



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: August 18, 2017

SUBJECT: STAFF BRIEFING

WEEK OF August 14, 2017

AUGUST 15 PLAN COMMISSION MEETING

The Northbrook Plan Commission held its regular meeting on Tuesday, August 15. The meeting's agenda focused on the second public hearing on PC Docket No. 16-11, a request to rezone the property at the southwest corner of Techny and Shermer Roads and obtain a special permit with a series of variations in order to construct a three-story 105-unit senior assisted living facility. The Applicant presented a slightly revised plan and explained their rationale for the design and the reasons for choosing the site. After the Plan Commission asked a series of questions seeking clarification on the proposal, members of the public provided their comments. The majority of the public who spoke voiced their opposition to the proposal, but a number of residents spoke in favor of having affordable senior housing in the community.

After more than two hours of public testimony, the Plan Commission closed the public hearing and provided their individual comments. Ultimately, all nine members of the Plan Commission stated they could not support the proposal as submitted. The Commission asked if the Applicant wished to continue the public hearing in order to revise the plan or would they prefer to have the Commission vote on the project as presented. The Applicant said they would like the Commission to vote on the application as submitted. The Plan Commission directed staff to prepare a resolution on the application so that formal vote on the request can take place at the Commission's next meeting on Tuesday, September 5.

YOUTH COMMISSION

The Northbrook Youth Commission held its first meeting of the new school year on Wednesday, August 16. A total of twenty people attended the meeting including three new members and a student who had recently applied to be appointed. During the meeting, the Commission worked on the planning process to coordinate and promote the Youth Forum, which will be held on Monday, October 16. Student Commissioners volunteered to present on the Youth Panel for the forum. The next meeting of the Commission was rescheduled for Tuesday, September 12.

ENVIRONMENTAL QUALITY COMMISSION

The Environmental Quality Commission held its regular monthly meeting on Thursday, August 17. At the meeting, the Commission discussed the Green Business Award program and supporting documents. The Commission continued their discussion on the concerns about the use of Coal Tar and the next steps in that

review process. The Commission reviewed the Paris Agreement (on Climate Change), and how it might relate to the sustainability plan. Lastly, the Commission discussed the Village's participation with the National Wildlife Federation's Mayor's Monarch Pledge. The next meeting of the Environmental Quality Commission will be Thursday, September 21.

CROSSING GUARD ANNUAL TRAINING – SCHOOLS OPEN AUGUST 22

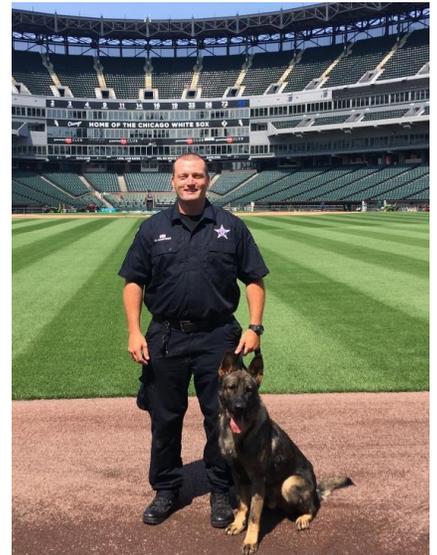
On Tuesday, August 15, the Police Department held a school crossing guard training session. In anticipation of the upcoming school year, staff trained the crossing guards on safety procedures and gave them their assignments for the year, safety equipment and winter clothing. All guards attended the session.



CANINE HANDLER OFFICER HUMPHRIES AND CANINE PONGO

This week, Pongo, the Police Department's new canine, began his service with Officer Humphries. Pongo was born on Saturday, April 16, 2016 in the Czech Republic and was trained at the Shallow Creek Kennels in Sharpsville, PA. Pongo's first tour of duty began Sunday, August 13 during which he assisted the Evanston Police department with a fleeing homicide offender.

Pictured here is Officer Humphries and Canine Pongo at Guaranteed Rate Park where they completed their State Drug Certification.



FIRE DEPARTMENT PERSONNEL NEWS

On Tuesday, August 15, Deputy Fire Chief Dan Quinn retired after serving over 28 years in the Fire Department. Deputy Chief Quinn began his career in October of 1988 and served as a Firefighter Paramedic, Lieutenant, Captain, District Chief and Deputy Fire Chief. He was instrumental in many Fire Department projects over his tenure but the most significant project was his participation and leadership in the Village receiving an Insurance Services Office (ISO) rating of Class 1 in July of this year.

On Wednesday, August 16, a promotion ceremony was held for Deputy Fire Chief Andy Carlson, Battalion Chief David Schweih and Fire Lieutenant. Steve Luecht. Village staff, retired Fire Department members, family and friends gathered to congratulate the newly promoted. Recognition of these employees, as well as the formal swearing in for the promotions, is scheduled for the September 26 Village Board meeting at 7:30pm.

CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor, completed the installation of new curb and gutter, sidewalk, the apron at the exit of the North Commuter Parking Lot and roadway patches on Shermer Road between the railroad tracks and Walters Avenue. The contractor also continued the removal and resetting of bricks on the north side of Shermer Road. Finally, the contractor poured the final concrete for the traffic signal foundations at the intersection of Church Street and Shermer Road.

Next week, the contractor will continue with the removal and replacement of concrete panels in the center of Shermer, between Meadow Road and Walters. This work will require traffic to be shifted to the outside lanes. During this phase, there will be no on-street parking on Shermer, between Meadow and Walters.

Residents are reminded that businesses are open during the Central Business District Infrastructure and Streetscape project. On-street parking is available on Meadow Road and Shermer Road (east of Meadow Road). Free parking is also available in the Commuter Parking Lots after 10:00 a.m. weekdays and on weekends. Motorists are encouraged to allow enough time to reach their destinations, as there may be minor traffic delays during construction.

LONE TREE SUBDIVISION IMPROVEMENTS – STREET RECONSTRUCTION

With another week of mostly good weather, the Village's contractor was able to make good progress and is now about a week ahead of schedule. In addition to completing some minor work on Donegal Lane and Iris Court, crews began work on the south side of Sorrel and west side of Banyan Drives respectively. Staff anticipates that crews will begin the last major concrete pour of this project early next week.



SUNSET LANE STORMWATER PROJECT

This week, the Village's contractor completed placing new storm sewer on Sunset Lane. Next week, crews will focus on installing new culverts and regrading parkways to encourage stormwater to flow to the new catch basins.

OAK AVENUE AND ILLINOIS ROAD WATER MAIN PROJECT

This week, crews continued installing new water services along Illinois Road and Oak Avenue and placed a new valve and water main at the intersection of Oak and Cedar Lane.

Next week, the contractor will continue installations on Illinois Road.



DUNDEE/SKOKIE STORMWATER PROJECT

In order to begin work on the Dundee/Skokie Stormwater Project (which will improve drainage at the intersection of Dundee Road and Skokie Boulevard, as well as the Edens drainage ditch), the Village’s contractor will begin brush removals in the area next week. Work on the drainage ditch will follow once the initial clearing work ends.

SKOKIE BOULEVARD IMPROVEMENTS PROJECT

As part of the 1000 Skokie Boulevard development project, the project’s developer will be making improvements at the intersection of Skokie Boulevard and Sunset Ridge Road, as well as along Skokie Boulevard. These improvements include installing a new dedicated right-turn only lane on Sunset Ridge to southbound Skokie from the intersection, pedestrian improvements at that intersection, a new traffic signal at the Skokie Boulevard entrance of the development and new sidewalk between the development and Dundee Road, along and near Skokie Boulevard. Two-way traffic and local business access will be maintained throughout this project. The Developer has informed the Village that they anticipate the work will begin later this month.

PAPER SHREDDING EVENT BEHIND VILLAGE HALL ON SATURDAY

The Village of Northbrook, with the support of the Northfield Township Road District, will host a paper shredding event on Saturday, August 18, from 9 a.m. to 1 p.m. at the Public Works Maintenance Garage, behind the Village Hall (1225 Cedar Lane). Residents are limited to a maximum of three containers, such as paper grocery bags or computer paper boxes, per vehicle. Paper will not be accepted for shredding with paper clips, metal binders or any other metal or plastic. This is for “important document” destruction only - no “junk mail” or “filler” paper should be included.

A SAFETY MESSAGE FROM THE NORTHBROOK FIRE DEPARTMENT

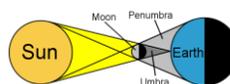
On Monday, August 21, millions of Americans will watch the solar eclipse. Many have already or will purchase eclipse glasses or handheld solar viewers to do so. Some of these people may be at risk from counterfeit glasses and viewers. Watching the eclipse with fake protective gear can cause permanent eye damage.

Only glasses and viewers verified by an accredited testing laboratory to meet ISO 12312-2 are safe to use when viewing the August 21 eclipse. If you do have glasses, make sure they are safe at <https://eclipse.aas.org/resources/solar-filters> This standard requires glasses and viewers to be thousands of times darker than typical sunglasses. For Information about how to view the 2017 solar eclipse safely, visit: <https://eclipse2017.nasa.gov/safety>

WEEK OF August 21, 2017

SAT. 8/18 9am-1pm Paper Shredding Event – Public Works Maintenance Garage

MON. 8/21



Solar Eclipse

First phase begins at 11:54am, - Maximum coverage at 1:19pm -Conclusion at 2:42pm

- TUES. 8/22 7:30 p.m. Regular Board of Trustees meeting – Canceled**
- WED. 8/23 6:00 p.m. Northbrook Cares Subcommittee – Terrace Room**
- THURS. 8/24 No Meetings**
- FRI. 8/25 No Meetings**