



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff

**COPY:** Village President & Board of Trustees – Department Heads

**FROM:** Richard Nahrstadt, Village Manager

**DATE:** February 16, 2018

**SUBJECT:** STAFF BRIEFING

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## WEEK OF February 12, 2018

### BOARD OF TRUSTEES REGULAR MEETING

On Tuesday, February 13, the Board of Trustees held its regular meeting. At the meeting, the Public Works Department reported on the recent winter weather events and the Department's efforts to maintain the Village roadways and sidewalks.

Under the Consent Agenda, the Board approved resolutions and ordinances related to a number of items including the procurement of a telephone system upgrade, purchase of a fire vehicle and fire nozzles, approval for a special permit for automotive detailing at 1902 Techny Road (Understated Detailing, LLC), amendment of the Northbrook Municipal Code regarding the Illinois Plumbing Code, and banning the use of coal tar based sealant along with the creation of a pavement sealing contractor's license.

Under Public Safety, Trustee Buehler gave a verbal report of the February 13 Public Safety Committee Meeting. Under Public Works, the Public Works Department presented the results of the recent commuter lot survey. The Board discussed how to best proceed with the results.

The next Board of Trustees meeting will be held on Tuesday, February 27.

### PUBLIC SAFETY COMMITTEE MEETING

The Public Safety Committee held a meeting on Tuesday, February 13. During the meeting, Fire Chief Andy Carlson and Police Chief Rodger Adkins presented each department's current status and goals for the upcoming year.

### ENVIRONMENTAL QUALITY COMMISSION REGULAR MEETING

The Environmental Quality Commission (EQC) held its regular meeting on Thursday, February 15. Edith Makra, Director of Environmental Initiatives at the Metropolitan Mayor's Caucus, provided a presentation to the Commission regarding the Greenest Region Compact (GRC) program. She explained how the program was developed, the operations of the program, and why the Caucus encourages municipalities to participate in the program. The Commission discussed the GRC and how to incorporate that with their review of the Sustainability Plan. The Commission also discussed the Green Business Award and their participation at the Earth/Arbor Day Celebration on Saturday, April 21. The next meeting of the Commission will be March 15.

### POLICE SWEARING IN

The Police Department welcomes new Police Officer Patty Kappos who was sworn in on Friday, February 16. Officer Kappos comes to Northbrook after working as a full-time Police Officer at the Thornton Illinois Police Department for three years. Welcome to the team Patty.



### PRESIDENT'S DAY – VILLAGE HALL CLOSED TO THE PUBLIC

The Village Hall will be closed to the public on President's Day (February 19). Staff will be participating in "Clean-up Day".

### NORTHBROOK ARTS COMMISSION PRESENTS: PAINTINGS AT SUNSET – A PLEIN AIR ART EXHIBIT

In October 2017, the Northbrook Arts Commission hosted its Inaugural Plein Air Outdoor Painting Festival. An exhibition of Northbrook-themed paintings by the artists from the 2017 Festival and other related artwork will be on display and available for purchase, March 9-11 at Sunset Foods, 1127 Church Street. Exhibit hours are Friday, 5:30 to 8:00 p.m.; Saturday, 10 a.m. to 7 p.m.; and Sunday, 10 a.m. to 5 p.m. All are invited to meet the artists at the opening reception on Friday, March 9 from 5:30 to 8:00 p.m. A watercolor painting demonstration by Steve Puttrich, a celebrated Plein Air painter and instructor, will be featured on Sunday, March 11, from 2:00 to 3:30 p.m. The 2nd Annual "bigger and better" Northbrook Plein Air Festival will be held September 26-30.

### WINTER WEATHER OPERATIONS

This week, the Public Works Department responded to two separate snowfall events. The first snowfall event occurred on Saturday, February 10, bringing roughly 0.5 inches of snow. The Village's seven-person ice control crew began salting operations at 8 a.m. and concluded at 1 p.m. The second snowfall began early Sunday, February 11, bringing five inches of snow. The ice control crew maintained roads from 1 to 3 a.m. before a full plow event started; plowing operations continued until 3:00 p.m. The Village received roughly 20 inches of snow between Saturday, February 3 and Sunday, February 11.

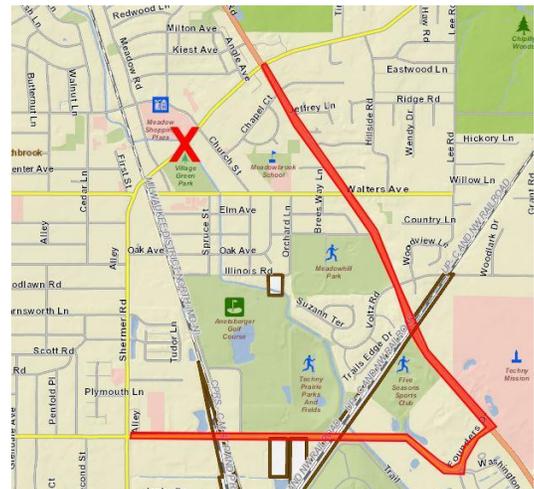
For more information on snow and ice control, please visit the Village's website at [www.northbrook.il.us/snow](http://www.northbrook.il.us/snow).

### WAUKEGAN ROAD WATER MAIN REPAIR

On Monday, February 19 and Tuesday, February 20, crews will be repairing a 1965 6-inch cast iron water main located in the northbound curb lane of Waukegan Road, north of the Kiest Avenue intersection. The northbound curb lane will be closed, from immediately north of 1003 Waukegan Road to just south of Thornwood Lane, until the repairs are completed. Notices have been delivered to residents who will be without water service during the repair period. A notice has also been posted on the Village's website and will be updated as necessary with traffic changes.

### SHERMER ROAD BRIDGE REPLACEMENT PROJECT

As part of the Shermer Road Bridge Replacement Project, crews will be onsite to perform preliminary utility work next week. Pending successful relocation of any utilities located in and around the site, staff anticipate bridge closure will begin Monday, February 26 and continue until the project is completed in mid-June. During the closure, traffic traveling through the area will be detoured to Waukegan Road, Founders Drive, and Techny Road (pictured right). Please

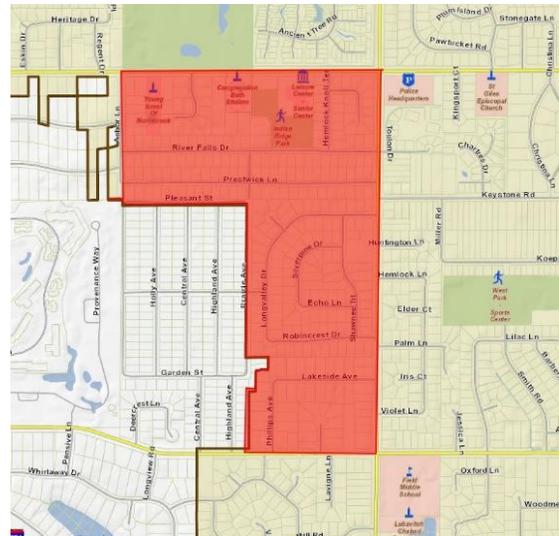


note, all local businesses will be open for the duration of the project.

For more information, please visit [www.northbrook.il.us/shermerbridge](http://www.northbrook.il.us/shermerbridge). For regular email updates, please subscribe to the Shermer Road Bridge Replacement Project list at [www.northbrook.il.us/notifyme](http://www.northbrook.il.us/notifyme).

**PARKWAY TREE TRIMMING PROGRAM**

Each year, the Village of Northbrook trims parkway trees using contractual assistance. Trees are trimmed to prevent unnecessary damage during storms, protect pedestrians and motorists from low hanging branches, promote the health of the tree, and ensure the tree is aesthetically pleasing. Trees are trimmed during their dormant period in the winter months to minimize trauma to the tree. Trimming is currently occurring in the area bounded by Landwehr Road to the east, the Village’s corporate limits to the west, Walters Avenue to the north and Techny Road to the south (pictured right). For any questions, please contact the Public Works Department at 847-272-4711.



**COMED TREE TRIMMING PROGRAM**

As part of its regular maintenance program, ComEd regularly trims trees and branches that interfere with power lines. This month, ComEd crews are trimming in the area bounded by Lake-Cook Road to the north, Skokie Boulevard to the east, Walters Avenue to the south, and Pfingsten Road to the west. For more information about ComEd’s tree trimming program, please visit [comed.com/trees](http://comed.com/trees) or call 1-800-Edison-1.

**GREEN BUSINESS AWARD – OPEN FOR NOMINATIONS**

The Village of Northbrook has established a Green Business Award to recognize businesses in Northbrook that are making a significant effort to minimize their impact on the environment and to encourage other businesses to do the same. Additional information and the application are available at [www.northbrook.il.us/GreenAward](http://www.northbrook.il.us/GreenAward). Applications will be accepted until Friday, March 2, and the selected business will be presented their award at a Village Board meeting in April.

**WEEK OF February 19, 2018**

<b>MON.</b>	<b>2/19</b>		<b>President’s Day/Clean-up Day – Village Hall Closed to Public</b>
<b>TUES.</b>	<b>2/20</b>	7:30 p.m.	Plan Commission Meeting – Board Room
		7:30 p.m.	Committee of the Whole – <b>Canceled</b>
<b>WED.</b>	<b>2/21</b>	7:00 p.m.	Youth Commission Meeting – Terrace Room
<b>THURS.</b>	<b>2/22</b>		<b>No Meetings</b>
<b>FRI.</b>	<b>2/23</b>		<b>No Meetings</b>