

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: August 3, 2012

RE: STAFF BRIEFING

WEEK OF JULY 30, 2012

COMMUNITY RELATIONS COMMISSION MEETING

At last night's meeting, the Commission welcomed Dale Duda as a newly appointed commissioner. Dale will be fulfilling the remainder of the position recently vacated by Sheila Bass.

The Community Relations Commission was updated by representatives of the joint CRC/Senior Services Commission sub-committee on the "Village to Village" project. A draft white paper has been prepared that summarizes the findings of a recent survey of our residents over 65 years of age. The survey focused on the importance of being able to continue living at home and the services that may be necessary to assist seniors be able to do that. The subcommittee will finalize their work and present the results to the full commissions and the Village Board. The Commission used the majority of the evening to assess how they are achieving their mission and assessed the viability and relevance of their current efforts.

The next regular meeting of the CRC is scheduled for September 6, 2012.

ARTS COMMISSION MEETING

The Arts Commission met on Thursday night. Chairman Julia Miller gave a brief overview of this year's *Art in the Park*. A sub-committee will meet in the next few weeks to prepare a detailed review of the event. Overall Julia indicated, based on community and artist responses, the event was a "smash" this year with 78 artists participating. While the goal of the event is not necessarily a fundraiser, the event was a "break-even" for the Commission, however the Silent Auction brought in approximately \$1,200 profit for Northbrook Friends of the Arts, the non-profit fundraising counterpart of the commission.

The Arts Commissioners voted to contribute \$1,500 to help fund a joint concert between the Park District Northbrook Community Choir and the Northbrook Symphony Orchestra as a new community holiday tradition on Sunday, December 2, 2012. The event, *Home for the Holidays*, will be held at the Divine Word Chapel at Techny Towers.

Commissioners encourage all to visit the Northbrook Library to see the artwork by Northbrook Artist Bonnie LaCat, which is on display through the end of the month. Also, the Arts Commission's Tuesday night concerts, *GIG at the Y*, will be held on three consecutive Tuesday nights, August 7, 14 and 21, 6:30- 8:30pm at the North Suburban YMCA, 2705 Techny Road. Visitors to the Y are reminded that Techny Road is under construction and is accessible for westbound traffic only. Please follow the detour signs and drive carefully in work zones. In case of rain, this event will be moved indoors. The first concert features *Out of Control Band* – Rock 'N Roll and top 40's from the 70s, 80s, 90s and today. Food service will be provided by Little Louie's. For a full schedule, visit www.northbrook.il.us

PARK DISTRICT LIFEGUARDS AND FIRE PARAMEDICS JOINT TRAINING

Over the past four weeks the Northbrook Park District Staff in conjunction with the Northbrook Fire Department have been training side by side on water rescue incidents. The training covered in-water and out of water emergencies in order to ensure a smooth transfer of care for patients. The Park District and Fire Department have been coordinating this joint training over the past few years to provide both parties a better understanding of their jobs and responsibilities during an emergency.



SWEARING IN AND RETIREMENT AT THE FIRE DEPARTMENT

On August 1, Division Chief Tim Smeltzer was promoted to Deputy Chief of Operations at a ceremony at Fire Station #11. Village Clerk Debbie Ford swore-in Deputy Chief Smeltzer to his new position with family, friends, Village staff, and co-workers in attendance. Chief Smeltzer has held the ranks of



Firefighter/Paramedic, Lieutenant, Captain, and Division Chief. He has handled the fleet maintenance for the Fire Department since becoming a Lieutenant. Chief Smeltzer has been a member of the MABAS Division 3 Dive Team for the last 20 years, serving as team lead for the last seven years. Tim is also a member of the MABAS Water Rescue Committee and has been an academy instructor at NIPSTA for the last five years. Please join us in offering congratulations and best wishes to Deputy Chief Smeltzer and his family on his promotion.

Today, August 3, is Deputy Chief Bob Brogan's last day with the Northbrook Fire Department. Bob has been with the department since May 10, 1982 and has held the ranks of Firefighter/Paramedic, Lieutenant, Captain, District Chief, and Deputy Chief for the Fire Department. Chief Brogan served as part of the Village Management's labor negotiations team, and as the Department's labor/management liaison. Bob has been a mentor, friend, and leader in the Fire Department and has dedicated his life to doing the right thing at the right time. His laughter, friendship and encouragement will be missed within the walls of the Northbrook Fire Department, and throughout the Village. Deputy Chief Brogan will be recognized for his 30 years of service at the Village Board meeting on Tuesday, August 28, at 7:30 pm. Please join us in thanking Bob for his dedication and service to the Fire Department, and wishing him the best in his well earned retirement.



PUBLIC INPUT MEETING FOR DOG PARK

The Northbrook Park District will hold a Public Input Meeting on Wednesday, August 15, 7pm, at the Northbrook Sports Center, 1730 Pfingsten Road, to review design concepts for a proposed dog park. The meeting will offer an opportunity for residents to provide input on park amenities. Based on the 2009 Park District Community Interest and Opinion Survey, almost one-third of Northbrook residents want a dog park, where people and their pets can socialize and dogs can play off-leash in a safe, contained area. During the

Park District Master Plan meetings in the spring of 2011, residents also suggested a dog park as one of the amenities to consider for future District developments. The proposed site is Coast Guard Park, 2490 Dundee Road, next to the Post Office.

CROSSING GUARD ANNUAL TRAINING

On Wednesday morning, August 1, the Police Department Community Relations Unit held their annual training seminar for the Crossing Guards. All full time and reserve Guards were in attendance. All crossings will be covered for this school year by returning, veteran Guards. The Guards were updated on new procedures and given a refresher course on safely crossing children.

POLICE ACTIVITY

With the help of a witness, police identified a man seen stealing from the cars at the YMCA. He was brought in for questioning on July 27 and charged after he confessed to burglarizing several vehicles.

While investigating the car burglaries at the YMCA, police stopped a man that matched the description. He subsequently struggled with the police to get away. While he was not the man going in to the cars, he was charged with Battery and the two outstanding arrest warrants he had from other towns.

Burglars attempted to enter three residences in the 153 Pointe Drive condominium complex in the late afternoon of Tuesday, July 31. Entry was made to two units where jewelry, cash and silver items were removed. The police conducted canvases of the area and found no other units were compromised. Video surveillances are being reviewed.

SHERMER ROAD BRIDGE AT DUNDEE ROAD – IDOT PROJECT

Earlier this week, staff received notification from IDOT that the Shermer Road Bridge Project, by Dundee Road, has been slightly delayed due to an issue relating to the bridge box beams not fitting the existing abutments. Soil conditions and the age of the abutments have caused the top of the abutments to rotate in toward the creek. This issue required analysis and re-design that had to be approved by the Springfield Bridge Office. Weather permitting, it is anticipated that the project will be completed on August 10. The original completion date was August 1.

CONCRETE STREET PATCHING/JOINT SEALING IMPROVEMENTS

Work relating to the concrete street patching and joint sealing program continued this week with the Village's contractor, Schroeder & Schroeder, Inc. conducting work in the Charlemagne subdivision. The contractor has also begun pavement removal/replacement in the Sutton Point subdivision. The northbound lane of Sutton Drive between Dorset Drive and Dundee Road was closed after the morning traffic rush on Friday, August 3 to allow the contractor to conduct work on that portion of the roadway. A notification was hand delivered to homes in the subdivision and posted on the website instructs residents to use Rutgers Lane or Dorset Drive/Yorkshire Lane to exit the subdivision. The northbound lane will be reopened by 10am on Saturday, August 4. The photo below shows a crew as they replace a failed section of the roadway. It is anticipated that all work will be complete by the end of August.



ANNUAL ASPHALT STREET RESURFACING PROGRAM

Work relating to the annual asphalt street resurfacing program continued this week. All of the curb and gutter removal/replacement and pavement milling work has been completed. It is expected that all of the surface course work should be completed by the end of the day on Friday, August 3. Next week, the contractor will continue work on driveway and lawn restorations. The annual asphalt street resurfacing program is expected to be complete by Labor Day.



TECHNY ROAD PROJECT

Construction of a storm relief sewer along Techny Road has now progressed beyond Fieldwood Drive. Work next week includes the continuation of the main line storm sewer beyond Covenant Village and the YMCA. It is anticipated that the Techny Road eastbound lane east of Pfingsten Road will be closed on Monday, August 6 to facilitate the sewer installation. The photo below depicts the installation of the main line sewer near Cypress Lane. At this point, the project is approximately 27.5% complete.



CHERRY LANE BUMP OUTS

The Public Works Department will be removing the existing delineators on the curb bump outs along Cherry Lane and replacing them with the yellow bollards pictured below. The bollards are intended to help make the bump outs more visible for motorists. Installation of the bump outs is expected to be completed by the end of August. Residents adjacent to the curb bump outs will be notified by mail in advance of the bump outs being installed.



Existing Delineators



New bollards to be installed on bump outs

INFORMATION FOR RESIDENTS USING GLENCOE BEACH AS PART OF THE NORTHBROOK PARK DISTRICT POOL/BEACH SHARING PROGRAM

The Village was alerted that the Glencoe Public Safety Department has received reports of a large cat-type animal resembling a cougar near the Lake Michigan bluff/shoreline. The first sighting occurred on the morning of April 15 on the bluff below the Hazel Avenue overlook. A resident on an early morning walk observed a large cat, which was laying down, but rose to its feet and disappeared into the heavy brush. The second sighting was on the evening of July 26. A Glencoe Public Safety employee witnessed a large cat cross the street at Dell & Lakeside and walk down towards the lake. The employee described the cat as resembling a cougar.

The Public Safety Officers made efforts to investigate each sighting, but were unable to locate tracks or other hard evidence of the animal. Contact was made with the Cook County Forest Preserve District, who received two unconfirmed cougar sightings in the Skokie Lagoon area over the past two weeks. A Wildlife Biologist from the Illinois Department of Natural Resources informed us they have had no confirmed sightings in our area.

The Department of Natural Resources (DNR) advises there are no sustained populations of cougars in Illinois; however, young cougars have been known to pass through the Midwest after being pushed out of their original range in the Black Hills of South Dakota. Those that appear are transient and searching for a new home range. These animals generally avoid populated areas and may be here looking for food. Deer are their main prey in the Midwest.

Deterrence for these animals include dogs, bright lights, flashing white lights, and music. Residents are encouraged to use caution and asked to report sightings of suspicious animals immediately. Deer carcasses should also be reported to the Glencoe Public Safety Department.

Contact Glencoe Community Service Officer Katie Sweeney at (847) 835-4112 for additional information.

WEEK OF AUGUST 6, 2012

MON.	8/6		No Meetings
TUES.	8/7		No Meetings
		7:30 p.m.	Plan Commission - Board Room
		6-9pm	9th Annual National Night Out - Meadowhill Aquatic Center
		6:30- 8:30p.m.	Gig at the Y, Tuesday Night Concert - YMCA, 2705 Techny
WED.	8/8	9:00 a.m.	Firefighters Pension Board - Shermer Study
		7:00 p.m.	4 th of July Association Wrap-up Party - Marcello's, 1911 Cherry Lane
THURS.	8/9	5:30 p.m.	Architectural Control Commission - Terrace Room
FRI.	8/10		No Meetings