

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: July 31, 2015

RE: STAFF BRIEFING

WEEK OF July 27, 2015

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, July 28. President Frum presented a resolution recognizing GBN graduate Nick Hardy for his golfing achievements. She also read a Proclamation acknowledging August 4 as National Night Out in Northbrook. The Board approved a number of resolutions and ordinances, including authorizing a contract for tree trimming services, authorizing a renewal contract for televising of storm and sanitary sewers, ratifying a one-year collective bargaining agreement with the Combined Counties Police, rezoning the property, amending the District Zoning Map and granting setback and floor area ratio variations at 1808-1850 Holste Road, and approving an agreement between the Village of Northbrook and the North Regional Crimes Task Force (NORTAF) for the maintenance of vehicles.

Under Planning & Zoning, the Board held two Public Hearings and approved variations for parking circulation aisles and parking stalls at 1512-1524 Shermer Road; and a request to renew a special permit, variations and site plan approval for an Auto Detailing Facility at 527-29 Dundee Road.

Under Administration & Finance, the Board heard and discussed the request by Bell Flavors and Fragrances for Village support of the Cook County Class 6b classification for new construction at 3200 Arnold Lane. The Board will continue their discussion after hearing comments from other taxing bodies.

The next Regular Board of Trustees meeting will be August 11, 2015.

JULY 27 ZBA MEETING

The Northbrook Zoning Board of Appeals held their regular meeting on Monday, July 27. The ZBA reviewed and approved one application. The request was an application by Steven Bisbikis of 1900 Lincoln Avenue for a variation to reduce the required corner side yard setback requirement for a property in the R-5, Single Family Residential District from 25' to 20'. The variation was requested to construct a new detached garage. The ZBA approved the request, noting that the property had a rather steep grade and particular care should be taken to address the drainage impacts on the neighboring downstream properties.

JULY 28 PUBLIC WORKS COMMITTEE – POLICIES RELATED TO BURYING OVERHEAD WIRES

The Public Works Committee of the Board of Trustees met on Tuesday, July 28, to continue their discussion of the current policies requiring that developers of subdivisions bury any and all overhead utility lines or pay a fee in lieu to the Village. The Committee reviewed the information gathered by staff concerning the policies in other suburban communities. They noted that Northbrook was unique in requiring the payment of a fee if a waiver of the requirement to bury existing overhead wires is granted.

The Committee concluded that the Subdivision & Development Code should be amended to no longer require a fee for new waiver requests. The existing funds collected should be used to bury wires on public properties and to also partner with private developers to help bury wires in high priority areas, such as the downtown. The Committee also recognized that it may be unrealistic to bury power lines along major roadways. Targeted areas in the community where it is deemed highly desirable to bury overhead wires, such as the Shermer Road corridor near the downtown, should be identified. Finally, the Committee asked the staff to research what type of code amendments would be necessary to require that service lines feeding all new homes be buried, even if it involves a teardown. The Committee asked for a status report at their next scheduled meeting, to be held on August 11.

NATIONAL NIGHT OUT

Northbrook will join forces with thousands of other communities across the country and the National Association of Town Watch in supporting National Night Out on Tuesday, August 4. The event will be held at the Northbrook Park District Meadowhill Aquatic Center (1501 Maple Avenue) from 6 to 9 pm. National Night Out is a community-wide event sponsored by the Northbrook Park District and the Village of Northbrook to promote partnership between local police and the community, as well as to share information and ideas about crime prevention and public safety.

The event provides residents with an opportunity to talk with Northbrook Police and meet the Police Chief and Village Board members. For more information, call 847/664-4427. In case of rain, the program will not be rescheduled.

POLICE DEPARTMENT

The Police Department welcomes part-time Community Service Officer Kevin Zerbe. Kevin is a graduate from Western Illinois University's Law Enforcement Program. Prior to joining the Village, Kevin worked for the Melrose Park Police Department in their Community Relations section.

WALTERS/CEDAR INTERSECTION CURB EXTENSIONS PROJECT UPDATE

Schroeder Asphalt, Inc.'s subcontractor, Galaxy Underground Inc., has begun the installation of a new storm sewer system at the Walters Avenue and Cedar Lane intersection. The work is anticipated to be complete by the end of next week. Once completed, removal and replacement of pavement, curb and sidewalk panels will begin. The entire project is expected to be complete by the end of August.

The detour route for westbound traffic on Walters Avenue will continue to be in place during working hours (7am to 4 pm, Monday through Friday).



SHERMER ROAD OVERFLOW PROJECT UPDATE

The contractor, Berger Excavating, is expected to begin work on this project next week. The initial aspects will include construction of the outfall for the 72-inch-diameter storm sewer pipe at the West Fork of the North Branch of the Chicago River, which is located just east of the Illinois Road/Spruce Street intersection. The storm sewer installation will then continue westward to the Shermer Road/Woodlawn intersection. Staff anticipates the project will be completed by the end of November. When completed, the project will reduce flooding impacts along the Shermer Road corridor between Woodlawn Road and Illinois Road, Oak Avenue (Shermer Road to the Metra/CP railroad embankment) and the east end of the Citadel property.

NORTHSORE 770 – DUNDEE ROAD LANE CLOSURES

Village staff has been informed by the developers of the Northshore 770 project that they will be closing the eastbound curb lane of Dundee Road on Wednesday, August 5, from 9:00am to 3:00pm in order to disconnect the existing water service for the former Zengeler Cleaners building. The developer has been asked to provide advanced notification of the lane closure in the form of signage beginning on Monday,

August 3. Staff has also been informed that two additional shorter duration lane closures will occur in the days following in order to complete the required pavement restoration work. Additional updates will be provided as information becomes available from the developer.

In addition, the developers of the Northshore 770 project have notified the Village that they anticipate the new traffic signal at the entrance to their property/Ron of Japan’s entrance will be activated on Friday, August 7. The Village will be posting its electronic message boards on Skokie Boulevard notifying drivers of the new signal in advance of the signal’s activation.

FIRE DEPARTMENT RESPONDS TO SOUTHBOUND EDENS FOR ROLLOVER CRASH

At approximately 12:00 pm on Thursday, July 30, Northbrook Fire units and the State Police responded to the Edens Expressway for a single vehicle rollover accident. Crews located the vehicle on its side at the Dundee Road entrance ramp to the Edens. Witnesses stated the driver of the vehicle had fled the scene. State Police are investigating the accident and location of the driver.

FIRE AND POLICE RESPOND TO NEAR DROWNING IN POOL

At approximately 1:30 pm on July 28, Northbrook Police and Fire responded to the 2000 block of Cedar Court for a possible drowning in a pool. Upon arrival, crews began treatment on an unresponsive 10-year-old child who was pulled from the pool by family members. The child became responsive while enroute to the hospital and is expected to make a full recovery. The cause of the accident is currently under investigation.

SAFETY REMINDER FOR RESIDENTS

In response to the recent increase in auto break-ins, the Park District added Community Alert signage throughout our parks. Signs were placed at the Leisure Center, Northbrook Sports Center/West Park, Meadowhill Park, Techny Prairie Park and Fields and Wood Oaks Green Park. Residents are reminded to remove valuables from sight and keep their vehicles locked, even when parked in the driveway.



WEEK OF August 3, 2015

MON.	8/3		No Meetings
TUES.	8/4	7:30 p.m.	Plan Commission – Board Room
		6-9pm	National Night Out Against Crime – Meadowhill Aquatic Center
WED.	8/5	7:30 a.m.	Special EDC Meeting – Terrace Room
		6-10 p.m.	Northbrook Days Festival – Village Green (starts 8/5 through 8/9)
THURS.	8/6	7:00 p.m.	Community Relations Commission – Board Room
		7:00 p.m.	Arts Commission – Terrace Room
FRI.	8/7		No Meetings