



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: October 13, 2017

SUBJECT: STAFF BRIEFING

WEEK OF October 9, 2017

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held its regular meeting on Tuesday, October 10. At the meeting, Village Clerk Debbie Ford swore in Fire Captain Dennis Ortlund, who was newly promoted to his position. Under the President's Report, the Board approved a proclamation recognizing Tuesday, October 24, as World Polio Day.

Under the Consent Agenda, the Board approved a number of resolutions and ordinances for a number of items including a contract for a fiber audit, an agreement with Mutual Aid Box Alarm System (MABAS) for emergency equipment sharing, a contract for facility assessments and space needs analysis at various Village facilities, the replacement of a Police Department vehicle and a liquor license for FOMO at Northbrook Court.

Under Planning & Zoning, the Board accepted the review of operations report regarding Dunkin Donuts. The Board also held a public hearing and approved the application and related documents for wireless antennas on an existing building at 899 Skokie Boulevard.

The next Regular Board of Trustees meeting will be held on Tuesday, November 14, 2017.

ECONOMIC DEVELOPMENT COMMITTEE MEETING

On Wednesday, October 11, the Northbrook Economic Development Committee (EDC) held its regular meeting. At the meeting, the EDC received a briefing on the industrial/warehouse market from Patrick Lederer of Korman-Lederer. The Committee held a discussion on how the industrial market is changing and the opportunities and challenges that exist in Northbrook. Mr. Lederer was optimistic that Northbrook will continue to be a home to smaller industries and entrepreneurs.

The EDC also discussed the proposed 6B property tax incentive for the 1919 Stanley Street property. Representatives of Jet International, the contract purchasers, were present and answered a series of questions posed by members. Ultimately, the EDC decided not to make a formal recommendation on the request and deferred to the judgment of the Village Board. The ICDC will consider the topic on Tuesday, October 24.

ARCHITECTURAL CONTROL COMMISSION MEETING

On Thursday, October 12, the Northbrook Architectural Control Commission (ACC) held its regular meeting. At the meeting, the ACC reviewed the proposed building addition to St. Norbert Church, which is within the Village Green Overlay District. The ACC recommended approval of this design as well as seven single-family home designs at 2002 Ash, 2248 Brentwood, 2226 Center, 2204 Dehne, 2410 White Oak, 1052 Whitehall and 2611 Woodland.

ARTS COMMISSION MEETING

On Thursday, October 12, the Northbrook Arts Commission held its rescheduled meeting. At the meeting, the Commissioners discussed the Inaugural Plein Air Painting Festival held on Friday, October 6 through Sunday, October 8, and potential dates for next year’s event. The Commissioners also approved partial sponsorship for the Northbrook Library’s Winter Concert Series, and the 2 Pianos- 4 Hands concert. Finally, the Commission discussed the proposed 2018 Art in the Park event and reviewed details for this weekend’s Artist Studio Tour, which will be held on Saturday, October 14 from Noon to 4pm. Maps for the Northbrook Artists’ Studio Tour will be available at the Northbrook Leisure Center (3323 Walters Avenue) where three of the eight participating artists will be showcasing their artwork.

CRATE & BARREL PARKING LOT EXPANSION – TECHNY ROAD

The Village recently issued a permit to Crate & Barrel to enlarge their parking lot to accommodate their growing workforce. This new lot will be located to the east of Crate & Barrel’s Headquarters, near the intersection of Founders Drive.

The work complies with all Village zoning and tree protection standards, so no public hearings were needed before the permit could be issued.



POLICE DEPARTMENT ACTIVITY

This week, Northbrook’s Detectives Marc Fainman, Bryan Meents and Keith Schultz, all members of the Northern Regional Major Crimes Task Force (NORTAF) Technology Team, were honored by receiving the Illinois Homicide Investigators Association Award of Excellence for work specializing in the technology portion of homicide investigations.

On Thursday, October 12, Detectives Fainman and Meents presented a training program for fellow police officers on the advancements in investigative technology during the Crime Analyst Conference at Harper College.

NORTHBROOK CITIZEN EMERGENCY RESPONSE TEAM NEWS

The Northbrook Citizen Emergency Response Team (CERT) team was among 1,300 medical volunteers at this year's 40th Annual Chicago Marathon, which was held on Sunday, October 8. With over 45,000 participants this year, medical volunteers were stationed throughout the race and served as first responders to those in need. The Northbrook CERT group served at the pre-finish line area and was responsible for patient assessment and transport to medical treatment facilities. Due to the warmer than expected temperatures, there were an exceptional number of patients experiencing hyperthermia, hypotension, and other emergency symptoms requiring immediate assistance.



The Northbrook CERT is a group of volunteers from the surrounding area that meets regularly to prepare for emergency and community needs. The areas of study include search and rescue, disaster preparation, medical and CPR response, incident management, damage assessment, and more. These skills are then utilized to assist in supporting the Illinois Search and Rescue Team and working events, such as the Chicago Marathon and local Northbrook community events. If interested, contact Fire Department Captain Crawford at David.Crawford@northbrook.il.us or call 847-272-2141 for more information.

VILLAGE OF NORTHBROOK RECEIVES ENGINEERING AWARD FOR WESCOTT PARK

On Thursday, October 5, the Village of Northbrook was honored by the American Society of Civil Engineering – Illinois Section for the Wescott Park Stormwater Project. The project received the Outstanding Civil Engineering Achievement Award (for projects under \$10 million). The project was selected for its contribution to the community and its innovative use of construction materials – having been at that time the largest storm trap detention facility in the country.



CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor completed concrete work in the Central Business District and continued work on the outcropping stone at the Cherry Lane underpass and in the surrounding area. Due to inclement weather, crews were not able to begin additional paving work.

Paving is now scheduled for the week of Monday, October 16, weather permitting. This work will include applying priming solution and putting down the final layer of asphalt to Shermer Road (between Meadow Road and Church Street), Meadow Road (between Shermer Road and Cherry Lane), and Cherry Lane/Church Street (between Meadow Road and Shermer Road). When this work is complete, the contractor will begin paving operations on Shermer Road (between Church Street and Waukegan Road) and Meadow Road (between Walters Avenue and Shermer Road).

OAK AVENUE AND ILLINOIS ROAD WATER MAIN AND ROAD RESURFACING PROJECT

This week, the Village’s contractor completed sidewalk removal and began curb and gutter removal and replacement, which will be completed early next week. Hot mix asphalt milling and paving will begin in the near future.

KEYSTONE/CHARTRES STORMWATER PROJECT

This week, the Village’s contractor continued seeding and placement of erosion blanket in West Park
Next week, crews will complete landscaping in West Park and installation of sewer across Koepke Road and in the easement that will be used to reach Keystone.
This work will result in periodic road closures on Koepke and motorists should follow construction signage.



SUNSET LANE STORMWATER PROJECT

This week, the Village’s contractor installed a two-foot aggregate shoulder and continued placing sod along Sunset Lane. Next week, staff anticipates that the contractor will work on punch list and clean up items.

DUNDEE/SKOKIE STORMWATER IMPROVEMENTS

This week, the Village’s contractor made good progress with excavating, rough grading and installing the new stone ditch bottom for this project. Next week, staff anticipates the contractor will finish placing the stone ditch bottom and begin grading and shaping the stormwater overflow path in the north parkway along Dundee Road, near Henrici Drive.

SKOKIE BOULEVARD ROAD IMPROVEMENTS – 1000 SKOKIE

This week, the 1000 Skokie developer’s contractor closed a northbound lane of Skokie Boulevard to remove the curb and parkway area. Next week, the contractor will begin storm sewer installation in the closed lane once any identified utility conflicts are resolved. While this work occurs, driveway closures will be staged to allow access to all businesses.

WEEK OF October 16, 2017

SAT.	10/14	9am-Noon	31st Annual Fire Department Open House – Station 12, Shermer Road
		Noon – 4pm	Northbrook Arts Commission Studio Tour – Start at Leisure Center-
MON.	10/16	7pm-8:30pm	Youth Forum – Northbrook Public Library Auditorium
TUES.	10/17	6:45 p.m.	Administration & Finance Committee meeting as a Committee of the Whole – Terrace Room
		7:30 p.m.	Plan Commission – Canceled
WED.	10/18		No Meetings
THURS.	10/19	7:00 p.m.	EQC – Terrace Room
FRI.	10/20		No Meetings