

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: April 18, 2014

RE: STAFF BRIEFING

WEEK OF April 14, 2014

YOUTH COMMISSION MEETING

The Youth Commission held their regular meeting on Wednesday, April 16. The Commission continued planning for the 5th Annual Youth Film Fest which is scheduled to be held in the Little Theater at Glenbrook North High School on June 9, 2014. Submissions are currently being accepted. Please encourage any budding student filmmakers to visit www.northbrook.il.us/youthfilmfest for more information.

Also, two Youth Commissioners recently volunteered their time and efforts in the community to produce a 'Prom Fashion Show' as a benefit for Northbrook Citizens for Drug and Alcohol Awareness. Congratulations to Commissioners Grace Elisco and Shaina Hakimian on a successful event and a job well done!

The next regular Youth Commission meeting is scheduled for May 21, 2014.

ENVIRONMENTAL QUALITY COMMISSION

The Environmental Quality Commission held their regular meeting on April 17. There was discussion on a proposed grant application to retrofit a detention basin with native plantings. The commission also discussed plans for its booth at the Earth and Arbor Day Celebration on April 26 in the Village Green.

Visit the Village's Earth and Arbor Day website for more information: www.northbrook.il.us/earthday.

The next regular meeting of the Environmental Quality Commission is scheduled for May 15, 2014.

POLICE DEPARTMENT ACTIVITY

Extra patrols are being assigned to religious institutions during the holiday season and to government buildings due to the anniversaries of past tragic or historical events. No suspicious activity has been reported, but the Police Department remains diligent on premise checks.

Police are investigating a burglary to an establishment in the 800 block of Skokie Boulevard. The business was entered through a smashed rear window. Two locked and empty cash register drawers were removed. Police are reviewing video tapes and interviewing a delivery service for possible information.

Several burglaries occurred during the evening of April 17th to unlocked vehicles parked in driveways on Keystone, Ferndale and Dundee Road. Items removed from the vehicles include cell phones, credit cards and other miscellaneous property.

CAR FIRE AT FIELD SCHOOL

Northbrook Fire units responded to Field School at approximately 8:00 a.m. on April 16, 2014 for the report of a car fire. Upon arrival, fire crews found the engine compartment of the vehicle on fire. Crews quickly extinguished the fire and were able to confirm that there were no injuries. The cause of the fire is currently under investigation.



ASPHALT STREET RESURFACING PROGRAM

The Village's annual asphalt street resurfacing program is expected to begin late next week as the Village's contractor, Peter Baker and Sons, begins saw cutting curbs in preparation for removal. The following week, the contractor will be starting curb removal and replacement of Happ Road and the surrounding streets, along with streets in the Wildebrook neighborhood. It is anticipated that this first phase will take 6-8 weeks to complete.

Information regarding the Asphalt Street Resurfacing Project, and all Village construction projects, including weekly updates and location maps, is available on the Village website at www.northbrook.il.us/constructionprojects.

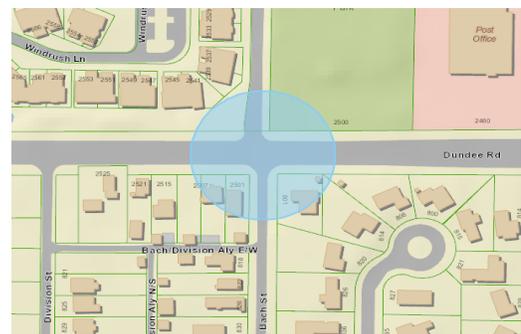
OLD WILLOW ROAD REPAIRS

Old Willow Road will be closed from Patriot Boulevard to Shermer Road for pavement patching work on Saturday, April 19 and Sunday, April 20. The road will reopen on the morning of Monday, April 21. During this closure, Old Willow Road will remain open to homes and businesses on that street. Traffic accessing businesses on Shermer and Holste Roads will have to access Shermer Road from West Lake Avenue during the weekend closure.



DUNDEE ROAD SEWER REPAIR

On Saturday, April 19, Public Works crews will be working to repair a section of sanitary sewer near the intersection of Bach Street and Dundee Road (see map). This work will require the closure of the westbound curb lane between Western Avenue and Division Street, but will have no effect on sanitary sewer service for area residents. It is anticipated that the roadway will be reopened to traffic by late afternoon.



BRICK PAVER POWER WASHING

The Village's contractor, Midwest Brickpaving, will be power-washing brick crosswalks throughout the Central Business District on Saturday, April 19. Midwest will begin with cleaning the intersection of Shermer and Meadow Roads at 7:00 am. Throughout the course of this project, all roadways will remain open; however, the contractor will be flagging traffic through the area while crews are working. It is anticipated that all of the work will be completed by late afternoon.

BICYCLE PAVEMENT MARKING REPLACEMENTS

On Monday, April 21, the Village's contractor, D2K Traffic Equipment and Design, will begin removing and replacing bicycle pavement markings on Cherry Lane, Cedar Lane, Meadow Road, and Techny Avenue. The contractor will begin at the intersection of Cherry and Meadow. This project should have little effect on traffic and is expected to take 3-4 days to complete.

BICYCLE IMPROVEMENT GRANTS

Earlier this week, the Public Works Department was informed that the Village has been awarded two Illinois Transportation Enhancement Program (ITEP) grants by the Illinois Department of Transportation (IDOT). The first is for a program to install bicycle signage and pavement markings throughout the Village in an effort to promote the use of alternate modes of transportation and to interconnect bicycle routes within the Village. The project will also include the installation of signage guiding cyclists to public features throughout the Village such as parks, schools, and government buildings. The proposed improvements will be installed on segments of Walters Avenue, Techny Road, and Western Avenue.

The Village of Northbrook has also been awarded an ITEP grant for a joint project led by the Village of Glenview. This project includes the installation of a bicycle/pedestrian trail along Shermer Road from Willow Road to the existing Centennial Trail along West Lake Avenue. The Village's portion of this project includes Shermer Road between the Union Pacific Rail Bridge and Old Willow Road. Both grants require a 20% fund match by the Village.

WEEK OF April 21, 2014

MON.	4/21		No Meetings
TUES.	4/22	7:30 a.m.	Industrial and Commercial Development Commission – Terrace Room
		7:30 p.m.	Board of Trustee Regular Meeting – Board Room
WED.	4/23		No Meetings
THURS.	4/24	7:30 a.m.	Foreign Fire Insurance Board – Fire Station 11
		7:30 p.m.	Plan Commission Workshop – Terrace Room
FRI.	4/25		No Meetings
SAT.	4/26	8:30 a.m.	Earth Day / Arbor Day – Village Green Park
		– 1:00 p.m.	