



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** September 8, 2017

**SUBJECT:** STAFF BRIEFING

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## WEEK OF September 4, 2017

### SEPTEMBER 5 PLAN COMMISSION MEETING

On Tuesday, September 5, the Northbrook Plan Commission held its regular meeting. During the meeting, the Plan Commission voted unanimously to recommend denial of the Heritage Woods Assisted Living Facility application. The resolution on this application has been placed on the Tuesday, September 12, Board of Trustees agenda for their consideration.

The Plan Commission also heard a presentation from staff pertaining to the parking in the Village Green Overlay District. Staff provided information showing the location of existing parking, as well as the constraints in the downtown Central Business District in regards to parking and the current Zoning Code regulations. Staff will return to the Plan Commission with more information regarding the proposed zoning amendments at a future meeting.

### DIVINE WORD FIRE AND POLICE APPRECIATION CELEBRATION

On Wednesday evening, September 6, the Divine Word Mission held their annual celebration for the Police and Fire Departments. Local Superiors and the staff honored both departments with a recognition dinner. The Divine Word Missionaries of Techny have hosted this gracious event for sixteen years and it is always well attended and appreciated by Fire and Police personnel.

### INTERNET SAFETY PRESENTATION

On Monday, August 28, Northbrook Police Detectives Marc Fainman and Bryan Meents visited Maple School to present information on Internet safety. The detectives discussed cyberbullying, and other risky online behaviors. They also presented an evening session to the parents of the students.



#### ELECTRONICS RECYCLING THIS SATURDAY

Please note: the first Saturday of the month household electronics recycling event will be held on Saturday, September 9, due to last week's Labor Day holiday weekend. As part of its efforts to promote recycling in the community, the Village accepts household electronics at the Fleet Maintenance Garage behind Village Hall (1227 Cedar) typically on the first Tuesday and Saturday of each month. Tuesday hours are 7 a.m. to 3 p.m. Saturday hours are 9 a.m. to noon. As a friendly reminder, electronics cannot be disposed of in your regular trash or recycling.

#### NORTHBROOK PUBLIC WORKS, POLICE AND FIRE AT TOUCH-A-TRUCK

Village staff will be showcasing various vehicles and equipment at the Northbrook Park District's Touch-A-Truck event on Saturday, September 9, from 10 a.m. – noon, at Underwriters Laboratories, 333 Pflugsten Road. Kids of all ages will have an opportunity to climb aboard an assortment of construction equipment and emergency vehicles. The popular event is free and no registration is required, but children need to be accompanied by an adult.

#### THE 16TH ANNIVERSARY REMEMBRANCE OF 9/11

On Monday, at 7:30 a.m., Police and Fire Personnel will assemble at each of the Northbrook Fire Stations for a 7:45 a.m. solemn remembrance of the losses suffered at the World Trade Center, the Pentagon and in Pennsylvania on September 11, 2001. This observance will commemorate victims and honor heroes of the attacks on America. The assemblies are open to the public.

#### ON PATRIOT DAY, FLY YOUR FLAG AT HALF-STAFF

Monday, September 11, is Patriot Day, a day to remember those who lost their lives in the terrorist attacks on our country. Americans should fly their flags at half-staff and may observe a moment of silence to honor those individuals who lost their lives as a result of the terrorist attacks.

#### CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week the Village's contractor began removal of curb and gutter on Meadow Road, between Shermer Road and Walters Avenue. The contractor also began removal and replacement of limestone outcropping, as well as reinstalling the brick pavers at the corner of Church Street and Shermer Road.

Next week, the contractor will continue the removal and replacement of curb and gutter on Meadow Road, as well as remove and replace the sidewalk at the northeast corner of Church and Shermer. The contractor will continue the process of replacing failed limestone blocks on Cherry Lane, at the railroad underpass and at the Keystone intersection, and along Meadow Road. Lastly, the contractor will begin landscaping and plantings throughout the Central Business District and begin installation of the island at the northwest corner of Church and Shermer Road.

Residents are reminded that all businesses are open during the Central Business District improvements. On-street parking is available on Meadow Road and Shermer Road (east of Meadow Road). Free parking is also available in the Commuter Parking Lots after 10:00 a.m. weekdays and on weekends. Motorists are encouraged to allow enough time to reach their destinations, as there may be minor traffic delays during construction.

SUNSET LANE STORMWATER PROJECT

The contractor began grading and shaping the parkway swales this week. Rough grading of the Commercial Avenue basin is nearly complete and replacement trees were planted on Sunset Lane and along the Commercial Avenue basin. Next week, staff anticipates further restoration will begin, with crews placing sod on the Sunset Lane parkways, pouring concrete driveway aprons, and restoring the topsoil in the Commercial Avenue basin.



LONE TREE SUBDIVISION IMPROVEMENTS – STREET RECONSTRUCTION

This week, the contractor repaired damaged concrete panels in the Lone Tree Subdivision. The contractor will still be working on-site for the next few weeks, with minimal disruptions, as the remaining work mostly consists of landscaping behind the curbs, driveway apron repairs and pavement markings.

KEYSTONE/CHARTRES STORMWATER PROJECT

This week, the contractor began re-grading portions of West Park for creation of the stormwater detention. This project is scheduled to be completed in November.



OAK AVENUE AND ILLINOIS ROAD WATER MAIN PROJECT

This week, the contractor completed pouring concrete pavement on the south side of Illinois Road, between Penfold Place and Cedar Lane. Next week, the contractor will pour concrete pavement on the north side of Illinois Road between Penfold Place and Cedar Lane and complete the patching of asphalt trenches on Illinois between Wescott Road and Penfold.



**WEEK OF September 11, 2017**



**Patriot Day**

**MON. 9/11**

**7:30 a.m. Patriot Day Assembly at Fire, Stations**

**7:45 a.m. Fire Station 11 Service for public/staff Assembly**

**TUES. 9/12**

7:00 p.m.

*Rescheduled* Youth Commission – Terrace Room

7:30 p.m.

Regular Meeting of the Board of Trustees – Board Room

**WED. 9/13**

7:00 p.m.

Bicycle Task Force – Terrace Room

**THURS. 9/14**

5:30 p.m.

Architectural Control Commission – Terrace Room

7:00 p.m.

Sr. Services Commission – Terrace Room

7:00 p.m.

*Rescheduled* Arts Commission - Shermer Study

7:00 p.m.

*Rescheduled* Community Relations Commission –Gen. Gov.

**FRI. 9/15**

**No Meetings**

**SUN: 9/17**

**Noon-4pm**

**Shermer Fest – Village Green Park**