

MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: April 29, 2016

SUBJECT: STAFF BRIEFING

WEEK OF April 25, 2016

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, April 26. At the meeting, President Frum appointed Steve Lewis to the Industrial and Commercial Development Commission.

The Village Board also approved a number of resolutions and ordinances for a variety of items including contracts with Imperial Vending for canteen and vending services, Cutler Workwear for Public Works uniforms, Doland Engineering for field survey work for the FY 2016/2017 water main replacement program and Nels J. Johnson Tree Experts for tree trimming. Additionally, the Board authorized the purchase of parkway trees through the Suburban Tree Consortium.

Under Planning and Zoning, the Village Board approved a series of ordinances and resolutions authorizing and approving a 68-unit townhouse development proposed by Jacobs Companies at 1179 – 1275 Shermer Road. Further, the Board conducted a preliminary review of a multi-family housing development proposed for 1825 Shermer. The majority of the Board felt the proposed development was too dense.

The next Regular Board of Trustees meeting will be Tuesday, May 10.

INDUSTRIAL AND COMMERCIAL DEVELOPMENT COMMISSION MEETING

On Tuesday, April 26, the Industrial and Commercial Development Commission held its regular meeting. In response to a request by the Commission, Development & Planning Services Director Tom Poupard, and Director of the Fire Prevention Bureau Kevin Frangiamore, attended the meeting and provided the Commission with an update regarding the building permitting and inspection process. The Commission also received an update on development projects occurring in the community and the rider count work that Pace is conducting in Sky Harbor to determine if a bus shelter is justified. Staff also informed the Commission that Pace would be changing its passenger pick-up policy to limit pick-ups and drop-offs to designated bus stops. The Commission also continued its discussion regarding steps the community could take to assist Northbrook businesses with finding employees. The next Commission meeting is scheduled for Tuesday, May 24.

COMMUNITY RELATIONS COMMISSION CELEBRATION OF CULTURES SUBCOMMITTEE

The Community Relations Commission's Celebration of Cultures Subcommittee met on Monday, April 25 to debrief the Celebration of Cultures event, which was held on Sunday, April 17. The Committee reviewed the event and its logistics, focusing on areas for improvement for next year. Notes from the meeting will be forwarded to the Community Relations Commission for discussion at its next regular meeting, which will be held on Thursday, May 5.

POLICE DEPARTMENT

On Saturday, April 23, Northbrook's Northern Illinois Police Alarm System Emergency Services Team representative responded to the 200 block of Highland Avenue in Arlington Heights on a call regarding an armed, barricaded and suicidal subject. The subject was taken into custody without incident.

WESCOTT PARK PROJECT UPDATE

Work continues on the Wescott Park project. As part of the installation of the underground detention basin, the Village's contractor continued the excavation required to install the new storm traps. To date, 570 of the total 1,722 pieces the project have been installed. Deliveries and installations will continue as the project progresses.

The installation of new 42-inch storm sewers along Farnsworth Lane will begin in the upcoming weeks. The construction will start across from Wescott Park and move west along Farnsworth Lane. Excavations for the installation of the pipe will require restoration of sidewalks, driveways, and sections of the roadway.



NICOR GAS MAIN UPDATE

Nicor continued gas main replacement in the White Plains and Northbrook Knolls subdivisions in the area bordered by Cherry, Greenbriar, Walters and Western. This week, Nicor began replacing the gas services on Greenbriar and Chestnut. Nicor contractors also continued framing and pouring sidewalks in the area of Dundee, Walters, Western and Pfingsten and will continue with restoration work in the upcoming weeks.

SHERMER ROAD RESURFACING PROJECT

The Illinois Department of Transportation (IDOT) will be resurfacing a section of Shermer Road, between Dundee and Waukegan roads, this summer. In addition to resurfacing, IDOT plans to add shoulders, regrade adjacent ditches and relocate a number of utilities, including the ComEd, AT&T, Comcast and Nicor lines. The addition of storm sewers are also included in the project to improve the area's drainage. In preparation for this work, AT&T recently began working to transfer their infrastructure to new lines. Nicor plans to complete new gas main installations next week and will activate the services to individual homes once the gas main has been completed. ComEd will continue the process of moving the utility poles and lines on those poles. Once all the utility poles have been relocated and the utilities on the poles have been replaced, the old poles will be removed. Please contact IDOT at 773/853-0046 with questions or concerns about the project.

FIRE STATION 12 PARKING LOT IMPROVEMENTS

This week, the pavement-marking contractor striped the parking lot at Fire Station 12 (1840 Shermer Road) and painted stop bars and traffic arrows on the pavement. The project is now substantially complete. Public Works staff and a landscaping contractor will complete remaining restoration work in the coming weeks.

2016 WATER MAIN IMPROVEMENTS

The Harris and Banyan Drive water main replacement project consists of the replacement of the 6-inch and 4-inch diameter cast iron water mains on these roads with new 8-inch mains. This week, the Village's contractor, Lenny Hoffman Excavating, completed water main installation; fire hydrant installation; pressure testing on Banyan Drive (see pictures below); and began installing new water service lines on Harris Drive. Next week, the contractor will begin chlorination and testing of the main on Banyan Drive. Staff anticipates that all residents on Harris Drive will be switched over to the new water main by the end of next week.



2016 ASPHALT STREET PATCHING AND REHABILITATION PROGRAM

The Village's asphalt street patching and rehabilitation program began on Monday, April 25. This week, crews completed asphalt street patching at various locations and will transition to street rehabilitation work (grinding and resurfacing) next week. The asphalt resurfacing work for Wood Oak Glen Subdivision is expected to start on Monday, May 2, with the completion of all work, inclusive of the second phase of patching, by Friday, July 8. Following the rehabilitation work, a second phase of street patching will be completed.

SHERMER ROAD STORM SEWER

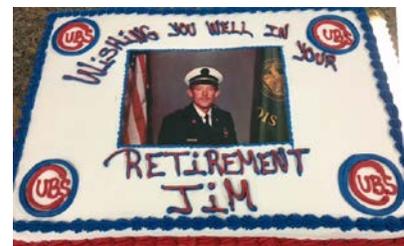
Work on the Shermer Road Overflow Sewer project resumed this week with crews beginning final restoration work. Next week, crews will begin curb, gutter and sidewalk replacement. This project originally began last summer and focuses on reducing the flooding impact in the Shermer Road/Woodlawn Road area by conveying stormwater through a newly constructed 72-inch storm sewer to the West Fork of the North Branch of the Chicago River.

temporarily close Dundee at the grade crossing. Access will remain open to Coast Guard Park and Dog Park as well as the post office and local businesses during the closure. Motorists may use Lake-Cook Road as a detour route during this time (see the map below). Both the Village and Metra will install signage prior to the beginning of work.



DISTRICT CHIEF RICHARDS CELEBRATES OVER 30 YEARS OF SERVICE

On Wednesday, April 27, coworkers, friends and family of District Chief Jim Richards gathered to congratulate him on his upcoming retirement. Richards started his career as a firefighter on October 7, 1985 and has served in many capacities above and beyond his role as District Chief, including serving as the department's Medical Officer. Richard's knowledge, skills, and dedication have benefited the members of the Northbrook Fire Department, the Village, and the residents of Northbrook. He will truly be missed. Congratulations and good luck Jim!



WEEK OF May 2, 2016

MON.	5/2		No Meetings
TUES.	5/3	7am-3pm	First of the Month Electronic Drop off – Fleet Garage
		9:30 a.m.	GNCY - “Raising Resilient Children” Workshop– Board Room,
		7:30 p.m.	Plan Commission – Board Room
WED.	5/4		No Meetings
THURS.	5/5	7:00 p.m.	Arts Commission – Terrace Room
		7:00 p.m.	Community Relations Commission – Library
FRI.	5/6		No Meetings
SAT.	5/7	9am-noon	First Saturday of the Month Electronic Drop off – Fleet Garage