



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: October 6, 2017

SUBJECT: STAFF BRIEFING

WEEK OF October 2, 2017

PLAN COMMISSION

On Tuesday, October 3, the Northbrook Plan Commission conducted its regular meeting. During the meeting, they held a public hearing on an application filed by St. Norbert requesting variations to allow a minor building addition for ADA services. The Commission ultimately recommended approval of the proposed building addition. The application will be reviewed by the Architectural Control Commission (ACC) on Thursday, October 12. Both the recommendation from the Plan Commission and ACC will be forwarded onto the Board of Trustees for their consideration on Tuesday, November 14.

The Commission also held a public hearing on an application filed by 430 Dundee Road LLC and The Rehabilitation Institute of Chicago as owners of 430 Dundee Road and 755 Skokie Boulevard requesting final plat approval of a minor resubdivision and associated rezoning and variations. After discussing the appropriateness of the zoning changes requested and the access points onto Dundee Road and Skokie Boulevard, the Commission unanimously adopted the resolution recommending approval. The resolution will be presented to the Board of Trustees on Tuesday, November 14.

ARTS COMMISSION PLEIN AIR PAINTING EVENT AND FESTIVAL

This weekend, the Northbrook Arts Commission is hosting about 30 Midwest artists specializing in Plein Air (Outdoor) Painting. The artists will create works on Friday and Saturday at locations throughout Northbrook based on what inspires them. Each artist will submit their best oil, acrylic, watercolor, or pastel paintings for exhibition, awards and sale to the public during the festival on Sunday, October 8 at the Village Green Center, 1810 Walters Avenue.



On Sunday, from 9:30 to noon, there will be a Quick Paint Competition in Village Green Park and downtown area. Artists will work in this concentrated area and have 2.5 hours to start and finish a painting to compete for prizes. Also on Sunday from 1:00 pm to 4:00 pm, local musical artists will be performing including a Jazz Combo, a Flamenco/Gypsy Kings style duo, and Classical Guitarist Christopher Laughlin. Food vendors and a live outdoor painting demonstration are also scheduled. Awards will be presented at 4:00 pm and works of the fine artists will be available for purchase.

Come out and enjoy watching the artists throughout the event. Feel free to stop and observe them at work and welcome them to town. This is a Northbrook Arts Commission event with partial sponsorship from the Northbrook Park District.

BICYCLE AND PEDESTRIAN PLAN

The Village of Northbrook has begun work on a bicycle and pedestrian plan, which ultimately will guide residents, businesses, Village Staff, and Elected Officials on strategies to make Northbrook a more enjoyable place to walk and to ride bicycles. This plan seeks to connect the Central Business District, industrial areas, and major employers via sidewalks and bike routes. The Village is working with consultant Alta Planning and Design to create the Bicycle and Pedestrian Plan. Alta representatives set up a booth on Wednesday, October 4 at the Metra Station and at the Farmer's Market to generate interest in the project. They will also be present at the Park District's Autumnfest on Saturday, October 7, from 2:00 – 6:00 p.m. at Meadowhill Park. Please check the special Master Bike and Pedestrian Plan website for additional information and meeting events: <http://northbrook.bikepedplan.com/>

REMINDER FROM POLICE CHIEF WERNICK

The Police Department reminds all residents and business owners to lock their vehicles whether it is in your driveway, parked in front of your home/business or while you are out and about. Make sure to hide your valuables from sight by placing them in the trunk before you reach your destination. It is important to remove any items of value, including mobile phones, laptops, and purses, especially overnight. This precautionary measure can significantly reduce the chances of burglary or theft happening to your vehicle. In addition to removing valuables and locking vehicles, Chief Wernick is reminding drivers to take their keys with them, including any extra sets or fobs that may be hidden inside the car. As always, residents are encouraged to report any suspicious persons in their neighborhoods by either calling the Police non-emergency number at 847-564-2060 or if the matter is urgent, call 911.

SCHOOL LOCK DOWN DRILL

On Thursday afternoon, October 5, officers from the Northbrook Police participated in a lockdown drill at Westmoor School. The Officers assisted School Principals, administrators, teachers, and students in the exercises. The Detectives discussed the reasons for lockdowns and what can be expected in terms of police response. Such drills are held periodically with all schools.

FIRE DEPARTMENT GEARING UP FOR OPEN HOUSE ON SATURDAY MORNING, OCTOBER 14

As part of Fire Prevention Week, the Fire Department will be hosting its annual Open House on Saturday, October 14, from 9:00 a.m. to noon. This family-friendly event allows the public to get a close up view of the life and duties of a firefighter. Photo opportunities will abound with Sparky the Fire Dog, Station tours and "touch-a-truck" on a fire engine and ambulance. Live equipment demonstrations and free refreshments will make for a memorable visit.



TOUR ARTIST'S STUDIOS ON SATURDAY AFTERNOON, OCTOBER 14

The Northbrook Artists Open Studio Tour will be held on Saturday, October 14, from noon to 4:00 p.m. Five Northbrook Artists will open their local studios while others will showcase their art at the Northbrook Park District Leisure Center (3323 Walters Avenue). This event, presented by the Northbrook Arts Commission, is open to the public, free of charge. Artist's Studio location maps will be available at Northbrook Village Hall or download a map at www.NorthbrookArts.org. Maps will also be available at the Leisure Center (3323 Walters Avenue) on the day of the event.

Participants are also welcome to bike the tour. The Art Commission suggests starting your ride at the Northbrook Leisure Center.

CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor installed the new traffic signals at the intersection of Church Street and Shermer Road and continued the installation of new limestone block at the Cherry Lane underpass. The contractor also completed adjusting structures and concrete work in advance of the asphalt paving work scheduled to begin next week.



Also next week, crews will place the final layer of asphalt on Meadow Road (between Shermer Road and Cherry Lane), Cherry Lane/Church Street (between Meadow and Shermer), and Shermer (between Church and Meadow). In preparation for this work, the contractor will apply a priming solution to the roadways in the early morning hours on Tuesday, October 10, and Wednesday, October 11, before paving on Wednesday, October 11, and Thursday, October 12.



During the week of Monday, October 16, the contractor will begin grinding/pavement removal on Shermer (between Church and Waukegan Road) and on Meadow (between Walters Avenue and Shermer). This work will include removing the top layers of asphalt and putting down new asphalt. Work on this segment is expected to take approximately 1 week and will be complete by Saturday, October 21, weather dependent.

SKOKIE BOULEVARD ROADWAY IMPROVEMENTS - 1000 SKOKIE

This week, the 1000 Skokie developer's contractor closed a northbound lane of Skokie Boulevard to saw cut the pavement and start pavement removal. Next week, the contractor will begin storm sewer installation in the closed lane. While this work occurs, driveway closures will be staged to allow access to all businesses.

LONE TREE SUBDIVISION IMPROVEMENTS – STREET RECONSTRUCTION

The Village's contractor finished placing sod earlier this week. With this done, the project is nearly complete with only a handful of punch list items remaining.

OAK AVENUE AND ILLINOIS ROAD WATER MAIN AND ROAD RESURFACING PROJECT

This week, the Village’s contractor focused on closing out the water main replacement project and beginning the road-resurfacing project. As part of closing the water main project, crews placed sod and began closing out the final punch list items in anticipation of finishing work next week. Simultaneously, for the road project, crews began curb and gutter removal and some initial replacements, which will continue into next week. Hot mix asphalt milling and paving will begin later this month.

KEYSTONE/CHARTRES STORMWATER PROJECT

This week, the Village’s contractor completed re-spreading the topsoil in West Park for final grading and began final landscaping. Next week, crews will begin installing storm sewer on Koepke Road, which will result in the street being open to local traffic only.

SUNSET LANE STORMWATER PROJECT

Work on Sunset Lane is nearly completed. This week, the contractor placed topsoil, completed fine grading of parkways and then placed sod in the parkways.

DUNDEE/SKOKIE STORMWATER IMPROVEMENTS

This week, the Village’s contractor worked on rough grading of the ditch and began placing stone riprap at the final elevations for the project. Next week, the contractor will continue work on the ditch and the final grading of the ditch side slopes.

WEEK OF October 9, 2017

SAT.	10/7	day light	Plein Air Painters at various locations in Northbrook
SUN.	10/8	9:30 -6pm	Plein Air Art Sunday Festival in the Village Green Park
			Fire Prevention Week
MON.	10/9		Columbus Day 
			No Meetings
TUES.	10/10	7:30 a.m.	Special Meeting of Board of Fire & Police Commissioners – Police Dept.
		7:30 p.m.	Regular Meeting of the Board of Trustees – Board Room
WED.	10/11	7:30 a.m.	EDC – Terrace Room
		7:00 p.m.	Rescheduled Youth Commission – Terrace Room
THURS.	10/12	5:30 p.m.	Architectural Control Commission – Terrace Room
		7:00 p.m.	Rescheduled Arts Commission – Shermer Study
FRI.	10/13		No Meetings
SAT.	10/14	9am-Noon	31st Annual Fire Department Open House – Station 12, Shermer Road
		Noon – 4pm	Northbrook Arts Commission Studio Tour – Start at Leisure Center-