A Lamp Concrete Contractors commenced the construction of a new 8-inch ductile iron water main on Center Avenue, between Greenbriar Lane and First Street. The Contractor started the installation work at the intersection of Center and Greenbriar and is working eastwards toward Cedar Lane. This section of water main will be installed by open excavation while the section of water main, between Cedar Lane and First Street, will be directionally drilled by A Lamp's subcontractor, RJ Underground. RJ Underground verified the location of all the existing utilities in potential conflict with the water main and has commenced with the reaming of the bore hole for the new water main. It is anticipated that the new water main, between Cedar Lane and First Street, will be pulled in place early next week.

More information regarding all of the Village's construction projects is available on the Village website at [www.northbrook.il.us/constructionprojects](http://www.northbrook.il.us/constructionprojects).

### PARKWAY ASH TREE REMOVALS

The Public Works Department continues to work to remove parkway ash trees that are infested with the Emerald Ash Borer (EAB) and have been determined to be dead or dying. Since the EAB was discovered in the Village, over 1,800 parkway trees have been removed, 301 of which have come down in 2014. It is anticipated that at least another 138 of the remaining 1,479 will require removal before the end of the year. The Village strives to replace parkway trees in areas with sufficient space within 18 months of removal at no direct cost to the property owner.

**HOME RECEIVES LEED PLATINUM CERTIFICATION - FEATURED IN GREENBUILT HOME TOUR**

A new home constructed at 1833 Maple Avenue was awarded LEED Platinum certification by the United States Green Building Council (USGBC). LEED for Homes is a green home certification program that rewards homes that are designed and built to be energy and resource efficient. The home was built by Wexler/Kollman Architects and SmartHaus. LEED-certified homes complete a technically rigorous process that often includes a home energy (HERS) rating and onsite inspections to verify that the home is built to be energy and water efficient, environmentally sound, and a healthier place to live. The home is the second home in Northbrook to receive LEED certification, but the first to receive the Platinum designation. The home at 2104 Greenview was the first LEED certified residence in Northbrook.

The home at 1833 Maple will be showcased in the Chicago GreenBuilt Home Tour, held on July 26-27. For additional information see the following link:  
<http://greenbuilthometour.org/>



**WEEK OF July 21, 2014**

<b>SUN.</b>	<b>7/20</b>	<b>Noon-4pm</b>	<b>Sundae in the Park - <i>Historical Society Ice-Cream Social</i></b>
<b>MON.</b>	<b>7/21</b>		<b>No Meetings</b>
<b>TUES.</b>	<b>7/22</b>	7:30 a.m.	<b>ICDC – Cancelled</b>
		7:30 p.m.	<b>Regular Meeting of the Board of Trustees – Board Room</b>
<b>WED.</b>	<b>7/23</b>		<b>No Meetings</b>
<b>THURS.</b>	<b>7/24</b>	7:30 a.m.	<b>Foreign Fire Insurance Board – Station 11</b>
<b>FRI.</b>	<b>7/25</b>		<b>No Meetings</b>