



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** September 29, 2017

**SUBJECT:** STAFF BRIEFING

## WEEK OF September 25, 2017

### VILLAGE REGULAR BOARD MEETING

On Tuesday, September 26, the Board of Trustees held its regular meeting. At the meeting, Village Clerk Debbie Ford swore in Deputy Chief Andy Carlson, Captain David Schweihs, and Lieutenant Steve Luecht who were all newly promoted to their positions. Additionally, the Board approved resolutions recognizing retiring Deputy Fire Chief Dan Quinn for his 28 years of service and Canine Jack for his service to the Police Department. The Board also welcomed Canine Pongo to the Village. *(Pictured right: Officer Salmi with retiring Canine Jack. Below right: Officer Humphries with Canine Pongo.)*

Under the President's Report, the Board recognized Dr. Rochelle Singer for her 11 years of service to the Community Relations Commission, reappointed Chris Laughlin to the Arts Commission and proclaimed the month of October as Domestic Violence Awareness Month, the week of Sunday, October 8, as Fire Prevention Week and Tuesday, October 31, as UNICEF Collection Day.

Under the Consent Agenda, the Board approved a number of resolutions and ordinances for a variety of items including the purchase of 200 parkway trees, the approval of an intergovernmental agreement with the Illinois Department of Transportation for water and sewer main improvements at the intersection of Dundee and Lee Roads, and the approval of 20-minute parking at 1363 Shermer Road.

Under Planning and Zoning, the Board considered and approved a Level III Design review permit for a chicken sculpture at 1363 Shermer Road (Drumstix Market).

The Village Board's next regular meeting will be held on Tuesday, October 10.



### POLICE DEPARTMENT ACTIVITY

On Thursday, September 28, at approximately 2:30 a.m., Northbrook's Northern Illinois Police Alarm System (NIPAS) representatives responded to an Addison Police Department callout in reference to a barricaded subject with a hostage. The incident was concluded successfully.

On Thursday, September 28, about 8:30 a.m., a school bus carrying Shabonee students was struck by a car at the corner of Dundee and Landwehr Roads. Northbrook police and fire responded immediately and the bus, carrying 25 students, was evacuated. As a precautionary measure, six of the students were taken to the hospital, four by Northbrook paramedics and two by parents. Another bus transported the remaining students to Shabonee School. Counselors spoke with all students about the accident and were available throughout the day for any student who may have needed support. School Principal John Panozzo expressed his appreciation about the quality of care given to the schoolchildren by the Police and Fire departments.

### SCHOOL LOCK DOWN DRILLS

On Wednesday, September 27, members of the Northbrook Police Investigations Unit and School Liaison Officers participated in lockdown drills at Field Middle School and Shabonee School. The Officers assisted the school's principals, administrators, teachers and students in the exercises. The Police representatives discussed the reasons for lockdowns, and what would be expected in terms of police response. Such drills are held periodically with all schools.

On Wednesday evening, Police Community Relations Supervisor Tom Moore attended the annual PTO event at Green Briar School. Over 300 school administrators, teachers, students and parents attended the event, which focused on general questions and answers from the participants. Supervisor Moore brought one of the department's motorcycles, which was very popular with the crowd.



### FIRE HYDRANT PAINTING

This week, the Village's contractor finished painting the 400 fire hydrants included in this year's contract. As part of this program, hydrants are sandblasted and re-painted in the traditional red color. Aside from improving the aesthetics of the hydrant, the paint helps to protect the hydrant from corrosion. Residents with questions about the hydrant painting operation may contact the Public Works Department at 847-272-4711.

### CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the contractor completed planting nearly 4,000 plants and continued mulching the planting beds as part of the Central Business District Infrastructure and Streetscape project. The contractor also continued the removal and replacement of limestone blocks at the Cherry Lane underpass.

Next week the contractor will begin preparations for the final layer of asphalt on Cherry Lane/Church Street (between Meadow Road and Shermer Road), Shermer Road (between Church Street and Meadow Road) and Meadow Road (between Shermer Road and Cherry Lane). These preparations will include miscellaneous concrete removal and replacements throughout the downtown, removal of the temporary pavement ramps at driveway entrances, and the adjustment of utility structures to the final pavement height.

During the week of October 9, the contractor will complete the removal of temporary pavement ramps at driveway entrances and adjustment of utility structures. The contractor will also patch the roadway base on Shermer Road between the bridge and Meadow Road. Lastly, the contractor will apply the priming solution to Cherry Lane/Church Street, Shermer Road, and Meadow Road and place the final layer of asphalt on these roadways. When this work is complete, the contractor will begin grinding operations on Shermer Road (between Waukegan Road and Church Street) and Meadow Road (between Shermer Road and Walters Avenue). It is anticipated that paving operations will be completed the week of October 16.

Residents are reminded that all businesses are open during the Central Business District improvements. On-street parking is available. Free parking is also available in the Commuter Parking Lots after 10:00 a.m. weekdays and on weekends. Motorists are encouraged to allow enough time to reach their destinations, as there may be minor traffic delays during these improvements.

#### KEYSTONE/CHARTRES STORMWATER PROJECT

This week, the Village's contractor completed all storm sewer and water main work required in West Park. Beginning next week, crews will be spreading topsoil throughout the park and doing final landscaping. Storm sewer installation will begin on Koepke Road the following week.



#### OAK AVENUE AND ILLINOIS ROAD WATER MAIN AND ROAD RESURFACING PROJECT

This week, the Village's contractor continued parkway and sidewalk restoration work and will continue with final punch list items next week. With the water main substantially completed, the Village's asphalt contractor will also begin reconstruction work next week. A construction notice providing a rough timeline and sequence of events for the street resurfacing project was mailed to all impacted residents on Royal Drive, Illinois Road and Oak Avenue. The repaving of these streets should be substantially completed by the end of October, weather permitting.

#### LONE TREE SUBDIVISION IMPROVEMENTS – STREET RECONSTRUCTION

With the recent heat wave ending, the Village's contractor plans to install sod next week. All sod locations have been prepped and are ready for sod placement.

#### SUNSET LANE STORMWATER PROJECT

The Village's contractor is nearly finished with the final grading of the Sunset Lane parkway swales. Earlier this week, sod was placed in the sewer easement between Sunset Lane and Commercial Avenue and crews completed all concrete patching on Commercial Avenue.

SKOKIE BOULEVARD ROADWAY IMPROVEMENTS

Last week, the developer for 1000 Skokie finished the temporary signal installation at the intersection of Skokie Boulevard at Sunset Ridge Road. During the week of October 2, work will begin in the roadway with removal of the concrete island on Sunset Ridge Road at the intersection, along with saw cutting the outside lane curb and gutter on Skokie and Sunset Ridge.

WEEK OF October 2, 2017

<b>MON.</b>	<b>10/2</b>		<b>No Meetings</b>
<b>TUES.</b>	<b>10/3</b>	<b>7a.m.-3p.m.</b>	<b>Electronics Recycling – PW Garage, behind the Village Hall</b>
		<b>8:30am -6:30pm</b>	<b>Village Hall Front Desk Cashier open - <i>hours extended every Tuesday</i></b>
		7:30 p.m.	Plan Commission – Board Room
<b>WED.</b>	<b>10/4</b>		<b>Sukkot begins at sundown, <i>through 10-11</i></b>
<b>THURS.</b>	<b>10/5</b>	7:00 p.m.	Arts Commission – Terrace Room – rescheduled for October 12
		7:00 p.m.	Community Relations Commission - Library
<b>FRI.</b>	<b>10/6</b>		<b>Plein Air Painting Event begins culminating with Festival on Sunday, October 8, at Village Green Park from 9:30am until 6pm.</b>
<b>SAT.</b>	<b>10/7</b>	<b>9am-Noon</b>	<b>Electronics Recycling – PW Garage, behind the Village Hall</b>
<b>SUN.</b>	<b>10/8</b>		<b>FIRE PREVENTION WEEK BEGINS</b>