

MEMORANDUM

TO: STAFF

**COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS**

FROM: Rich Nahrstadt, Village Manager

DATE: April 22, 2011

RE: STAFF BRIEFING

WEEK OF APRIL 18, 2011

VAN CRASHES INTO GROUP HOME

On Friday, April 15, around 2:30pm., a commercial service van crashed into the Mental Health and Deafness Group Home in the 4100 block of Lake Cook Road. There were approximately twelve occupants and staff inside the home when the vehicle shook the structure. Fortunately, all occupants were on the opposite side of the home and were uninjured. The driver was treated and transported by paramedics to Glenbrook Hospital for non-life threatening injuries. Tom Poupard from Development and Planning was called to inspect the structure and the Northbrook Police are investigating the cause of the accident. The occupants of the home will likely be temporarily moved to other facilities until the damage of the structure can be repaired.

4th OF JULY ASSOCIATION MEETING

Village staff, representing Police, Fire, Public Works and General Government, continues to work with the 4th of July Association to help oversee plans for this year's events. Entertainment has been confirmed for the July 4th Pancakes in the Park, which will also serve smoked fish and bagel plates. Gluten-free and non-dairy options will also be added to this year's menu. The Association confirmed another year of spectacular fireworks and hopes that despite the economy, Northbrook residents will help support this tradition by donating on-line at www.northbrookjuly4th.org (The 4th of July Association redesigned their website and also created Facebook pages for July 4th and the Northbrook Movie Night Fundraiser.)

The Association will be coordinating publicity with the Village and Park District, as well as the Northbrook Nine, to promote the June 25 Movie Night Fundraiser (featuring the Yogi Bear movie) on the Village Green, in addition to the 4th of July Bike Parade, Mile-long Parade and Liberty Loop 5K Run/Walk as well as other activities leading up to the fireworks. This year's parade theme is "Honoring Old Glory" and the Parade Marshals will be Northbrook WWII Vets. The American Legion has agreed to rent a trolley to lead off the parade.

NEW DOWNTOWN PARKING SIGNS

New Downtown Public Parking signs have been installed by Public Works crews at the West Commuter Parking Lot. The downtown parking signs are part of the Village President's initiative to help downtown business owners with increased signage. The new signs are intended to direct motorists to available downtown parking and clearly indicate when shoppers and restaurant goers can park for free.



DRAINAGE IMPROVEMENTS AT HILLSIDE ROAD AND RIDGEWOOD DRIVE

Public Works crews installed roughly 70' of new storm sewer at the intersection of Hillside Road and Ridgewood Drive. The sewer was installed to help mitigate a drainage issue by diverting most water under the roadway and will help to limit the amount of ice build up on the roadway caused by water run-off. The Ridgewood and Hillside area is unimproved and does not have storm sewers throughout the neighborhood; however, the Public Works Department will make improvements such as these in unimproved areas on a case-by-case basis.



WATER TOWER UPDATE

The contractor began welding the panels making up the upper ball of the tower this week. Next week the roof will be lifted and welded into place. The tower should be fully erected by late May and painting of the tower is expected to be complete by August. Before painting starts, Public Works staff will bring mock-ups of the tower's paint scheme to the Village Board for their final review.



MAJOR CRASH ASSISTANCE TEAM CALL OUT

On Friday evening at approximately 8:00pm, staff responded to a two car fatal crash in the 2200 block of Willow Road in Northfield. A 22-year old female driver traveling eastbound on Willow Road crossed the center lane and struck a Mercedes SUV driven by a middle-aged male traveling westbound. The female was pronounced dead at the hospital and the male victim died the following day. MCAT reconstructionists are investigating the accident.

LIGHT TRUCK 10 CALL-OUT

Also on Friday at about 9:00pm, Northbrook Fire's Light Truck 10 was called into Northfield to assist at the scene of a fatal car accident. The accident tied up a block-long section of Willow Road near Wagner Road while police investigators reconstructed the accident to determine its cause. Light Truck 10 (staffed by 2 Paid-On-Call staff) was set up at the accident scene and provided lighting for about three hours.

EARTH AND ARBOR DAY CELEBRATION

The Village of Northbrook held its nineteenth annual Earth and Arbor Day event at the Village Green on Saturday, April 16. While the weather did not cooperate much, the recycling portion was the most successful in the history of the event. Over 30,000 pounds of electronics were collected (fully twice the amount recycled last year), 880 gallons of paint, 350 pounds of batteries, and 10,700 pounds of documents shredded. The great turnout for the event was partially due to the Northfield Township Road District, which donated the paint recycling service as well as the document shredding truck, and more free advertising through local magazines and websites than in years past. Other items that were recycled included white goods, CFL and fluorescent bulbs, tires, Styrofoam, printer cartridges, scrap metal and sports equipment reused by needy children. Thanks to all who participated in making this year's celebration a success.



ENVIRONMENTAL QUALITY COMMISSION

The EQC met for their regular meeting on Thursday. Member Jeremy Reynolds noted that he has accepted President Frum's offer to chair the Commission beginning May 1. Long-time Commission Chairman Doug Gerleman has decided to step down from the Commission after more than fifteen years of service on the EQC.

Member Reynolds discussed holding a brainstorming session with the Commission next month, where the group will set a list of goals for the upcoming year. The first project the Commission will begin next month is the design of a rain garden at the Village Hall. The Commission also discussed the Village's involvement with the Citizens Utility Board. The EQC feels it would benefit residents to have a link on the website that will offer energy saving tips as well as other services available for free through the Utility Board. Staff will put this information on the website within the month. Commissioners also discussed other alternatives for website information, and asked whether staff could place a notice on the Green Page to encourage residents to attend

and participate in future EQC meetings in an effort to promote more community involvement in Village environmental efforts. The next meeting is scheduled for May 19, 2011.

RETAIL THEFT

Police are investigating a theft of a \$19,900 fur coat from Neiman Marcus at Northbrook Court occurring on Saturday, April 16. Unknown persons removed the coat from a display rack in the fine apparel department of the store. Suspected offenders are believed to be tied to a nationwide theft ring involving in high-end merchandise.

BURGLARIES

On Tuesday morning, April 19, an employee at a Melvin Drive office unit arrived at work and determined that the office door had been pried open. Police units arrived and checked the office and surrounding units and found nothing else disturbed or damaged. Pry marks were discovered, but it appeared that nothing had been removed from the office unit.

A residential burglary was reported to a home under construction in the 3700 block of Heritage Drive on Monday morning, April 18. An exterior garage service door was found pried open. Several pieces of electronic equipment were taken.

Both burglary scenes were processed for evidence and canvases conducted of the areas. Detectives are following up on the theft and burglary cases.

WEEK OF APRIL 25, 2011

SUN. 4/24 Easter - Orthodox Easter - Passover

MON. 4/25 7:30 p.m. Zoning Board of Appeals – Board Room

TUES. 4/26 7:30 a.m. ICDC – Terrace Room
9:00 a.m. Department Head Staff Meeting – Terrace Room
7:00 p.m. CRC's Asian-American Heritage Film showing (part 1) – Library
7:30 p.m. Regular Meeting of the Board of Trustees - **Cancelled**

WED. 4/27 8:00 a.m. No Meetings

THURS. 4/28 7:30 a.m. Foreign Fire Ins. Bd. Meeting – Station 11
7:30a.m. Special EDC Meeting – Terrace Room

FRI. 4/29 8:00 a.m. No Meetings