

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Rich Nahrstadt, Village Manager

DATE: April 29, 2011

RE: STAFF BRIEFING

WEEK OF APRIL 25, 2011

INDUSTRIAL AND COMMERCIAL DEVELOPMENT COMMISSION

At its April 26 meeting, the Commission met to review the MicroLink Devices Class 6b request. By a vote of 8-0 (with one abstention), the ICDC recommended that *“the Board of Trustees **supports** granting the Class 6b incentive only **on the value added** to the site, rather than on the full value as requested by the Applicant”*.

Also at its monthly meeting, the Commission received updates regarding the forums the Development and Planning Services Department has been having with contractors and others involved in the development process. They were also updated regarding the Village’s business development marketing efforts. And finally, the Commission discussed the recent issues with temporary business signs and asked staff to provide them with additional information regarding the issue at its next meeting.

ECONOMIC DEVELOPMENT COMMITTEE

On April 28, the Committee met to continue its review and discussion of the MicroLink Devices Class 6b request. By a vote of 8-4 (with one abstention), the EDC recommended that *“the Board of Trustees **supports** granting the Class 6b incentive only **on the added value of improvements** to the site and deny the Applicant’s request that the Class 6b incentive apply on one hundred percent of the existing value of improvements.”*



Photo Courtesy of Tim Olk

NORTHBROOK DIVERS ASSIST WITH RECOVERY OF BODY

On Thursday afternoon, April 28, Northbrook Fire Department Divers, along with divers from other MABAS Division 3 towns, were called into the town of River Grove to assist with the search for a body in the Des Plaines River. Due to the high water level and the strength of the current, this was classified as a “Swift Water” dive, which requires divers with specialized diving certifications. Northbrook Divers, Tim Smeltzer and Cliff Woodbury, located the body. No information is currently available as to the identity of the body or the amount of time that it had been in the water.

BURGLARY TO MOTOR VEHICLE ARREST

On Monday, April 25, an arrest was made clearing a burglary to motor vehicle case where two iPods, a car charger and various other items were removed from a resident's unlocked vehicle parked in the driveway in the 4000 block of Lindenwood Lane. The subject arrested was being questioned on a related criminal trespass to vehicle charge and was found to have the items in his possession. The offender was issued a felony complaint for burglary.

NATIONAL TAKE BACK INITIATIVE (NTBI)

This initiative, partnered with over 2,900 law enforcement agencies nationwide, is an effort to collect and dispose of unused prescription drugs. This, the second Drug Enforcement Administration (DEA) sponsored event, will take place on April 30, 2011. In September of 2010, the DEA collected over 242,000 pounds of prescription drugs. The 2009 National Survey on Drug Use and Health estimates that there are 7 million current non-medical users of prescription drugs in the United States. The survey further indicates there are more Americans abusing psychotherapeutics than the number of cocaine, heroin, and hallucinogen abusers combined. Expired, unused, or unwanted controlled substances in homes are a potential source of supply that fuel this abuse and are an unacceptable risk to public health and safety. In September of 2010, the Village became a sponsor of the "Save-A-Star" program whose purpose it is to collect and safely dispose of unwanted and unused medications, thus keeping them out of the hands of individuals who might otherwise become victims of prescription drug abuse. The collection box, located in the lobby of the Police Department, is routinely full at week's end, and its contents properly disposed of. This second major initiative is an effort to bring more agencies on board with the program and now is open to long-term care facilities. Chief Wernick has sent letters to all Northbrook long-term care facilities encouraging them to participate in the collection program. Northbrook is a registered sponsor of this event. The "Save-A-Star" mailbox will remain in the Police Department lobby.

FIRE DEPARTMENT TESTING ENGINEER/DRIVERS

On April 27, the fire department offered the certification/recertification test for the position of engineer/driver. Every three years, this test is given to recertify all current engineer/drivers and to certify any department members who wish to be considered for the position. The test is broken up into five parts: apparatus familiarity, hydraulic computations, maps and area familiarity, standing policies, and an intensive practical demonstration of skills. The written portions of the exam were given in the morning and the practical exam was given in the afternoon and on several succeeding days. Of the 51 personnel qualified to take the exam(s), 35 signed up to challenge it. An eligibility list will be created from the results of this exam and will be posted for the next three years.



MABAS DIVISION 3 MULTI-COMPANY COMBINED FIRE DEPARTMENT TRAINING

Northbrook participated in a cooperative training exercise held at NIPSTA. In-service fire crews took part in one of 18 sessions (two sessions a day, three per week, over a three week period). Special consideration was given not to deplete any geographic area of fire coverage and to limit hire-back of personnel to cover the in-service training companies. MABAS Division 3 Instructors (including five of our own department personnel), presented multiple scenarios of engine and ladder company fire operations and trench rescue operations. Training with our neighboring communities for auto-aid and mutual-aid are mandated training requirements by Insurance Services Organization (ISO) and Illinois Department of Labor (IDOL).



TECHNY ROAD JURISDICTIONAL TRANSFER PROJECT

Staff continues to work with HLR on the design and engineering of the Techny Road Jurisdictional Transfer between Shermer and Pfingsten that will also include Phase III of the Techny Drain relief sewer (84-inch to 60-inch diameter storm sewer). It is anticipated to have the project ready for competitive contractor bids by early 2012 with construction starting in the summer. Once completed, jurisdiction of this segment of the roadway will be transferred from the Cook County Highway Department to the Village.

STORM SEWER REPAIRS AT BUTTERNUT LANE

Public Works was notified of a basement flooding issue due to the storm drainage ditch on the south side of Techny Road at Glendale Avenue not being able to flow. The ditch filled and caused flooding on the property of 2010 Glendale Avenue. To assist the homeowner, crews flushed the storm sewer line and in doing so found a blockage in the intersection of Techny Road and Butternut Lane. The blockage consisted of a broken and collapsed clay pipe, 18 inches in diameter, which was packed with mud and clay and not allowing water to flow through. To make repairs to the storm sewer, crews removed 38 feet of deteriorated concrete and clay pipe, replacing it with an equal amount of PVC pipe. The work required closing all or portions of the intersection of Butternut Lane and Techny Road for two days. The repairs have improved the overall flow of storm water in the area and should prevent localized flooding until the Techny Drain project is complete.



Meeting with Cook County Forest Preserve District (CCFPD)

Village President Sandy Frum and Public Works Director Kelly Hamill introduction meeting with Arnold Randall, the new General Superintendent of the CCFPD, on Friday, April 22 at the Des Plaines Public Library. The purpose of the meeting, which was coordinated by the Northwest Municipal Conference, was to meet the superintendent, discuss change that the CCFPD is going through and to ask him general questions. Mr. Randall indicated that the Forest Preserve District was open to working together on projects with municipalities and also looking to change how they do business. A follow up meeting will be scheduled with him to discuss future Village initiatives that involve CCFPD property.

WEEK OF MAY 2, 2011

SUN.	5/1		Holocaust Remembrance Day
MON.	5/2	7pm-10pm	Cook County Board of Appeals Outreach Program – Board Room
TUES.	5/3	9:00 a.m.	Department Head Staff Meeting – Terrace Room
		7:00 p.m.	CRC’s Asian-American Heritage Film showing (part 2) – Library
		7:30 p.m.	Plan Commission – Cancelled
		7:30 p.m.	Special Meeting of the Board of Trustees – Board Room
WED.	5/4	8:30am-9pm	STUDENT GOVERNMENT DAY
THURS.	5/5		Cinco de Mayo
		7:00 p.m.	Arts Commission – Terrace Room
		7:00 p.m.	Community Relations Commission – Northbrook Public Library
		7:30 p.m.	Board of Police & Fire Commissioners Meeting – Police Headquarters
FRI.	5/6	3:30 p.m.	“Just Say No” Walk & Rally – Starts corner of Cherry & Western
SAT.	5/7	11am-3pm	Asian-American Heritage Celebration – Northbrook Public Library
SUN.	5/8		Mother’s Day