



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: August 4, 2017

SUBJECT: STAFF BRIEFING

WEEK OF July 31, 2017

AUGUST 1 PLAN COMMISSION MEETING

The Northbrook Plan Commission held their regular meeting on Tuesday, August 1. At the meeting, the Commission approved a resolution recommending a special permit to allow accessory retail sales at 2080 Commercial Avenue, Suite A (Vapor 4 Life). The matter will be reviewed by the Village Board at its regular meeting on Tuesday, August 8.

The remainder of the meeting was devoted to a discussion of the draft amendments to the Zoning Code concerning the downtown area. The Commission viewed 3-dimensional computer simulations of how the size and location of potential building development could appear on various sites throughout the downtown. The Commission also discussed the inter-relationship of adequate parking and road capacity if there is increased development in the downtown. The Commission asked the staff to continue refining the concepts and return for continued discussion. They also wanted the next discussion to include a review of land uses allowed in the Village Green Overlay District.

The Commission's next regular meeting will be held on Tuesday, August 15.

ARTS COMMISSION

The Northbrook Arts Commission held its regular meeting on Thursday, August 3. At the meeting, the Commission discussed plans for the Plein Air Painting Festival, scheduled to run October 6-8, 2017. Plein air painting is "open air" painting, where artists set up easels at various locations in Northbrook and paint local landscapes over the course of several days. The artwork created during the event will be available for sale at a festival style event proposed at a location, not yet confirmed, on Sunday, October 8. Artists and volunteers interested in planning or participating may email bruce@bondystudio.com. The Commission is also coordinating an Artist Studio Tour scheduled for Saturday, October 14. Details on these events will be included in future Village newsletters. The Commission's next regular meeting will be held on Thursday, September 7, at 7:00 p.m. in the Terrace Room at Village Hall.

COMMUNITY RELATIONS COMMISSION

The Community Relations Commission held its regular meeting on Thursday, August 3. At the meeting, the Commission heard a presentation from Amy O'Leary, the Executive Director of Youth Services of Glenview/Northbrook (YSGN), on YSGN's services. The Commission then reviewed the recent activities of its subcommittees and held a brief conversation on its annual budget and how to allocate its funds to each

subcommittee or project. Due to a scheduling conflict, the next regular meeting of the Commission will be rescheduled to Thursday, September 14, at 7:00 p.m. in the Civic Room at the Northbrook Public Library.

POLICE DEPARTMENT NEW ADDITIONS

The Police Department recently welcomed four new employees to the Department including Community Relations Supervisor Tom Moore, who previously served as a Commander with the City of Evanston; Telecommunicator Jessica Sieghart, who previously worked for the City of Zion's 9-1-1 Center; Community Service Officer Danielle Heinz and Administrative Clerk Angelika McGee.

NORTHBROOK PARAMEDICS REVIEW SPORTS INJURY RESPONSE AT GBN

On Wednesday, August 2, through Friday, August 4, Northbrook paramedics met with Glenbrook North High School athletic trainers and hospital emergency medical service coordinators to review and conduct hands-on practice for the treatment and transfer of a head and/or spine-injured athlete.

The group collectively discussed issues such as stadium access, player assessment and handling and transfer of the player. Communications among school staff, paramedics, team physician and emergency room staff were among other points of emphasis.



CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor completed patching concrete panels on Shermer Road between Walters and Maple Avenues. The contractor also began installing concrete adjacent to Leonidas Café, at the corner of Shermer and Meadow Roads, as well as concrete squares, which will serve as the bases for new decorative planter pots. Additionally, the contractor continued streetlight and traffic signal improvement work on Shermer between Church Street and Waukegan Road.

Beginning on Monday, August 7, crews will begin patching concrete roadway panels, failed curb and gutter and broken sidewalk on Shermer between Meadow Road and Walters. Staff anticipates that this phase of the project will take approximately eight weeks to complete. This work will require lane closures and blocking of on-street parking. However, two-way traffic will be maintained and all businesses will be open during this time. Motorists are reminded to allow enough time to reach their destinations, as there will be traffic delays. Residents are reminded that free parking is available in the Commuter Parking Lots after 10:00 a.m. and on-street parking will be available on Meadow and Shermer (east of Meadow).

LONE TREE SUBDIVISION IMPROVEMENTS – STREET RECONSTRUCTION

This week, the Village's contractor continued work in the Lone Tree Subdivision, focusing on concrete pours on the south sides of Tamarind and Bayberry Drives and patching on the west side of Laburnum Drive. Staff anticipates that Laburnum Drive and Tamarind will be reopened to two-way traffic next week. Bayberry will remain one-way during the next week but will be reopened as soon as possible.

Next week, the contractor will begin working on Sorrell Drive and one block of Banyan Drive between Sorrell and Tamarind. Staff will be delivering letters to all Lone Tree residents today explaining the changes that will occur as the project moves from Tamarind and Bayberry to Sorrell and Banyan.

As part of this project, staff mailed notices to all impacted residents on Tuesday, August 1, inviting them to sign-up for the Village's new NotifyMe feature. NotifyMe allows the Village to create subscription lists for website users based on specific topics (such as construction updates for the Lone Tree Subdivision project) and transmit e-mail and/or text notifications to these users. While the NotifyMe emails will allow faster and better communication, it will not replace the written notices staff delivers at key project stages. Those who wish to subscribe to this list or other notifications can visit the Village's website at www.northbrook.il.us/notifyme.

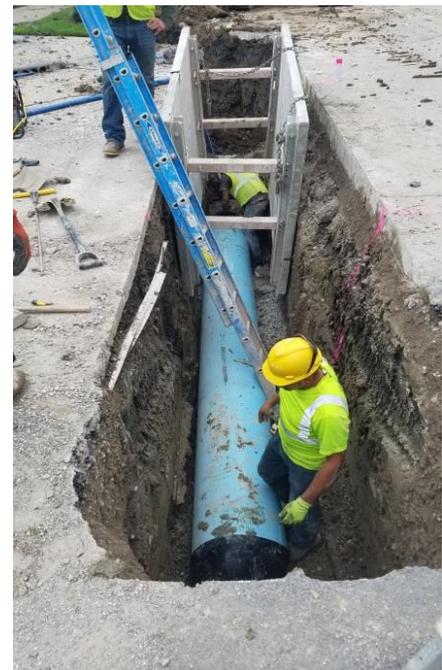
SUNSET LANE STORMWATER PROJECT

This week, the Village's contractor continued work on excavating and grading the Commercial Avenue detention basin. While this work proceeded, the Village and its consultant identified a solution to a previous utility conflict and sewer pipe installation work resumed. Next week, the Village's contractor will continue pipe work along the south parkway of Sunset Lane.

OAK AVENUE AND ILLINOIS ROAD WATER MAIN PROJECT

This week, the Village's contractor continued with water service installation on Illinois Road between Wescott and Western Avenue. A second crew continued installing 8-inch water main on Illinois Road between Western Avenue and Penfold Place. Water sampling will also be done this week on Illinois between Western and Penfold.

Next week, contractor crews will continue installing water service lines on Illinois between Western Avenue and Cedar Lane. A second crew will continue on installing 8" water main on Illinois Road between Western Avenue and Cedar Lane.



SKOKIE BOULEVARD IMPROVEMENTS PROJECT

As part of the 1000 Skokie Boulevard development project, the project's developer will be making improvements at the intersection of Skokie Boulevard and Sunset Ridge Road, as well as along Skokie Boulevard. These improvements include installing a new dedicated right-turn only lane on Sunset Ridge to southbound Skokie from the intersection, pedestrian improvements at that intersection, a new traffic signal at the entrance of the development on Skokie and new sidewalk between the development and Dundee Road along and near Skokie. Two-way traffic and local business access will be maintained throughout this project. The Developer has informed the Village that they anticipate the work will begin later this month.

2017 NATIONAL NIGHT OUT

The annual National Night Out event took place on Tuesday, August 2, between 6-9 p.m. at the Park District’s Meadowhill Aquatic Center. An estimated 500 people attended the popular event. Attendees of all ages enjoyed free swimming, meeting Northbrook’s finest and listening to music from the DJ representing Charizma.

Thanks to the generosity and continued support of the Northbrook Park District, Charizma Entertainment, Sunset Foods, Buffalo Wild Wings, Rocco Vinos, Vienna Beef Ltd., Garner Cyclery, Orange Theory Workout Center, Take No Bullying (a not-for-profit Glenview/Northbrook organization) and Body Fusion Chiropractic Center for donating food, drinks, raffle items and entertainment, the evening was again successful.



The Department thanks Northbrook Community Relations Supervisor Tom Moore, Animal Control Officer Gina Manski, Park District Leisure Services representatives Ethan Williams and Eileen Loftus, and Park District Head Pool Manager Stephanie Murtheyn for organizing the event, as well as all our staff and volunteers, including McGruff the Crime Dog.



WEEK OF August 7, 2017

SAT. 8/5 9am-noon Electronic

Recycling – PW Garage, behind the Village Hall

MON. 8/7 No Meetings

TUES. 8/8 7:30 p.m. Regular Board of Trustees meeting – Board Room

WED. 8/9 9:00 a.m. Firefighters Pension Board Meeting – Shermer Study

THURS. 8/10 5:30 p.m. Architectural Control Commission – Terrace Room

7:30 p.m. Special Plan Commission Meeting – Board Room

FRI. 8/11 No Meetings