

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: April 25, 2014

RE: STAFF BRIEFING

WEEK OF April 21, 2014

PLAN COMMISSION

On April 24, the Plan Commission held a special meeting to conduct workshop sessions on planned unit developments and the new state law allowing cultivation centers and dispensing centers for medical cannabis. The Commission reviewed a number of planned unit developments, as well as standard subdivisions that had been approved in the Village and discussed the pros and cons of both approaches to land development. In anticipation of a public hearing on May 20 regarding zoning regulations related to medical cannabis cultivation centers and dispensing centers, Village staff and the Village attorney reviewed state law and draft state regulations regarding such uses and reviewed how municipalities may be able to regulate such uses.

At the next Plan Commission meeting on May 6, the Commission will hold a continued Public Hearing on the proposed single family detached home planned development on Dundee Road called Timbers Edge. A Public Hearing on the proposed Waterway Gas Station/Carwash on Waukegan Road had been scheduled for May 6, but had to be rescheduled to May 20.

INDUSTRIAL AND COMMERCIAL DEVELOPMENT COMMISSION

On April 22, the ICDC held its regular meeting. At that meeting, the Commission reviewed the Class 6b request for the property at 1880 Holste Road. After a brief discussion, the Commission unanimously recommended that the Board adopt a resolution supporting and consenting to the Class 6b Classification for the property. Also at the meeting, the Committee reviewed a draft of a *Guide to Opening a Restaurant in Northbrook*, which staff has been preparing. The Commission also discussed its work program for the coming fiscal year.

ARBOR DAY TREE PLANTING

The Village celebrated Arbor Day by participating in a tree planting ceremony at Field Middle School where students helped a Public Works crew plant a tree in the parkway on Techny Road. The tree was graciously donated by ComEd. The Village will be handing out tree seedlings at the annual Earth and Arbor Day Celebration on April 26.



EARTH AND ARBOR DAY CELEBRATION

On April 26, the annual Earth and Arbor Day Celebration will be held from 8:30am to 1pm. As part of this year's event, residents will have the opportunity to drop off items such as electronics, paint, light bulbs, and batteries for recycling. They will also be able to shred unwanted documents in the west commuter lot. Clean up groups will be meeting at the Village Green Park to gather supplies and be assigned an area where they will pick up debris and windblown trash. Starting at 9:30am, a vendor exposition will take place at the Village Green Park and will offer residents an opportunity to connect with over 50 businesses and learn about green products and ways to conserve energy. Along with the exposition, there will be children's activities and the Bicycle Task Force will be hosting bicycle training classes.

Information regarding this event is available at www.northbrook.il.us/earthday. On the Earth and Arbor Day webpage, visitors can find a story map that provides information and locations for each of the events. The Recycling tab includes markers for each of the types of items that will be collected, along with photos from past events. Under the Expo tab, there are markers for each of the vendors along with links to their websites. Finally, the Clean Up tab shows the location of the six pre-designated clean up areas.

NORTHBROOK ASSISTS GLENCOE WITH RESIDENTIAL STRUCTURE FIRE

At approximately 7:00pm on April 18, Northbrook E11 responded to the 500 Block of Washington Ave. in Glencoe for a reported structure fire. Upon arrival crews found a fire on the first floor of a home under construction. Northbrook assisted Glencoe with extinguishing the fire and checking for extension into additional rooms and floors. No injuries were reported and Northbrook stations were covered by call back personnel during the incident.

GARBAGE TRUCK DUMPS LOAD DUE TO FIRE

At approximately 11:00am on Tuesday April 22, Police and Fire units responded to the area of Farnsworth and Penfold for a reported garbage truck on fire. Upon arrival units found the driver had dumped the burning contents of the truck onto the street. Police blocked off the street while fire crews extinguished the burning contents. Northbrook Public Work's crew assisted the waste contractor with cleanup efforts and the road was reopened in approximately two hours. No injuries or damage to the truck were reported.



TRUCK HITS POWER LINES CAUSING OUTAGE AND EARLY DISMISSAL FOR SCHOOL

At approximately 1:00pm on Wednesday, April 24, Northbrook Police and Fire units responded to the 300 block of Lee road (Cove School) for the report of power lines on a truck. Upon arrival crews found a delivery truck that appeared to have struck low hanging power lines. Due to the power lines still being energized and only one driveway for access to the school, fire and police escorted approximately 150 students through a neighboring backyard to be picked up by their parents. No injuries were reported and power was restored to the surrounding area at approximately 8:30pm.

POLICE ACTIVITY

On the evening of April 21 and into the early morning hours of April 22, several burglaries to unlocked vehicles parked in driveways occurred. A resident in the 800 block of Cedar Lane notified Police that her car alarm had gone off. Units responded to the area and located a female suspect in a parked vehicle near the area of the car alarm notification. Two other suspects were seen in the area and Police units gave chase. A search of the vehicle revealed proceeds from burglaries to vehicles occurring over the early morning hours of April 18. The female subject was arrested and charged with possession of stolen property. The two fleeing subjects believed to be involved in the burglaries have been identified and are being sought.

A Northbrook Notify message was sent out early Tuesday morning alerting residents in the area of increased Police presence and advising residents to call 911 should they notice suspicious activity. Throughout the evening and into the following day over 30 reports were taken for burglaries to vehicles occurring on Cedar Lane, Ferndale Avenue, Picardy, Crabtree Lane, Briarwood Lane, Peach Tree Lane, Huckleberry Lane and Kiest Avenue. Items removed from the unlocked vehicles included electronic equipment, identification papers, credit cards, GPS's, cash, and bags containing miscellaneous items. The community is reminded to keep their vehicles locked and to notify police immediately should they see or hear anything suspicious.

PROPERTY INFORMATION ONLINE – NOW AVAILABLE ON VILLAGE HOMEPAGE

Since 2013, the Village of Northbrook has been a member of the GIS Consortium, made up of a group of 23 local governments in the Chicagoland area, with the common goal of enabling GIS (Geographic Information System) technology for community stakeholders.



The Consortium launched a new Community Portal, which provides access to address-based information tailored to the local community. Information on services regarding zoning codes and subdivisions, garbage and yard waste collection days, school district information and voting precincts, and others, are readily available at the click of a button. Simply type in an address and hit "GO" to be directed to the Community Portal.

For more information on the Community Portal or to learn about the Village's GIS Services, please visit the Village of Northbrook online at www.northbrook.il.us and click on "Village Maps".

ASPHALT STREET RESURFACING PROGRAM

The Village’s annual Asphalt Street Resurfacing Program began this week. The Village’s contractor, Peter Baker and Sons, is beginning to saw cut curbs in preparation for their removal. Next week, the contractor will be starting curb removal and replacement on Happ Road and the surrounding streets, along with streets in the Wildebrook neighborhood. Residents who will lose access to their driveway during the course of the project will receive a hand delivered letter informing them of the closure and when they should expect to regain access.

Information regarding the Asphalt Street Resurfacing Program and all Village construction projects, including weekly updates and location maps, are available on the Village website at www.northbrook.il.us/constructionprojects.

OLD WILLOW ROAD REPAIRS

On Saturday, April 19, Public Works crews worked to install asphalt patches along Old Willow Road. This work required much of the roadway to be closed throughout the weekend to all, but local traffic. The photo depicts the crew putting the finishing touches on a patch at the intersection of Old Willow and Shermer Roads.



PARKWAY RESTORATIONS

Public Works crews completed 61 parkway restorations this week that were the result of winter water main breaks, fire hydrant repairs, and service line repairs. Parkways are restored with black dirt and grass seed, and residents are provided information on the care of the site so that it grows in as quickly as possible. The crews will also be working to restore pavement that was disturbed for utility repairs including locations on Skokie Boulevard, Dundee Road, and Waukegan Road. The repairs on Skokie, Dundee, and Waukegan will require lane closures and be scheduled for mid-May with notifications through the weekly briefing, the Village’s Facebook page, and the Village’s website.



WEEK OF April 28, 2014

SAT.	4/26	8:30am-1pm	EARTH DAY/ARBOR DAY - VILLAGE GREEN PARK
MON.	4/28	7:30 pm.	ZBA - Cancelled
TUES.	4/29		No Meetings
WED.	4/30	7:30 a.m.	Special EDC Meeting – Board Room
THURS.	5/1	7:30 p.m.	BFPC – Police Department
		7:00 p.m.	Arts Commission – Terrace Room
		7:00 p.m.	Community Relations Commission – Police Department Classroom
FRI.	5/2		No Meetings