



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff  
**COPY:** Village President & Board of Trustees – Department Heads  
**FROM:** Richard Nahrstadt, Village Manager  
**DATE:** February 9, 2018  
**SUBJECT:** STAFF BRIEFING

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## WEEK OF February 5, 2018

### PLAN COMMISSION MEETING

On Tuesday, February 6, the Plan Commission held its regular meeting. The Plan Commission unanimously adopted a resolution recommending the approval of Understated Detailing's (lessee of 1902 Techny Road) application for a special permit to allow automotive detailing and approval of other zoning relief as necessary. The Board of Trustees is scheduled to consider the matter on February 13.

The majority of the meeting was devoted to a discussion of proposed changes to the Northbrook Zoning Code concerning the downtown business area, specifically amendments to the Village Green Overlay District. The staff and Plan Commission discussed building heights and setbacks on nine possible development sites downtown. The Commission will continue its discussion of four more sites at the next scheduled meeting on February 20.

### DRONE IMPLEMENTATION AND TRAINING

The Northbrook Police and Fire Departments began the early stages of implementing and training with Unmanned Aerial Systems (UAS) and Unmanned Aerial Vehicles ("Drones"). Both Departments hope to deploy these tools for cases involving missing persons, aerial photography of crime and fire scenes, and other first responder situations, as well as capturing video of various Village events.



### UL SMOKE ALARM TESTING LAB

On Thursday, February 8, Fire Chief Andy Carlson and Fire Marshal Kevin Frangiamore attended the Underwriters Laboratories grand opening of their new smoke alarm testing lab. The state of the art lab will be used to test smoke alarms to insure they meet new standards. As part of the grand opening presentation, Fire Chief Carlson spoke about fire safety as it relates to the importance of smoke detectors.

### WINTER WEATHER OPERATIONS

This week, Public Works responded to four separate snowfall events. The first began Saturday, February 3, and continued into Sunday, February 4, with roughly 2.5 inches of snow. The second began the afternoon of Monday, February 5, with roughly 2.5 inches of snow. The third event occurred in the early morning of Wednesday, February 7, bringing 1.5 inches of snow. Finally, crews responded to a prolonged event which began the evening of Thursday, February 8, and continued into Friday, February 9. This fourth event resulted

in roughly six inches of snowfall as of 8 a.m. on Friday, February 9. In all cases, the Village started with an initial ice control crew and moved to a full plow event to keep pace with conditions.

With additional snow anticipated over the weekend, Public Works will continue to monitor the weather and adjust operations accordingly.

For more information on snow and ice control, please visit the Village's website at [www.northbrook.il.us/snow](http://www.northbrook.il.us/snow).

#### WATER MAIN BREAKS

On Monday, February 5, crews repaired two water main breaks. The first occurred on a 6-inch cast iron main in the 2100 block of Brentwood Road. Twelve homes were without water service for two hours during repairs. The second break took place in the 2600 block of Woodlawn Road and occurred on an 8-inch cast iron main located in close proximity to both a 2-inch natural gas main and the Village's much larger crosstown water main. Due to the more complex nature of this repair, six homes were without water service for three hours and 45 minutes.

#### SHERMER ROAD BRIDGE REPLACEMENT PROJECT

As part of the Village's upcoming project to replace the deck of the Shermer Road bridge (located in the Central Business District) local utility companies will begin relocating their infrastructure next week. Staff anticipates the bridge will be closed to traffic beginning Monday, February 26 and continuing until project completion in mid-June. Notices have been distributed to all downtown businesses and additional notices will be mailed to surrounding residences. Additionally, staff installed changeable message boards on Shermer Road to notify residents, businesses, and visitors of the exact closure date and other important information.

For more information on this project, please visit [www.northbrook.il.us/shermerbridge](http://www.northbrook.il.us/shermerbridge). For regular email updates on this project, please subscribe to the NotifyMe's Shermer Road Bridge Replacement project list at [www.northbrook.il.us/notifyme](http://www.northbrook.il.us/notifyme).

#### THE 2018 CONSTRUCTION PROJECT PAGES NOW LIVE ON VILLAGE WEBSITE

As a reminder, the Village's website has updated 2018 construction project pages. These pages provide updated details on local projects throughout the construction season. The project list includes Village projects, as well as projects by other agencies, such as the Illinois Department of Transportation (IDOT). See the full list at [www.northbrook.il.us/ConstructionProjects](http://www.northbrook.il.us/ConstructionProjects).

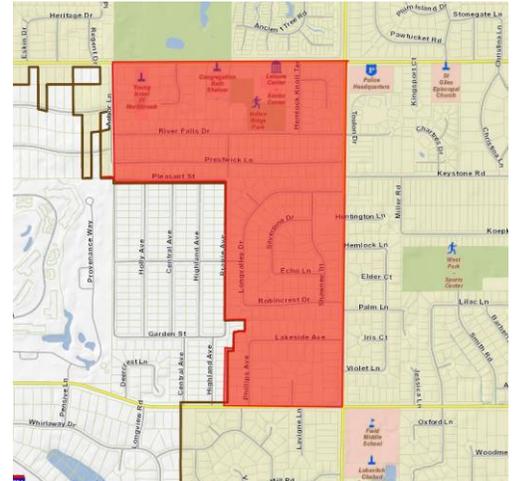
In addition, those interested in project specific email updates, including the Shermer Road Bridge Replacement; Dundee Road Culvert Replacement; Western Avenue Water Main Replacement; and Road Reconstruction; as well as the three stormwater projects occurring within the community this year, may subscribe to NotifyMe. NotifyMe sends subscribers more frequent email updates on items such as lane closures, detours, and other important information. To subscribe to a project-specific list, visit [www.northbrook.il.us/NotifyMe](http://www.northbrook.il.us/NotifyMe) and enter your email address in the address box. After signing in, click the email icon next to each project you wish to subscribe.

NotifyMe is for non-emergency project-specific notifications. To sign up for emergency and Village-wide alerts via email, text, and/or phone call, visit [www.northbrook.il.us/NorthbrookNotify](http://www.northbrook.il.us/NorthbrookNotify). Mass notifications on Northbrook Notify include everything from water outages, to missing persons, and unexpected road detours. For emergency-only text notices, text 60062 to 888777. Also, like the Village at

[www.facebook.com/NorthbrookIllinois](http://www.facebook.com/NorthbrookIllinois) or visit [www.northbrook.il.us](http://www.northbrook.il.us) for other Village news and meeting updates.

**PARKWAY TREE TRIMMING PROGRAM**

Each year, the Village of Northbrook trims parkway trees using contractual assistance. Trees are trimmed to prevent unnecessary damage during storms, protect pedestrians and motorists from low hanging branches, promote the health of the tree, and ensure the tree is aesthetically pleasing. Trees are trimmed during their dormant period in the winter months to minimize trauma to the tree. Trimming is currently occurring in the area bounded by Landwehr Road to the east, the Village’s corporate limits to the west, Walters Avenue to the north and Techny Road to the south (pictured right). For any questions, please contact the Public Works Department at 847-272-4711.



**COMED TREE TRIMMING PROGRAM**

As part of its regular maintenance program, ComEd regularly trims trees and branches that interfere with power lines. This month, ComEd crews are trimming in the area bounded by Lake-Cook Road to the north, Skokie Boulevard to the east, Walters Avenue to the south, and Pflingsten Road to the west. For more information about ComEd’s tree trimming program, please visit [comed.com/trees](http://comed.com/trees) or call 1-800-Edison-1.

**GREEN BUSINESS AWARD – OPEN FOR NOMINATIONS**

The Village of Northbrook has established a Green Business Award to recognize businesses in Northbrook that are making a significant effort to minimize their impact on the environment and to encourage other businesses to do the same. Additional information and the application are available at [www.northbrook.il.us/GreenAward](http://www.northbrook.il.us/GreenAward). Applications will be accepted until Friday, March 2, and the selected business will be presented their award at a Village Board meeting in April.

**WEEK OF February 12, 2018**

- MON. 2/12 Lincoln’s Birthday
- TUES. 2/13 1:00 p.m. Arts Subcommittee -Exhibits- Library, CFD
- 6:30 p.m. Public Safety Committee Meeting – Terrace Room
- 7:30 p.m. Regular Meeting of the Board of Trustees – Board Room

WED. 2/14  Valentine’s Day

Ash Wednesday

- 9:00 a.m. Firefighter’s Pension Board Meeting
- THURS. 2/15 7:00 p.m. EQC – Terrace Room

MON. 2/19  President’s Day/Clean-up Day – Village Hall Closed to Public