



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: July 28, 2017

SUBJECT: STAFF BRIEFING

WEEK OF July 24, 2017

BOARD OF TRUSTEES REGULAR MEETING

On Tuesday, July 25, the Board of Trustees held its regular meeting. At the meeting, Village Clerk Debbie Ford swore in newly promoted Paid-on-Call (POC) Supervisor Brian McGee and four new POC Firefighters: Mike Lynch, Arthur Sekscinski, Jeffrey Stare and Mike Wright.



Under the Consent Agenda, the Board approved resolutions and ordinances related to a number of items including the renewal of a telecommunications contract with CallOne; the purchase of water meters and associated parts, as well as water sample testing services; a contract with GovHR USA to assist with Police Chief recruitment; and the approval of a number of zoning permits and variations for properties at 1845-1947 Raymond Drive (American Academy of Gymnastics), 2165-2177 Shermer Road (Intelligent Fingers Music, Inc.), 4155 Dundee Road (Burn Boot Camp Northbrook) and 1141 Church (Bach to Rock).

Under Planning and Zoning, the Board completed a preliminary review of a request to allow an outdoor seating area on the public right-of-way for Leonidas Café and a request to amend the previously approved plans for Phase 2 of the Senior Living Facility at 1000 Sunset Ridge, both of which were referred to the Plan Commission.

The next Regular Board of Trustees meeting will be held on Tuesday, August 8.

JULY 25 INDUSTRIAL & COMMERCIAL DEVELOPMENT COMMISSION (ICDC) MEETING

The Industrial & Commercial Development Commission (ICDC) held their regular meeting on Tuesday, July 25. The following is a brief summary of the topics discussed.

- The Commission greeted the newly appointed Commission members: Mark Bernhard, Jennifer Lawrence, Douglas Mahute and Harrison Oh.
- The ICDC was briefed on the outcome of Board discussion regarding the Cook County Sick Leave and Minimum Wage Ordinances. The Commission was in support of the Board's position, as it reflected the recommendation of the Commission that had been transmitted to the Board.

- The Commission asked that Staff forward to the Board the Report on Local Workforce Recruitment and Retention Issues, which had been prepared following the Commission interviewing a number of local businesses.
- The Commission also received an update on vacancy and rent rates in the Village’s industrial areas. They asked that the staff present data on office market vacancies at the next meeting.

The Commission tentatively cancelled their August meeting, but indicated that they would be able to meet if an urgent matter arose.

CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village’s contractor continued installing sidewalk, curb, gutter and driveway aprons on Shermer Road, between Walters Avenue and Maple Avenue. The contractor also continued the installation of street light foundations on Shermer between Waukegan Road and Church Street. Next week, the contractor will complete concrete patches in the southbound lane of Shermer between Walters and Maple. During this work, barricades and cones will channel traffic into the center turn lane.

Beginning the week of August 7, the contractor will start concrete patching on Shermer between Walters and Meadow. This work will include removal and replacement of failed sections of curb and gutter, sidewalk and concrete panels in the roadway. The work will be completed over a period of eight weeks and in three stages to maintain two-way traffic during the project. Letters will be handed out to businesses in advance of the work.

LONE TREE SUBDIVISION IMPROVEMENTS – STREET RECONSTRUCTION

This week, the Village’s contractor poured approximately 200 cubic yards of concrete roadway on the north side of Bayberry Drive from Banyan Drive to Huehl Road. Additional work also occurred on Laburnum Drive and Tamarind Drive, where the contractor completed the pouring of concrete patches on the east and north sides of those roads respectively. Next week, the contractor expects to pour pavement on the south side of Tamarind and remove pavement on the south side of Bayberry.



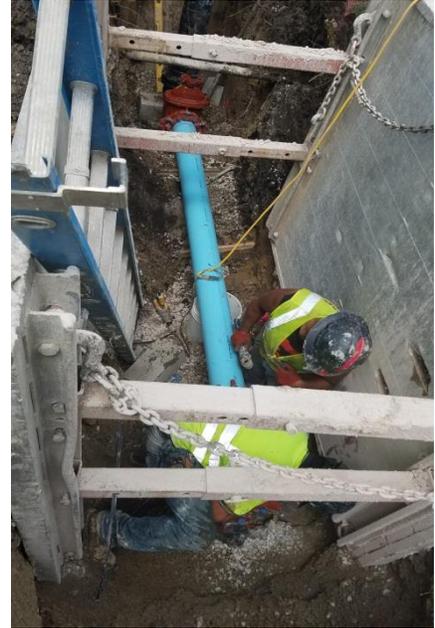
SUNSET LANE STORMWATER PROJECT

This week, contractor crews continued installing the new 36-inch storm sewer in the easement at 3970 Sunset Lane. As part of the site evaluation, crews found one potential underground utility conflict. At this time, the Village’s consulting engineer is working with the owner of a fiber line to find a solution to the conflict, which may result in a delay. Next week, the contractor will continue placing pipe on Sunset Lane heading east, provided the utility conflicts can be resolved.

OAK AVENUE AND ILLINOIS ROAD WATER MAIN PROJECT

Crews continued working on multiple portions of this project and focused on installing water service lines on Oak Avenue, placing the new 8-inch water main on Illinois Road and repaving the area where main has already been installed on Illinois.

Next week, crews will continue with water service installation on Oak, between Western Avenue and Cedar Lane. A second crew will continue working on installing 8-inch water main on Illinois Road, between Western Avenue and Cedar Lane.



NATIONAL NIGHT OUT ON TUESDAY, AUG 1

On Tuesday, August 1, all are invited to join the Northbrook Police and the Northbrook Park District in celebrating the 14th Annual National Night Out at Meadowhill Aquatic Center, 1479 Maple Avenue. The event provides a unique opportunity for Northbrook to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts. The Northbrook Police Department plays a vital role in crime, drug and violence prevention efforts in Northbrook and supports “National Night Out” locally. The event includes complimentary hotdogs, water, popsicles, community comradery, a night of free swimming and a free raffle. In case of rain, the event will be canceled.



NORTHBROOK'S FINEST AT NORTHBROOK DAYS – AUGUST 2 -6

If you are heading to Northbrook Days next week, be sure to stop by and say hello to the Northbrook Police and Fire Department personnel who will be stationed near the northwest entrance to Village Green Park. They will have some safety tips to share, along with some give-a-ways.

Northbrook Days is held from Wednesday, August 2, to Sunday, August 6. For a full schedule of events, visit www.northbrookdays.com

WEEK OF July 31, 2017

MON.	7/31		No Meetings
TUES.	8/1	6-9pm	14th Annual National Night Out Against Crime –Aquatic Center
		7:30 p.m.	Plan Commission – Board Room
WED.	8/2		Northbrook Days starts through Sunday, August 6
THURS.	8/3	7:00 p.m.	Arts Commission – Shermer Study
		7:00 p.m.	Community Relations Commission – Terrace Room
FRI.	8/4		No Meetings
SAT.	8/5	9:30-11:30am	Northbrook Days – Fun for People with Special Needs