

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES
DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: April 26, 2013

RE: STAFF BRIEFING

WEEK OF APRIL 22, 2013

REGULAR BOARD OF TRUSTEES MEETING

The Board held a regular meeting on Tuesday night. At the meeting, Joseph Kinney, a new Firefighter/Paramedic was sworn in. Paid-on-Call Fire Lieutenant Robert Francois was recognized for his 11 years of service to the Village. Two (2) Proclamations were read, one proclaiming April 26 as "Arbor Day" in the Village of Northbrook and the other naming the month of May as "National Building Safety Month" in the Village. Under the Consent Agenda, Resolutions were passed approving: the purchase of two (2) power cots and associated equipment for the Fire Department, the purchase of replacement security camera equipment for the Police Department, the renewal of a contract for audit services with Lauterbach & Amen, LLP, as well as a Resolution authorizing improvements to Crestwood Place Apartment C-107. Ordinances were passed: amending the Northbrook Zoning Code (1988) and Northbrook Subdivision Code (1991) to establish an Industrial and Commercial Services District, approving amendments to provide authority for the 2013/2014 Annual Fee Ordinance, and authorizing amendments to the Zoning Board of Appeals and Electrical Commission regarding terms.

Under the Planning and Zoning Committee report, four (4) preliminary reviews were conducted. During the Public Works Committee report, a Resolution passed approving the issuance of a tree permit for the removal of a Heritage Tree at 1300 Wendy Drive. Under Communications and Legislation, an Ordinance was approved amending the Annual Fee Ordinance to increase the number of Class G Liquor Licenses.

The next meeting of the Board of Trustees will be on Tuesday, May 14.

RESPONSE TO APRIL 18, 2013 FLOODING EVENTS

As a follow up to the flooding the Village received last week, staff has continued working on two follow up items:

- Final Clean Up Items – Public Works has worked with the Metropolitan Water Reclamation District to have their crew clear culverts and any other obstructions from the North Branch of the Chicago River to help prevent flooding in the future.
- Village Costs Submitted to Cook County Emergency Management Agency – The Village has submitted its costs (labor, equipment, and materials) for response to last week's flooding event. This request is preliminary and information collected is used to determine if the County has reached the \$17 million dollar threshold and therefore qualifies for Federal Assistance.

ARBOR DAY CELEBRATIONS

The Village celebrated Arbor Day by participating in two tree-planting ceremonies. The first was held at 11:30am on Thursday at St. Norbert School where St. Norbert Daisy Scouts Troop 43515 planted a tree on

Elm Street. The second ceremony was held at 10:30am on Friday at Greenbriar School. Greenbriar students planted a tree donated by Commonwealth Edison. In addition, the Village donated 100 tree seedlings to Greenbriar School for students to take home and plant in their yard.



Tree Planting at St. Norbert School



Tree Planting at Greenbriar School

NORTHBROOK IS RECOGNIZED AS A TREE CITY USA COMMUNITY FOR 19TH STRAIGHT YEAR

The Village of Northbrook was again recognized as a “Tree City USA Community” for 2012, the 19th straight year that Northbrook has received this distinction. To receive the Tree City USA recognition, communities must have a forestry department/staff, a tree-care ordinance, and observe Arbor Day with a proclamation and event. Communities must also have a forestry budget of at least \$2.00 per capita; with Northbrook’s trimming of roughly 1,400 parkway trees and planting of 300 – 350 trees each year, that commitment is easily met. Residents seeking more information on the Village’s forestry services can visit the Public Works Department’s page at:

<http://www.northbrook.il.us/index.aspx?page=79>.

NORTHBROOK WELCOMES HOME SOLDIER

Northbrook Police and Fire Departments along with members of the Illinois State Police and Deerfield Police Department escorted the Warriors’ Watch Riders and returning Staff Sergeant Robert Ramirez, a Northbrook resident, home this week. USMC Staff Sergeant Ramirez is returning home from his 3rd combat tour in Afghanistan. Many neighbors, friends and family turned out to welcome him home. Sergeant Ramirez is pictured here in the grey hooded sweatshirt. Welcome home Sergeant Ramirez and thanks for your service.



NORTHBROOK VFW AWARDS SCHOLARSHIP

Northbrook Veterans of Foreign Wars local 10236 recognizes Stevenson High School Student, Joshua Weisberg, for winning the VFW Ladies Auxiliary “Voice of Democracy” scholarship contest for 2012. The “Voice of Democracy” has been the Veterans of Foreign Wars premier scholarship program since 1947. Each year, more than 50,000 high school students compete for more than \$2.3 million in scholarships and incentives. Students compete by



writing and recording a broadcast script on an annual patriotic theme. The year's theme was "Is Our Constitution Still Relevant?" Joshua competed through Northbrook VFW, taking second place in Illinois Region #4. Pictured here is VFW Commander Roger Scott, USAF Senior Master Sergeant with Joshua.

NATIONAL TAKE BACK INITIATIVE (NTBI)

Over 2,900 law enforcement agencies nationwide partner in this initiative in an effort to collect and dispose of unused prescription drugs. The next Drug Enforcement Administration (DEA) sponsored event in Northbrook will take place on Saturday, April 27 from 10 to 2pm at the Police Department. Thousands of pounds of unused prescription drugs have been collected since the DEA began this endeavor. The 2009 National Survey on Drug Use and Health estimates that there are 7 million current non-medical users of prescription drugs in the United States. The survey further indicates there are more Americans abusing psychotherapeutics than the number of cocaine, heroin, and hallucinogen abusers combined. The Village continues its sponsorship of the "Save-A-Star" program whose purpose is to collect and safely dispose of unwanted and unused medications, thus keeping them out of the hands of individuals who might otherwise become victims of prescription drug abuse. The collection box, located in the lobby of the Police Department, is routinely full at week's end, and its contents properly disposed of. This major initiative is an effort to bring more agencies on board with the program. The "Save A Star" mailbox, monitored by Police personnel, remains at the Police Department for daily disposal of accepted items.

NORTHBROOK EARTH DAY 2013

Northbrook Police manned booths at the annual Earth Day festivities. Literature and give-aways were distributed to attendees on safety issues, animal and wildlife concerns. While the day was a bit cold, several hundred people attended the event. Pictured here is the Underwriter's Laboratories booth being visited by Northbrook Police Community Relations Supervisor Michael Shep.



POLICE ACTIVITY

Police responded to a report of a burglary to vehicle in the 1900 block of Willow Road on Monday evening, April 22. Unknown persons entered a landscaping trailer and removed equipment.

TWO CAR ACCIDENT SHUTS DOWN EDENS SPUR FOR SEVERAL HOURS

At approximately 8:00pm Monday evening, April 22, an accident at the 27.5 mile marker of the Edens Spur shut down traffic for several hours. It appears a vehicle had stalled in the roadway and was hit from behind resulting in the transport of two patients to local hospitals. A third individual was reported to have left the scene, but after an intensive search by State Police and Fire Department personnel, that report was determined to be unfounded. During the accident on the Edens Spur, Northbrook units were also dispatched to the 1800 block of Janke Drive for a reported car fire. Upon arrival, crews found the engine compartment of a vehicle next to the building fully involved. The alarm was upgraded and callback personnel and units from Glenview responded for assistance. The fire was extinguished quickly without any involvement into the structure. The fire is currently under investigation.

KEYSTONE ROAD GUARDRAIL

The Village's contractor, Midwest Fence Corporation of Chicago, performed replacement of a failing guardrail along the north side of Keystone Road this week. Two sections of guardrail, totaling over 250 feet in length, were installed along the open drainage ditch west of Christina Lane. The replacement was a

necessary safety measure as the existing guardrail was failing and settling. The photos depict the guardrail before and after replacement.

Keystone Guardrail-Before

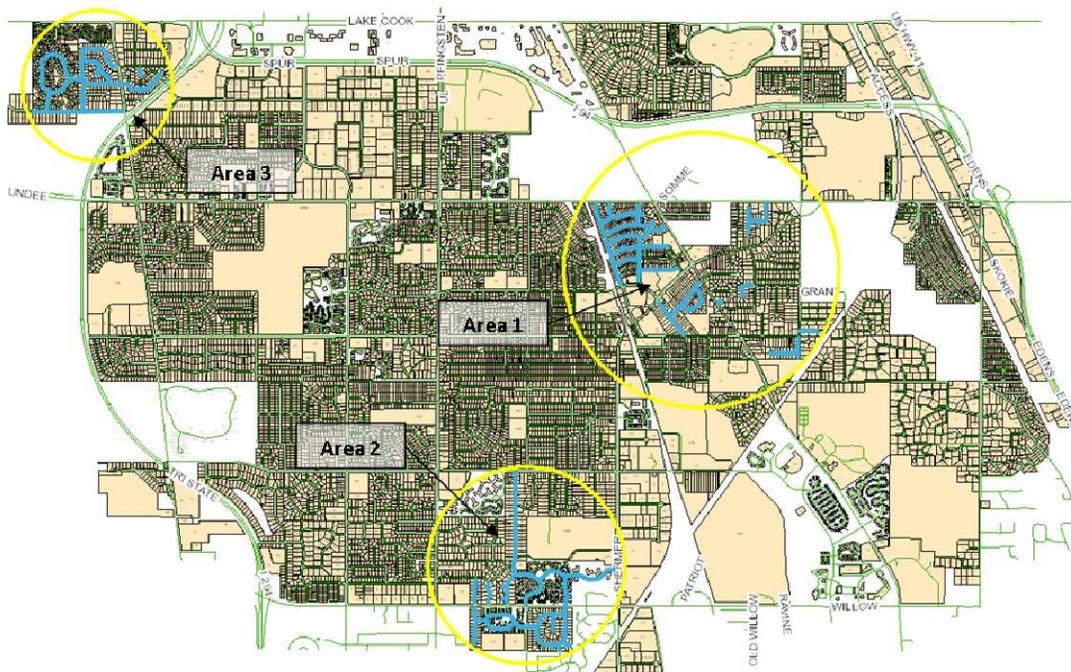


Keystone Guardrail-After



ANNUAL ASPHALT STREET RESURFACING PROGRAM

Work relating to the annual asphalt street resurfacing program continued this week with the Village's contractor continuing to pour replacement sections of curb throughout Area 1. The contractor is expected to complete the Area 1 curb replacement work by the end of next week and will begin work on the curb in Area 2 (see map) during the week of May 6. Residents in Area 2 were mailed a notification informing them of the upcoming work. This notification was also placed on the *Construction Projects* page of the Village website: <http://www.northbrook.il.us/index.aspx?page=420>



SUNNY ACRES SUBDIVISION/RIDGE-LEE INTERSECTION STORMWATER PROJECT

The Sunny Acres Subdivision/Ridge-Lee intersection stormwater management project began this week with the Village’s contractor, PirTano Construction, relocating a fire hydrant. The hydrant’s previous location conflicted with the new storm sewer. The photo illustrates the new section of water main laid to accommodate the relocated hydrant. PirTano is working to complete the construction in the Sunny Acres Subdivision (by June 30) and will then move to the Ridge-Lee intersection portion of the project.



FIRE DEPARTMENT RECOGNIZES LIEUTENANT FOR 11 YEARS OF SERVICE AND WELCOMES NEW CANDIDATE

On Tuesday evening, April 23, at the regular board meeting the Board recognized Lieutenant Robert Francois for his 11 plus years of service to the Northbrook community as a Paid on Call Firefighter. Rob was instrumental in the continued operation and supervision of our paid on call program and will be missed. As we bid farewell to Lieutenant Francois, the Northbrook Fire Department and the Village Board welcomed aboard Joseph Kinney, the newest Firefighter/Paramedic candidate for the Department. Joe will continue his 9 weeks of training at the NIPSTA Fire Academy prior to coming on shift for orientation.



STAFF ATTENDS COMED MODERNIZATION ACT AND SMART GRID “ROAD SHOW”

Staff attended an informational meeting on the Energy Modernization Act and the coming Smart Grid at ComEd’s Mount Prospect Offices on Thursday. The Energy Modernization Act (EMA) requires ComEd to make improvements to their infrastructure and address pocket reliability issues. The 11,000 feet of new overhead cable and automated distribution equipment that was installed last year, as well as the 20,000 feet of cable replacements, are a result of the EMA. ComEd also presented general information on the roll-out of the Smart Grid, which for Northbrook wouldn’t be until late 2015 or 2016 at the earliest, as well as the benefits of the smart meters (such as remotely turning off power and real time pricing for customers). More information on the Smart Grid roll out will be coming as the project advances.

WEEK OF APRIL 29, 2013

MON.	4/29		No Meetings
TUES.	4/30		No Meetings
WED.	5/1		Student Government Day
		7:00 p.m.	SGD Board Meeting - Board Room
THURS.	5/2	7:00 p.m.	Arts Commission - Terrace Room
		7:00 p.m.	Community Relations Commission - Library
FRI.	5/3		No Meetings