

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: July 24, 2015

RE: STAFF BRIEFING

WEEK OF July 20, 2015

JULY 21 PLAN COMMISSION MEETING

The Northbrook Plan Commission held their regular meeting on Tuesday, July 21. The Commission reviewed three applications. The following summarizes the Commission's deliberations:

- **DOCKET NO. 15-04: 1220 AND 1230 VOLTZ ROAD - ANETS WOODS PLANNED DEVELOPMENT.** The Commission held their third public hearing on the application filed by Edward R. James Partners, LLC requesting concept plan approval of a 36-unit planned development in the R-4 zoning district. The applicant presented an updated plan that adjusted some home locations and modified the parking and sidewalk plans. Several members of the public also spoke, with members speaking both for and against the development as proposed. Plan Commission members also provided their comments on the development as currently proposed. Two members felt that the number of units was acceptable, while five members felt there were still too many units proposed. After hearing the concerns of the staff regarding an electronically controlled gate to restrict access to Lee Road, a majority of the Commission felt that only emergency access should be provided. The Commission continued the public hearing to August 4 and will consider a draft resolution at that meeting.
- **DOCKET NO. 15-17: VILLAGE OF NORTHBROOK ZONING CODE TEXT AMENDMENTS - STANDARDS AND PROCEDURES REVIEW AND AUTHORIZE CERTAIN TYPES OF ZONING RELIEF.** The Plan Commission held their first public hearing on an application by the President and Board of Trustees of the Village of Northbrook to consider amending various sections of the Zoning Code to consider procedures regarding the renewal of special permits, procedures for classifying and approving minor changes to previously granted special permits and variations, and the establishment of a new category of exception that may be granted by the Board of Trustees. The staff presented this application. No members of the public spoke during the public hearing. The Commission favored the efforts to streamline the special permit renewal and amendment procedures. They asked staff to present them with examples of the "Board exception" process used in other communities. The public hearing was continued to August 18.
- **DOCKET NO. 15-20: 3100 DUNDEE ROAD SUITE 701 - NORTH SHORE CATERING COMPANY.** The Commission held a public hearing to review on an application submitted by Corporate Catering Company, LLC as lessee of 3100 Dundee Road suite 701 for the purpose of considering a special permit to allow a restaurant associated with a catering operation in the in the I-1 Restricted Industrial District. No one from the public spoke at the public hearing. The Commission discussed parking conditions and restrictions on "walk-in" diners. The Commission voted to close the public hearing and vote on a resolution recommending approval on August 4.

PROPOSED WESCOTT PARK STORAGE FACILITY PROJECT UPDATE

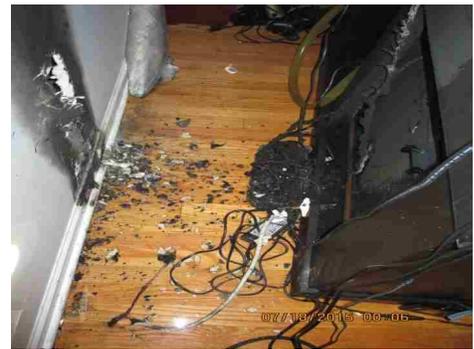
The rainfall event on Saturday, July 18, resulted in street flooding within the Sunset Fields subdivision. Pictured right is flooding on Sunnyside Circle.



Northbrook received just under 1-inch of rainfall on Saturday during an approximate 2-hour period. The proposed stormwater management project (Master Plan Project # 1) for this particular neighborhood, which consists of a very large underground detention vault to be constructed at Wescott Park with sewer and inlet improvements, is currently in final engineering design and we anticipate seeking competitive contractor proposals in October. If favorable contractor bids are received, and budget funds are available, the construction contract could be awarded in December with construction occurring in 2016. The current construction estimate for the project is approximately \$9.4 million. If the proposed project does proceed to construction, a project informational meeting will be held prior to starting, with all stakeholders, including residents, to explain the project, the impacts of construction, restoration and other related project issues.

WORKING SMOKE DETECTOR ALERTS RESIDENTS TO FIRE ON FIRST FLOOR

On Friday, July 17, at approximately 11:30pm, the Northbrook Fire Department responded to the 900 block of Red Haw Road for a house fire. Upon arrival, the residents of the home told the responders that they had attempted to extinguish a small fire on the first floor. The occupants were asleep on the second floor but had been alerted by the smoke detector and safely evacuated the house.



Crews checked for any fire extension and ventilated smoke from the residence. No injuries were reported, and the cause of the fire is under investigation.

(THE FIRE DEPARTMENT WOULD LIKE TO REMIND RESIDENTS TO ENSURE THAT YOU HAVE WORKING SMOKE DETECTORS IN YOUR RESIDENCE.)

FIRE DEPARTMENT PARTICIPATES IN YMCA EVENT FOR CHILDREN WITH SPECIAL NEEDS

On Tuesday, July 21, Fire Chief Jose Torres and members of the Fire Department attended a cookout and celebration for local children with special needs, hosted by the Northbrook YMCA. The "Journey of Hope" bike team made their sixth annual visit to the YMCA, which is a stopover in the team's 4,000-mile cross-country ride that raises awareness and funds for children with special needs.



CHAMBER OF COMMERCE BUSINESS EXPO

On July 23, David Schoon, Economic Development Coordinator, staffed a business development booth at the 2015 Business Expo, which was presented by the Northbrook Chamber of Commerce & Industry, the Glenview Chamber of Commerce and the Deerfield Bannockburn Riverwoods Chamber of Commerce. Fifty-five businesses and community organizations had booths and shared information regarding the products and services they offer. Over four hundred attendees were at the business fair.



WALTERS/CEDAR INTERSECTION CURB EXTENSIONS PROJECT UPDATE

NICOR has begun the installation of new gas service lines, which will be completed by the end of next week. Upon completion, the Village's contractor can begin installing the new storm sewer system in preparation for the narrowing traffic lanes. Construction is expected to be completed in 4 to 6 weeks. A detour for westbound traffic on Walters Avenue will be in place during working hours during this construction period.

SHERMER ROAD OVERFLOW PROJECT UPDATE

To help mitigate flooding in the Shermer Road/Woodlawn Road area, a 72-inch diameter storm sewer will be constructed to convey water to the West Fork of the North Branch of the Chicago River. The Village is partnering with the Metropolitan Water Reclamation District of Greater Chicago on the project. Work on the project is expected to begin in the next two weeks.

NICOR COPPER GAS SERVICE LINES REPLACEMENT PROJECT

Nicor has notified the Village that they will be replacing copper gas services at approximately 640 homes within the Village. The replacement will occur in five phases: visual inspection of equipment, location of existing utilities, replacement of existing natural gas line, restoration of natural gas service and relight of appliances, and complete landscaping and pavement repairs. While the services are being swapped, the resident will be without gas for approximately two hours.

All residents impacted by the project should have received notification and additional information. For questions or concerns, please contact NICOR at (630) 388-3137 for project-related information, (800) 730-6114, ext. 4 for landscaping and paving, or (630) 388-3333 for general information.

WEEK OF July 27, 2015

MON.	7/27	7:30 p.m.	ZBA – Board Room
TUES.	7/28	7:30 a.m.	ICDC – Cancelled
		6:30 p.m.	Public Works Committee – Terrace Room
		7:30 p.m.	Regular Meeting of the Board of Trustees – Board Room
WED.	7/29		No Meetings
THURS.	7/30		No Meetings
FRI.	7/31		No Meetings