



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** October 27, 2017

**SUBJECT:** STAFF BRIEFING

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## WEEK OF October 23, 2017

### INDUSTRIAL & COMMERCIAL DEVELOPMENT COMMISSION MEETING – OCTOBER 24

On Tuesday, October 24, the Northbrook Industrial & Commercial Development Commission (ICDC) held its regular meeting. The Commission devoted the majority of the meeting to the review of the request for a County 6b Property Tax Incentive for 1919 Stanley Street and discussion of recent trends in the retail market.

Concerning the proposed property tax incentive, representatives of Jet International, the contract purchaser of 1919 Stanley Street, were present to answer questions regarding the property and the need for the incentive. ICDC members asked a series of questions about the structural obsolescence of the existing building and the investment needed to make it a viable space for the business. The Commission seemed impressed that the business was bringing a number of high-paying jobs to the community. The ICDC voted 8-0 (with one member abstaining) to recommend approval of the 6b tax incentive for Jet International.

The remainder of the meeting was devoted to a review of the shopping center conditions in the community. The Commission noted that Northbrook was faring much better than most other communities in terms of sales tax generation and vacancy rates, but a few shopping centers continued to have high vacancy rates.

The Commission's next meeting will be held on Tuesday, November 28 at 7:30 a.m. at Village Hall.

### PUBLIC WORKS COMMITTEE MEETING

On Tuesday, October 24, the Village Board's Public Works Committee met to hear a presentation from the Village's consultant, Alta Design + Planning, about the Master Bicycle and Pedestrian Plan. The consultant reviewed the data collection aspects of the project and discussed the next phases, including review of existing conditions and identification of known and desired improvements within the Village. The Committee then gave feedback on desired outcomes for the project.

Representatives from Alta Design + Planning will be hosting an information table at various locations in the coming weeks. The public is encouraged to attend one of these events to learn more about Northbrook's Master Bicycle and Pedestrian Plan.

- Northshore Senior Center, 141 Northfield Road, Northfield on Tuesday, October 31, from 10 to Noon, to obtain feedback from senior citizens.
- Northbrook Public Library, 1201 Cedar Lane, on Wednesday, November 1, from 9am to 1pm.
- Northbrook Village Hall, 1225 Cedar Lane, on Wednesday, December 6, from 5-7pm.

Residents are also encouraged to visit [www.northbrook.bikepedplan.com](http://www.northbrook.bikepedplan.com) to fill out a survey and provide comments about how and where they walk and bike around Northbrook.

#### POLICE DEPARTMENT ACTIVITY

On Saturday, October 21, Northbrook NIPAS Mobile Field Force (MFF) representatives responded to a callout by the Rosemont Police Department. The MFF was requested to assist with crowd control due to a death investigation in Rosemont. Northbrook's representatives remained at the scene until the crowd dispersed.

#### CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor completed the paving of Shermer Road (between Meadow Road and Church Street), Meadow (between Shermer and Cherry Lane), and Cherry Lane/Church Street (between Meadow and Shermer). Next week, the contractor will be putting down the permanent striping on these roads.

The contractor also began pavement work on Shermer (between Church and Waukegan) and Meadow (between Shermer and Walters Avenue) by grinding the top layers of asphalt of these roads and patching the foundation of the roadway. Next week, the contractor will be applying priming solution to these roads and paving them with new asphalt.

Residents are reminded that businesses are open during the Central Business District Infrastructure and Streetscape project. On-street parking is available on Meadow and Shermer. Free parking is also available in the Commuter Parking Lots after 10:00 a.m. weekdays and on weekends. Motorists are encouraged to allow enough time to reach their destination, as there may be minor traffic delays during construction.

#### OAK AVENUE AND ILLINOIS ROAD RESURFACING PROJECT

This week, the Village's contractor started milling the asphalt pavement. Next week the contractor will start asphalt patches and the first lift of pavement. After this work is complete, the contractor will be lining sanitary sewers on these roads.

#### KEYSTONE/CHARTRES STORMWATER PROJECT

The Contractor continued the installation of storm sewer on Koepke Road and in the side yard easement between Koepke Road and Keystone Road. Next week, the contractor will continue installation of storm sewer on Keystone between Chartres Drive and 2985 Keystone Road. During this work, one lane of traffic will be maintained. The contractor will also be working on placing the remaining erosion control blanket in West Park, weather permitting.

#### SKOKIE BOULEVARD ROAD IMPROVEMENTS – 1000 SKOKIE

This week, the 1000 Skokie developer's contractor closed a northbound lane of Skokie Boulevard to remove the parkway area for pavement widening to accommodate the storm sewer and curb installation. The contractor has identified unexpected utility lines that are in conflict with the proposed infrastructure and the developer's engineer is working on options to resolve these issues. While this work occurs, driveway closures will be staged to allow access to all businesses.

**HALLOWEEN & TRICK-OR-TREATING IN NORTHBROOK**

Northbrook's Official Trick-or-Treat hours are from 4:00 to 8:00 p.m. on Halloween, October 31. To welcome Trick-or-Treaters, switch on your porch lights or any exterior lights.

Here are a few safety tips for parents to remind their Trick-or-Treaters:

- Walk in groups or with an adult and stay on the sidewalks.
- Fasten reflective tape to costumes and bags to help drivers see you.
- Bring a flashlight when heading out after dusk.
- Examine all treats before eating them and eat only factory-wrapped treats.
- Wear well-fitting masks, costumes and comfortable shoes to avoid blocked vision, trips and falls.
- Use a battery powered candle to light your pumpkin.
- Drivers are reminded to watch out for Trick-or-Treaters.



Please welcome young people who carry the official UNICEF collection boxes. Halloween has been recognized as National UNICEF Day and children have shared the holiday by Trick-or-Treating for the United Nations Children's Fund (UNICEF).

**WEEK OF October 30, 2017**

<b>MON.</b>	<b>10/30</b>		<b>No Meetings</b>
<b>TUES.</b>	<b>10/31</b>		<b>Trick or Treat hours 4-8pm</b> 
		<b>8:30am -6:30pm</b>	<b>Village Hall Front Desk Cashier open - extended hours Tuesdays</b>
			<b>No Meetings</b>
<b>WED.</b>	<b>11/1</b>		<b>No Meetings</b>
<b>THURS.</b>	<b>11/2</b>	7:00 p.m.	Arts Commission – Terrace Room
		7:00 p.m.	Community Relations Commission – Library
		7:00 p.m.	Rescheduled Senior Services Commission – Crestwood Place
<b>FRI.</b>	<b>11/3</b>		<b>No Meetings</b>
<b>SUN.</b>	<b>11/5</b>		<b>Daylight Savings Time ends</b>

