



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff
COPY: Village President & Board of Trustees – Department Heads
FROM: Richard Nahrstadt, Village Manager
DATE: January 27, 2017
SUBJECT: STAFF BRIEFING

WEEK OF JANUARY 23, 2017

BOARD OF TRUSTEES REGULAR MEETING

On Tuesday, January 24, the Board of Trustees held its regular meeting. During the President's Report, Youth Commission Chair Carla Slawson-Martens presented a brief update about the Youth Commission's mission and goals for the future. Later, during the consent agenda, the Village Board approved several resolutions including a contract for the Lee Road construction project, the purchase of two dump truck body replacements, the purchase of a Police Department training simulator and the renewal of a contract for audit services.

Under Planning & Zoning, the Board heard a preliminary review for a request for zoning relief for a wall sign in excess of the maximum district height of 20 Feet for Spark Hire, located at 1500 Skokie Boulevard, which was referred to the Plan Commission for further review.

The next Regular Board of Trustees meeting will be held on Tuesday, February 14.

STATE OF THE VILLAGE ADDRESS

President Sandy Frum presented her annual State of the Village address on Monday, January 23, at a luncheon sponsored by the Northbrook Chamber of Commerce and Industry. Over 170 individuals, including many local business and civic leaders, attended. President Frum commented on the Village's strong financial position, the proposed focus on the downtown/Central Business District, economic development projects, infrastructure proposals, and efforts to strengthen and address the interests of the business community.

Pictured: Tensley Garris, President of the Northbrook Chamber of Commerce (l) with Northbrook Village President Sandy Frum (c) and Chamber Board Chair Glenn Weintraub, AA Service (r).



JANUARY 23 ZONING BOARD OF APPEALS MEETING

On Monday, January 23, the Zoning Board of Appeals (ZBA) held its regular meeting. At the meeting, the Board reviewed a request by Sarah Grogman (ZBA 17-01), as the owner of 1820 Skokie Boulevard, for the following items: A variation to decrease the required front yard setback from 30 feet to 22.5 feet; and a variation to reduce the required off-street parking from 29 parking spaces to 21 spaces.

The variations were requested to construct a building addition to the existing animal hospital. The ZBA approved the application as presented.

JOINT EDC-ICDC MEETING

On Wednesday, January 25, the Economic Development Committee and the Industrial and Commercial Development Commission held their annual joint meeting.

At that meeting Tensley Garris, President of the Northbrook Chamber of Commerce, and Gina Speckman, Executive Director of the Chicago's North Shore Convention & Visitors Bureau, each made their annual presentations regarding their respective organization's programs and services that promote economic development and benefit the business community. After listening to the presentations, both commissions unanimously recommended that the Village continue its membership in both organizations.

Also at the meeting, two representatives from GGP (General Growth Properties), the owner of Northbrook Court, discussed several general topics related to the evolving retail landscape, including: (1) trends in the retail market place, (2) how mall owners have been responding to those trends, and (3) what are the things the public sector should consider to adjust with these trends. Though no specific plans were discussed regarding Northbrook Court, the representatives stated that GGP has started to think about how to reposition the mall in this changing retail environment. The representatives also encouraged the Village to be open to new and different uses in a mall and to be flexible with zoning and development regulations in order to successfully respond to the changing retail environment.

The meeting concluded with each of the taxing districts providing an update regarding activity occurring within its district.

The next meeting of the EDC is scheduled for Wednesday, April 12, and the next meeting for the ICDC is scheduled for Tuesday, February 28.

POLICE DEPARTMENT ACTIVITY

On Saturday, January 21, Northbrook's Major Crash Assistance Team (MCAT) representative responded to the 300 block of Sheridan Road in Evanston to assist with the investigation of a single-vehicle crash.

Northbrook's Northern Illinois Police Alarm System (NIPAS) representatives responded to two Emergency Services Team callouts during the week. The first occurred on Tuesday, January 24, when officers were requested to set up a perimeter in Bartlett for an armed subject who had barricaded himself inside his residence after shooting his wife. Officers eventually gained access to the residence after the wife had safely been removed, and the subject was taken into custody by the Bartlett Police Department. The second callout also involved a barricaded subject armed with a shotgun in Berwyn. The subject was taken into custody and the incident concluded with no harm to anyone responding.

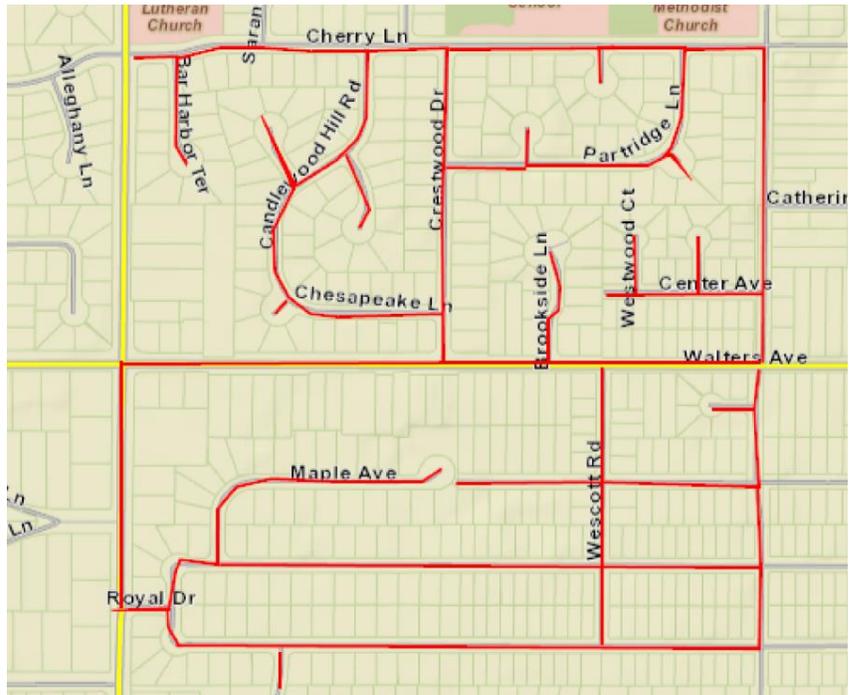
On Thursday, January 26, Community Relations Supervisor Dan Petka addressed the Show and Share senior group at Covenant Village and gave a history of the Police Department to approximately 35 residents. The presentation was televised to other Covenant Village residents who could not attend.

SCHOOL LOCK DOWN DRILL

On Thursday, January 26, members of the Investigations Unit and School Liaison Officers participated in a lockdown drill at Wescott School. The officers assisted school principals, administrators, teachers and students in the exercises. The detectives discussed the reasons for lockdowns, and what can or might be expected in terms of police response. Such drills are held periodically with all schools.

PARKWAY TREE TRIMMING PROGRAM

Each year, the Village of Northbrook trims parkway trees using contractual assistance. Trees are trimmed to prevent unnecessary damage during storms and protect pedestrians and motorists from low hanging branches, promote the health of the tree, and lastly ensure that the tree is aesthetically pleasing. Trees are trimmed during their dormant period during the winter months to minimize trauma to the tree. This week, tree trimming was completed on Longmeadow Drive, Wood Drive, Pfingsten Road, and Kingston Drive. Next week, the contractor will be working in the area bordered by Cherry Lane, Western Avenue, Illinois Road, and Pfingsten Road.



A REMINDER FROM THE NORTHBROOK FIRE DEPARTMENT

The Environmental Protection Agency (EPA) promotes radon awareness to educate the public about its dangers. Radon is an odorless, colorless and invisible gas that is the leading cause of lung cancer deaths among non-smokers, according to the EPA. Radon may be present in homes with or without basements and is a preventable health risk through simple testing procedures and remediation, as necessary. The Fire Department encourages all residents to check for the possibility of Radon levels in their homes. The following link can provide some guidance: www.illinois.gov/iema/NRS/Radon/Pages/default.aspx

FIRE DEPARTMENT CHILI COOK-OFF

Youth Services of Glenview/Northbrook, with the help of local Firefighters from nearby communities including Northbrook, will host their fourth Firefighter Chili Cook-Off and Trivia Contest on Saturday, January 28, 5 p.m. at the Glenview Park Center, 2400 Chestnut Drive. Call 847-724-2620 for details and tickets. Proceeds benefit the many programs offered by Youth Services of Glenview/Northbrook. For more information on the event and Youth Services, visit www.youthservices-gn.org.

Week of January 30, 2017

MON. 1/30 No Meetings

TUES. 1/31 No Meetings

WED. 2/1 No Meetings

THURS. 2/2  Ground Hog Day

7:00 p.m. Arts Commission – **Canceled and rescheduled to 2/9/17**

7:00 p.m. Community Relations Commission - **Canceled-rescheduled to 2/9/17**

FRI. 2/3 No Meetings