

## MEMORANDUM

**TO:** STAFF

**COPY:** VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** January 24, 2014

**RE:** STAFF BRIEFING

### WEEK OF January 20, 2014

#### JOINT MEETING OF PLAN COMMISSION & STORMWATER MANAGEMENT COMMISSION

On January 21, the Northbrook Plan Commission and Stormwater Management Commission held a joint workshop session to discuss storm drainage standards in the community. The meeting included a discussion of the following general topics:

- Briefing on basic storm drainage and stormwater management design,
- Unique design and regulatory issues associated with small subdivisions (2 & 3 lots); and
- Opportunities for incorporating more “green”/best management practices for stormwater design (such as bioswales, green roofs, rain gardens, porous pavement, and more functional and attractive detention system designs) into new developments and public improvements. (Examples from other communities are shown below.)



Both commissions benefited from the exchange of ideas and the explanation of storm drainage systems provided by Village Engineer Paul Kendzior. The two groups discussed how to address building limitations in known storm drainage problem areas. The Stormwater Management Commission agreed to study that and other related issues and report back with recommendations once they complete their review.

### YOUTH COMMISSION MEETING

On Wednesday evening, the Youth Commission met to plan for upcoming commission events. On February 27, Northbrook 8th graders will compete in an academic competition that showcases intelligence and good-spirited fun. Five Northbrook schools will be participating in the Annual Youth Commission Quiz Bowl. If you wish to witness this exciting event, join us in the Village Hall Board Room at 5pm. The program will be recorded and featured on NCTV in March.

We are also happy to report that Commissioner Andy Han has won the Cook County Sheriff's Youth Service Medal of Honor. Based on his volunteer contributions to the Youth Commission and other organizations, as well as recommendations from those who know his heart for service, Andy was awarded this distinction in an event at the UIC Forum. Andy met and received his award from Cook County Sheriff Tom Dart. Congratulations, Andy!

Dates to place on your calendar: Youth Commission Quiz Bowl – February 27, 2014, Youth Film Fest – June 9, 2014. The next regular Youth Commission meeting is scheduled for February 19. This meeting is mainly dedicated to rehearsal for the Quiz Bowl.

### NORTHBROOK DIVE TEAM ASSISTS GLENCOE WITH SEARCH FOR MISSING INDIVIDUAL

Divers, along with Sonar and Remotely Operated Vehicle (ROV) technicians from Northbrook, Des Plaines, Wilmette, and Northfield assisted Glencoe's Dive Team in a search for missing 82-year-old male. Initial search efforts ended at an area near the Dundee Road overpass and the Skokie Lagoons. Dive Teams assisted Glencoe with a search of the area below and around the bridge with no results. Crews were on the scene in below zero temperatures for approximately six hours.



Glencoe police are asking the public for help in locating the missing 82-year-old man with dementia. Harvey Caplin was last seen at 7:30pm Tuesday night when it was believed he walked away from his house in the 800 block of Forestway Drive, in Glencoe. Caplin has been known to walk to Starbucks, libraries, grocery stores and forest preserves. He is possibly wearing a black leather jacket, white T-shirt and dark blue running pants. He may be unable to communicate verbally. Anyone with information is urged to call Glencoe Police at 847/461-1135

### WATER MAIN REPAIRS

Despite the freezing temperatures, Public Works crews repaired the nine water main breaks this week. Crews repaired breaks in the 1300 block of First Street, 3000 block of Cherry Lane, 2800 block of Cherry Lane, 1800 block of Stanley Street, and the 2200 block of Brentwood Road, and the 2200 block of Illinois Road.



WINTER WEATHER OPERATIONS

Public Works crews were called on for plowing or salting operations twice this week, January 18 and January 19-20, to address the 9 inches of snow we received. In total, roughly 210 tons of salt were used to treat the streets during these two storm events. For this weekend, snow is forecasted tonight into early tomorrow morning with .5 to 2 inches predicted. Additional snow is forecasted throughout the day on Sunday, January 26 with 1-3 inches predicted. Crews will be preparing today by filling trucks with salt and fuel. As the snow begins to fall, we will monitor road conditions and deploy crews as necessary.

FORKLIFT HITS HEATER UNIT CAUSING SMALL FIRE

At approximately 9:00am Wednesday January 22, Northbrook Fire units responded to the 3500 block of Woodhead Drive where a forklift had struck a heater, causing a small fire in the warehouse area. Upon arrival, the fire had been extinguished by workers on the scene but the gas supply to the heater was still leaking. Building maintenance was assisted by fire department personnel in shutting down the gas supply. Damage estimates were not yet available as contractors were en-route to repair the heater unit and restore the gas service.

NORTHBROOK FIREFIGHTERS CONDUCT WATER/ICE RESCUE TRAINING AT NORTH SUBURBAN YMCA

With winter in full swing, people are drawn to the ice for many recreational activities such as fishing and skating. And because there is no such thing as 100% safe ice, Northbrook firefighters are training with specialized equipment in the event a person(s) or vehicle should tragically break through the ice.



In the past, the Northbrook Fire Department has participated with the YMCA’s annual Halloween pool event.

And in an effort to continue our partnership with local agencies while providing training opportunities, public interaction and preparedness, the Northbrook Fire Department has been granted access to the YMCA pool for training. Next week, firefighters will be using the rescue techniques learned in the YMCA pool out on the ice at the Underwriters’ Laboratories properties as part of another training opportunity.

WEEK OF January 27, 2014

- MON. 1/27** 7:30 p.m. ZBA – Board Room
- TUES. 1/28** 7:30 a.m. ICDC – **Cancelled**
- 7:30 p.m. Regular Board of Trustee Meeting - **Cancelled**
- WED. 1/29** **No Meetings**
- THURS. 1/30** 7:30 a.m. Joint Review Board Meeting – Terrace Room
- FRI. 1/31** **No Meetings**