



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** September 1, 2017

**SUBJECT:** STAFF BRIEFING

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## WEEK OF August 28, 2017

### ASSISTANCE FOR HURRICANE HARVEY RECOVERY

The Village has received phone calls from residents wishing to assist victims of Hurricane Harvey. Please contact the American Red Cross at [www.redcross.org](http://www.redcross.org) if you wish to make a donation.

### FIRE DEPARTMENT CPR CLASSES

On Saturday, August 26, the Northbrook Fire Department hosted the second of three cardiopulmonary resuscitation (CPR) classes scheduled in 2017 for residents. This training can provide participants with the knowledge and confidence to respond during an emergency, with skills that can help save a life. All the 2017 classes are full, however, Northbrook residents who would like to be put on a waiting list for future classes may email [brent.aversano@northbrook.il.us](mailto:brent.aversano@northbrook.il.us)



### LABOR DAY CLOSINGS/DELAYS

As a reminder, the Village Hall will be closed on Monday, September 4, for the Labor Day holiday. Also, refuse, recycling and yard waste collection services will be delayed due to the Labor Day holiday. Monday's regular pick-up, and all subsequent collections of the week, will be delayed one day.

Please note: the first Saturday of the month household electronics recycling event will be held on Saturday, September 9, the *second* Saturday of the month, due to the Labor Day holiday weekend. The First Tuesday of the month recycling will take place on September 5, as scheduled. As part of its efforts to promote recycling in the community, the Village accepts household electronics at the Fleet Maintenance Garage behind Village Hall (1227 Cedar) typically on the first Tuesday and Saturday of each month. Tuesday hours are 7 a.m. to 3 p.m. Saturday hours are 9 a.m. to noon. As a friendly reminder, electronics cannot be disposed of in your regular trash or recycling.

### EXTENDED HOURS AT VILLAGE HALL

In addition to the Village Hall weekday business hours from 8:30 a.m. to 4:30 p.m., the Village Hall Front Desk is now open until 6:30 p.m. on Tuesdays for your convenience. Residents will be able to inquire about general information, register to vote, pay water bills and parking tickets, as well as purchase vehicle and yard waste stickers. You may also reach the Village Hall front desk by calling 847-272-5050.

### SEPTEMBER IS NATIONAL PREPAREDNESS MONTH

This month is National Preparedness Month, the perfect time to make sure you have a plan at home, at work and while out of town if an unforeseen situation occurs. Visit [www.ready.gov](http://www.ready.gov) for information on how to make a plan today.

Register your address, phone and email at [www.northbrook.il.us/NorthbrookNotify](http://www.northbrook.il.us/NorthbrookNotify) so the Village can contact you via email, phone and/or text message. If we can't reach you, we can't notify you. If you have questions or need assistance signing up, call the Village at 847-664-4040. After you register with Northbrook Notify, have everyone in your family register for our emergency-only text message system by texting 60062 to 888777. We will use this system as a supplement to Northbrook Notify, powered by Nixle.

### OUTSTANDING CIVIL ENGINEERING ACHIEVEMENT AWARD

The American Society of Civil Engineering has selected Northbrook to receive the Outstanding Civil Engineering Achievement Award for the Wescott Park Stormwater Storage Facility. The award will be presented on October 5, 2017.

### CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor completed the final phase of patching concrete roadway panels and curb and gutter on Shermer Road between Walters Avenue and Meadow Road. The lanes on Shermer will be re-opened on Tuesday, September 5, after the concrete has cured and reached sufficient strength to allow vehicular traffic. The contractor also began the restoration of sidewalk at the intersection of Church Street and Shermer.

Next week, the contractor will continue restoration of sidewalk at Church and Shermer, as well as resetting of bricks in the sidewalk on Shermer, between Walters and Meadow. In addition, crews will work on the removal and replacement of curb and gutter on Meadow between Shermer and Walters. The contractor will also begin removing and replacing failed limestone blocks on Cherry Lane at the railroad underpass, at the Keystone Road intersection, and along Meadow. Lastly, the contractor will begin installation of the island at the northwest corner of Church and Shermer.

Residents are reminded that businesses are open during this project. On-street parking is available on Meadow and Shermer (east of Meadow). Free parking is also available in the Commuter Parking Lots after 10:00 a.m. weekdays and on weekends. Motorists are encouraged to allow enough time to reach their destinations, as there may be minor traffic delays during construction.

### SUNSET LANE STORMWATER PROJECT

This week, the Village's contractor focused on grading and shaping the parkway swales included as part of this project. Additional work continued on the Commercial Avenue detention basin, which involved grading and tree installation.

Next week, the contractor will begin placing sod on the Sunset Avenue parkways, place concrete driveway aprons and re-spread the topsoil in the detention basin.



LONE TREE SUBDIVISION IMPROVEMENTS – STREET RECONSTRUCTION

Parkway restoration work began this week and will continue for the next couple of weeks. All concrete pavement work has been completed and only landscaping and punch list items remain.

KEYSTONE/CHARTRES STORMWATER PROJECT

This week, the Village’s contractor began mobilizing earth-moving equipment to regrade the West Park open areas for stormwater detention. On Monday, crews removed trees located in an area where they could not be saved, due to the change in the grade of the expanded West Park detention basin. Staff worked with the Park District to establish a landscape plan for this project that includes a “tree for tree” replacement of those removed trees. Crews also installed tree protection and silt fencing for tree protection and erosion control. This project is scheduled to be completed in November, weather permitting.

DUNDEE/SKOKIE STORMWATER PROJECT

This week, the Village’s contractor began clearing brush along the edge of the ditch and will begin regrading the week of Monday, September 18.

OAK AVENUE AND ILLINOIS ROAD WATER MAIN PROJECT

This week, the contractor removed and placed new concrete pavement on the south half of Oak Avenue, between 2200 Oak and Cedar Lane. Next week, concrete pavement restoration work will begin on the south half of Illinois Road, between Penfold Place and Cedar. The contractor will also complete asphalt trench patches on Illinois, between Wescott and Penfold, and continue to restore the parkways with topsoil and seed.



WEEK OF September 4, 2017

- MON. 9/4 Labor Day – Village Hall Closed – Refuse/Recycling Pick-up delayed one day this week.**
- TUES. 9/5 7am-3pm Electronic Recycling – behind Village Hall**
- 8:30am-6:30pm Village Hall Front Desk open *hours extended on Tuesdays***
- 7:30 p.m. Plan Commission – Board Room**
- WED. 9/6 No Meetings**
- THURS. 9/7 7:00 p.m. Community Relations – Canceled, rescheduled to September 14**
- 7:00 p.m. Arts Commission – Canceled, rescheduled to September 14**
- FRI. 9/8 No Meetings**
- SAT. 9/9 9am-Noon Rescheduled Saturday Electronic Recycling – behind Village Hall**

**10am-Noon**

**Touch-A-Truck Event – Underwriters Laboratories, 333 Pfingsten Rd.**