



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: November 10, 2017

SUBJECT: STAFF BRIEFING

WEEK OF November 6, 2017

VETERANS DAY CEREMONY ON SATURDAY, NOVEMBER 11

All are encouraged to attend the Veterans Day Memorial Service on Saturday, November 11, at 10:30am, at Northbrook Jr. High Gymnasium, 1475 Maple Avenue. The ceremony, hosted by the American Legion Post #791 and the Veterans of Foreign Wars, will honor those who served the armed forces: Army, Navy, Air Force, Marines and Coast Guard. Village Trustee Muriel Collison will share a few words, followed by featured speaker Lt. Col. James Ossey, a 30-year Army Veteran.

PLAN COMMISSION MEETING

On Tuesday, November 7, the Plan Commission held its regular meeting. During the meeting, the commission held two public hearings on dockets related to a rezoning and tentative plat approval for a seven-lot subdivision at 2600 Dundee and 759 Greenwood, and a special permit to allow a dog training and boarding facility at 1820 B Skokie Boulevard. The Commission directed staff to prepare resolutions recommending approval of both applications for consideration at their next meeting on Tuesday, November 21.

BICYCLE TASK FORCE MEETING

On Wednesday, November 8, the Bicycle Task Force held its regular meeting. The Task Force heard suggestions from the audience, which included a request for bike lockers at the train station. Following that, the Task Force discussed the grant funding for the Skokie Valley Trail and Bridge project and the National Cooperative Highway Research Program Report 770, Chapter 3. Finally, the members briefly spoke about a potential name change and scope for the Bicycle Task Force.

POLICE DEPARTMENT ACTIVITY

On Tuesday, November 7, detectives conducted a presentation at the Village Presbyterian Church on Internet safety and keeping children safe while using the Internet. Approximately 25 people attended the presentation.

On Wednesday, November 8, detectives, in conjunction with Northbrook Court Mall security, conducted a presentation to retail store management, loss prevention and employees. The presentation highlighted regional retail crime trends along with prevention techniques and strategies. Approximately 50 guests attended from a variety of retail stores in Northbrook.

CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor placed pavement markings throughout the downtown and continued restoration work. Next week, crews will continue placing pavement markings on Shermer Road between Church Street and Waukegan Road. On Thursday, November 16, the contractor will activate the new traffic signal at Shermer Road and Church Street.

OAK AVENUE AND ILLINOIS ROAD RESURFACING PROJECT

This week, the Village's contractor raised the manhole frames to the proper elevation and performed some clean-up operations. Next week, the contractor will finish paving the final layer of asphalt and driveway aprons.

KEYSTONE/CHARTRES STORMWATER PROJECT

This week, the Village's contractor began working on final restoration and clean-up for this project, including concrete paving for curb, gutter and sidewalk. Next week, asphalt paving is scheduled for Monday, November 13 and Tuesday, November 14, weather permitting. Following this work, crews will begin final restoration of landscaping.

SKOKIE BOULEVARD ROAD IMPROVEMENTS – 1000 SKOKIE

The 1000 Skokie developer's contractor has identified utility lines that are in conflict with the proposed infrastructure for this project. As a result, the developer's engineer met with the utility companies to determine required changes. Based on those discussions, work is not expected to proceed this year due to the conflicts and colder weather. The contractor will install the required traffic control devices, hot-mix asphalt at the driveways to Dania Furniture, and clean up the area for the winter.

SUNSET LANE STORMWATER PROJECT

This week, the Contractor placed seed and erosion control blanket on the basin and worked on site cleanup. Next week, the contractor will be working to address final punch list concerns.

DUNDEE/SKOKIE STORMWATER PROJECT

This week, the Village's contractor finished grading and placing of stone along the ditch bottom. Additionally, crews installed erosion control blankets and seeded the majority of the ditch side slopes. The remaining work consists of final grading of the storm water overflow route and placement of new asphalt pavement on Henrici Drive. Staff anticipates this work will be completed by the end of next week.

NORTHBROOK CIO ELECTED AS PRESIDENT FOR GMIS ILLINOIS

Northbrook's Chief Information Officer Lori Baker, was recently elected President for Government Management Information Sciences (GMIS) Illinois. GMIS Illinois is a statewide chapter of public sector technologists and provides a forum for the exchange of ideas, experiences and techniques, and works to promote innovation and enhancements in hardware, software, and communications as they relate to government activities. GMIS Illinois is currently the largest state chapter of GMIS International with over 95 public sector agencies and over 33 corporate sponsor members and partners. Lori and the other Board members were elected by the membership at the GMIS Illinois annual conference held earlier this month in Bloomington, IL.

NORTHBROOK'S 116TH BIRTHDAY CELEBRATION INCLUDES PAINTINGS FROM ARTS COMMISSION EVENT

The Northbrook Historical Society invites all to celebrate the incorporation of our Village at the 116th Birthday at an Open House on Sunday, November 12, from 2 to 4pm, at the Northbrook Historical Society, 1776 Walters Avenue.

As part of the celebration, a gallery of artwork from the Plein Air Painting Festival featuring Northbrook landscapes will be on display and available to purchase for a limited time. Proceeds will benefit the Northbrook Historical Society. All are invited to come and join the fun and good cheer with cake, refreshments and door prizes. The History Museum and Historical Society Inn Shop will be open during the celebration. For more information, visit www.northbrookhistory.org

FIRST SNOW OF THE SEASON TRIGGERS SALTING OPERATIONS

The first snow of the season started Friday morning and our Public Works crews were ready! Salting operations began on the east side of the Village where snow was accumulating. Residents are encouraged to visit www.northbrook.il.us for information on snow and ice control in Northbrook. As a reminder, when 2 or more inches of snow accumulates, it is illegal to park on Northbrook streets until plowing has been completed.

SIGN UP FOR NORTHBROOK NOTIFY FOR SNOW EMERGENCY INFO AND OTHER NOTIFICATIONS

The Village uses Northbrook Notify, the mass notification system, to alert residents of extreme snow emergencies, as well as other important information. Register your address, phone and email information at www.northbrook.il.us/NorthbrookNotify so we can contact you via email, phone and/or text as necessary for notifications. After you register with Northbrook Notify, have everyone in your family register for our emergency supplemental text-only system by texting 60062 to 888777.

WEEK OF November 13, 2017

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| MON. | 11/13 | 4:30 p.m. | Arts Commission Subcommittee – Terrace Room |
| TUES. | 11/14 | 8:30am -6:30pm | Village Hall Front Desk Cashier open - <i>hours extended</i> |
| | | 5:45 p.m. | Planning and Zoning Committee – DPS Conference Room |
| | | 6:30 p.m. | Administration and Finance Committee as C.O.W. – Terrace Room |
| | | <i>Follows A&F Meeting</i> | Regular Board of Trustees – Board Room |
| WED. | 11/15 | 7:00 p.m. | Youth Commission – Terrace Room |
| THURS. | 11/16 | 6:30 p.m. | Stormwater Management Commission – PW Center |
| | | 7:00 p.m. | EQC – Shermer Study |
| FRI. | 11/17 | | No Meetings |