

# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** April 14, 2017

**SUBJECT:** STAFF BRIEFING

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## WEEK OF April 10, 2017

### YOUTH COMMISSION MEETING

On Tuesday, April 11, the Northbrook Youth Commission met to discuss the structure of their fall Youth Forum. There was deliberation on the format of the forum, including the use of a student panel, a local “expert” (someone who works in the field, such as a social worker) and technological components to allow audience members to ask questions anonymously. The subject for the forum will be decided at the next meeting, on Wednesday, May 17.

### EDC MEETING

On Wednesday, April 12, the Economic Development Committee held its quarterly meeting. Staff provided an update regarding development projects in the community and the status of the Village’s consideration of exempting Northbrook employers from having to comply with the Cook County Minimum Wage and Earned Sick Leave ordinances. Staff also provided an update regarding recent amendments to the Cook County Property Tax Classification Incentive Programs. The Committee members briefly discussed information learned from the January 25 presentation by the two representatives from General Growth Properties (GGP), which owns Northbrook Court. Finally, representatives from each taxing district gave a brief report regarding activities at their district.

The next meeting of the Committee is scheduled for Wednesday, July 12.

### NORTHBROOK’S EARTH AND ARBOR DAY CELEBRATION – SATURDAY, APRIL 22

The Village of Northbrook and the Northbrook Park District invite all to celebrate Earth and Arbor Day in Northbrook on Saturday, April 22, from 8:30 a.m. to noon. A variety of vendors will feature earth-friendly ideas and concepts for your home or business. The event takes place rain or shine on the Village Green, at the corner of Shermer and Meadow Roads in Downtown Northbrook. Bring the Family!

Clean-up teams meet at 8:30 a.m. on the Village Green. Each team will be assigned specific areas to collect debris and windblown trash. Between 9:00 a.m. and noon, the Northbrook Village Green will be bustling with excitement as everyone enjoys the exhibits, information on living green, demonstrations, give-a-ways, free tree seedlings, pony rides, children’s activities and entertainment.

Northbrook residents are encouraged to participate in the special recycling collection and document shredding event at the west side commuter parking lot by the METRA Station, near the corner of Walters and Shermer Roads in downtown Northbrook. For a schedule of events and list of recyclable items, visit [www.northbrook.il.us](http://www.northbrook.il.us) or call 847 664-4017.

### CELEBRATION OF CULTURES FAIRE AND FILM FESTIVAL

The Community Relations Commission, Northbrook Public Library and North Suburban YMCA are partnering to hold the Celebrations of Cultures Faire and Film Festival during the month of April. The Celebration of Cultures Faire will be held on Sunday, April 23, from 2 to 4 p.m. at the North Suburban YMCA (2705 Techny Road). Enjoy dancing, singing, food and art and experience the diverse cultural backgrounds of the North Shore. Additionally, on Wednesdays throughout April, the Northbrook Public Library will be showing foreign films at 1:00 p.m. and 7:30 p.m. in the Auditorium. For more information on the Faire, visit [www.northbrook.il.us/celebrateculture](http://www.northbrook.il.us/celebrateculture). For more information on the Film Festival, visit [www.northbrook.info](http://www.northbrook.info).



### POLICE DEPARTMENT ACTIVITY

During the week of Sunday, April 9, both the Police Department and Regional Emergency Dispatch (RED) Center celebrated National Telecommunicators Week. During this week, telecommunicators across the nation are recognized for their service to the community and their departments.

### VILLAGE ACHIEVES CLASS 1 ISO RATING -ONE OF 12 COMMUNITIES IN ILLINOIS – ONE OF 243 IN THE U.S.

Effective July 1, 2017, the Village of Northbrook's Insurance Services Office (ISO) Classification will be upgraded to the highest rating of Class 1 (Superior Property Fire Protection) from our current ISO rating of Class 2. Northbrook is one of 12 communities in Illinois and one of 243 in the U.S. to achieve this rating. The rating is based on points given for water distribution and availability, fire competencies and training accomplished, available fire apparatus and equipment, fire station locations, community risk reduction efforts, overall emergency incident response times, emergency radio and communication infrastructure and operations and fire prevention activities, among other factors. The new ISO-1 Classification may help reduce individual property insurance rates in Northbrook. Many insurance companies use the ISO Public Protection Classification (PPC) in calculating insurance premiums. Generally, the price of insurance in a community with a good PPC is lower than in a community with a poor one. A reduction in insurance rates for residents and businesses is not automatic. Policyholders will need to contact their insurance companies to determine if a lower rate will be calculated, as some insurance companies base rates on Class 1 and Class 2 in the same category.

This reclassification represents a collaborative effort by the Public Works Department, Fire Department and the Regional Emergency Dispatch (RED) Center.

### LONE TREE WATER MAIN PROJECT

This week, the Village's contractor continued work on the Lone Tree Subdivision water main replacement project. The contractor completed installation of approximately half of the water main services on Tamarind Drive. Water main services will continue to be installed on the remaining portion of Tamarind Drive and Huehl Road next week. The contractor will also continue water main installation work on Sorrel and Bayberry Drives.

### DUNDEE ROAD INTERSECTION IMPROVEMENTS

This week, the Illinois Department of Transportation (IDOT) continued construction activities at the intersections of Pflugsten and Dundee Roads and Landwehr and Dundee Roads. As part of this work, crews focused on the southbound right-turn lane at Pflugsten and Dundee as well as traffic signal and street light installation at both locations, which will continue next week. Staff anticipates that crews will begin asphalt and concrete work over the next few weeks.

### METRA STATION IMPROVEMENTS

This week, the Village's contractor continued work on the Metra Station Improvements Project with the roof work being completed. On Friday, April 14, the south side exterior concrete stairs, entryway and ADA ramp replacement will begin. The south ramp replacement is anticipated to be completed during the week of April 17, weather permitting. Please keep in mind this construction may create slight delays so commuters are advised to allow enough to make their trains while work is being completed. Questions regarding the project should be directed to the Public Works Department at 847-272-4711.

### CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

Work on the Central Business District infrastructure and streetscape project began on Monday, April 10. During this first week, the Village's contractor completed the saw cutting of concrete curb and gutter on Cherry Lane, Church Street, Shermer Road (between Church Street and Meadow Road), and Meadow Road (north of Cherry Lane). Segments of sidewalk and curb and gutter that were saw-cut were removed and the crews began to pour the new concrete.



Next week, the Contractor will finish pouring concrete in the sections of curb and sidewalk that have been removed. Beginning on Wednesday, April 19, weather permitting, the contractor will begin removing sections of curb and sidewalk on the opposite side of Cherry Lane, Church Street, Shermer Road and Meadow Road. The Contractor will also complete the installation of a temporary traffic signal at Church Street and Shermer Road and transition from the existing signal to the new temporary signal.



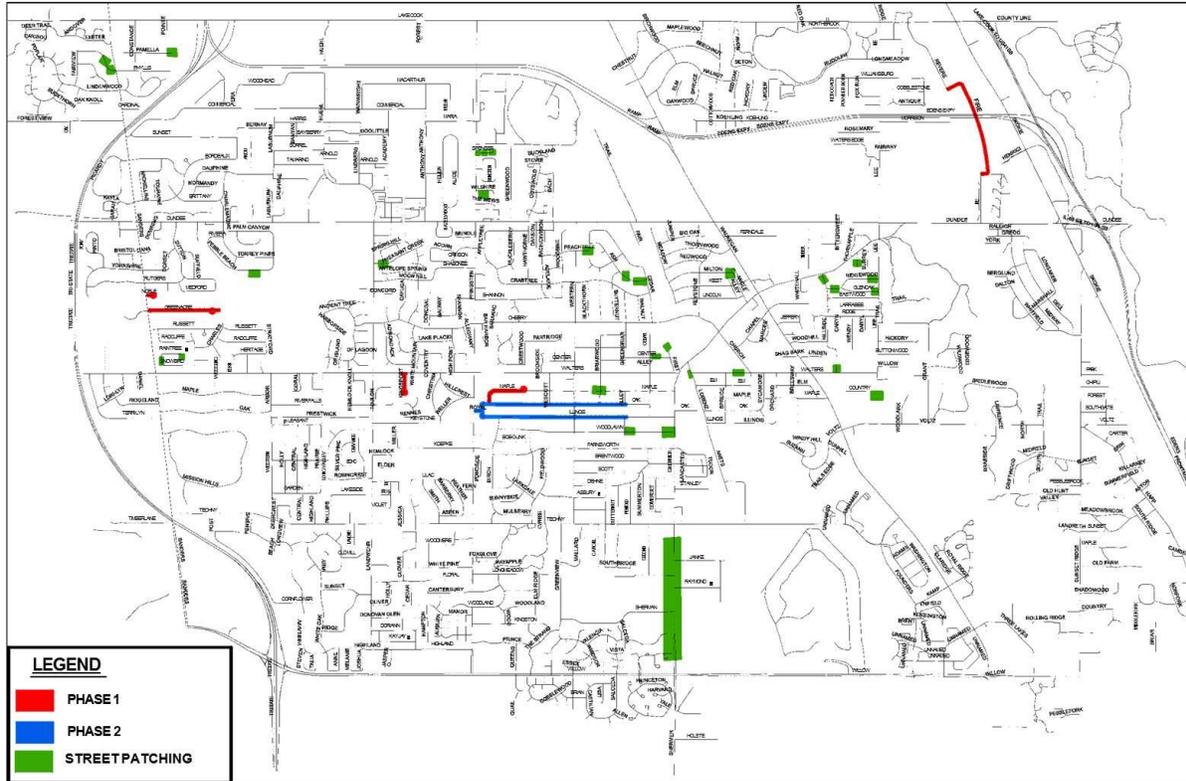
### LEE ROAD RECONSTRUCTION PROJECT

The Village is in the process of reconstructing and converting Lee Road, between Lake-Cook Road and Williamsburg Drive, from concrete to asphalt. This week, the Village's contractor began laying out the new curb line and storm sewer improvements with stakes and ribbons. In preparation for the underground construction beginning next week, existing utilities were identified. Next week, the road will be open to two-way traffic between Lake-Cook Road and Rudolph Drive.

### 2017 ASPHALT STREET REHABILITATION PROGRAM

The Village's 2017 asphalt street patching and rehabilitation program will begin on Monday, April 24. The project will start with asphalt street patching at various locations in the Village, followed by asphalt street rehabilitation (grinding and resurfacing of roads) in mid-May and a second phase of asphalt street rehabilitation in October. Performing this select patching is a cost effective way to extend the useful life of streets by dealing with localized failures before they compromise more of the roadway. The streets included in the Asphalt Street Rehabilitation Program for 2017 are Greenacre Drive, Noble Court, Kingsport Court, Maple Ave, Illinois Road, Royal Drive, Oak Avenue, and the Village's Fire Lane at Fire Station 11.

The rehabilitation program is expected to begin in mid-May, with Greenacre Drive, Noble Court, Kingsport Court, Maple Ave and the Fire Lane. Illinois Road, Royal Drive and Oak Avenue work will begin in early October. Please see the map below for all project locations.



**WEEK OF April 17, 2017**

<b>MON.</b>	<b>4/17</b>		<b>No Meetings</b>
<b>TUES.</b>	<b>4/18</b>	7:30 p.m.	Plan Commission – Board Room
		7:30 p.m.	Committee of the Whole - <b>Canceled</b>
<b>WED.</b>	<b>4/19</b>	6:30 p.m.	CRC’s Northbrook Cares Subcommittee Meeting – Terrace Room
<b>THURS.</b>	<b>4/20</b>	7:00 p.m.	EQC – Shermer Study
<b>FRI.</b>	<b>4/21</b>	7:00 a.m.	<b>No Meetings</b>
<b>SAT.</b>	<b>4/22</b>	8:30am-noon	<b>Earth Day- Arbor Day</b>
			
<b>SUN.</b>	<b>4/23</b>	2-4pm	<b>CRC - Celebration of Cultures - YMCA</b>