

MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: March 16, 2018

SUBJECT: STAFF BRIEFING

WEEK OF March 12, 2018

VILLAGE REGULAR BOARD MEETING

On Tuesday, March 13, the Board of Trustees held its regular meeting. Under the President's Report, the Board proclaimed the week of April 8 -14 as Public Safety Telecommunicators Week and the month of April as Child Abuse Prevention Month and Fair Housing Month.

Under the Consent Agenda, the Board approved a number of resolutions and ordinances including contracts for server maintenance, overhead door maintenance, custodial services for certain Village buildings, and maintenance of the Village's automated commuter lot parking machines; repairs at the water plant; water main improvements for Western Avenue; Fire Department uniforms; purchase of a bi-directional antenna for the Police Department; and an environmental site assessment at 1657 Shermer Road (Grainger Property).

Under Planning and Zoning, the Board heard a preliminary review of a request to allow an increase in building height at 750 Anthony Trail (Underwriters Laboratory) and will hold a Public Hearing at a future Village Board meeting. The Board also heard a preliminary review of a special permit request for two wall signs above 20' in height for 330 Pfingsten Road (Wiss, Janney, Elstner Associates, Inc., and referred it to the Plan Commission.

The next Village Board meeting is a Special Board of Trustees meeting on Tuesday, March 20, in the Civic Room at Northbrook Library, following the 6:30 p.m. Administrative & Finance Committee Budget Workshop.

ENVIRONMENTAL QUALITY COMMISSION

On Thursday, March 15 the Environmental Quality Commission (EQC) held its regular meeting. The Commission reviewed applications for the Green Business Award and selected a winner to be recognized at an April Village Board Meeting. The staff liaison provided an update on portions of the Village's Sustainability Plan. The Commission also discussed their participation at the Earth/Arbor Day Celebration on Saturday, April 21. The next EQC meeting will be April 19.

POLICE AND FIRE CELEBRATION

The Village wishes to thank our friends at North Shore Place for their Police and Fire Dept. appreciation celebration on Friday, March 16. Attendees enjoyed visiting with the residents and the traditional St. Patrick's Day Irish buffet.

TREE CITY USA AND GROWTH AWARD

The Village was again recognized as a Tree City USA community by the Arbor Day Foundation in honor of its commitment to effective urban forest management. The Village also received a Tree City USA Growth Award. The Growth Award highlights innovative programs and projects as well as increased commitment of resources for urban forestry. The Village of Northbrook has been recognized as a Tree City USA community for 24 consecutive years and has received the Growth Award for 18 consecutive years.

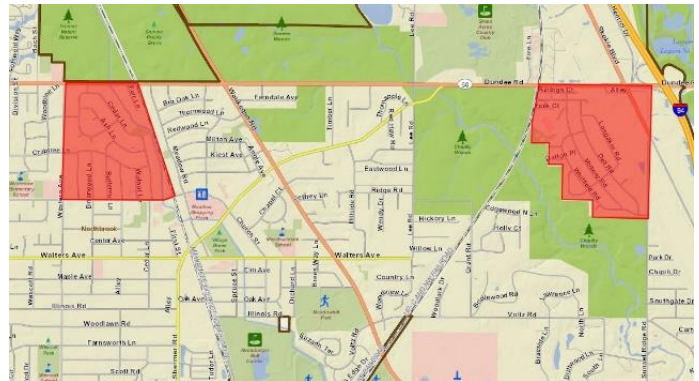
WESTERN AVENUE WATER MAIN REPLACEMENT & RECONSTRUCTION PROJECT

On Tuesday, March 20, from 5:30 to 7:00 p.m., an Open House will be held at Wescott School for residents and parents who would like to learn more about the Western Avenue project. To see the invitational flyer and get more information on the open house, please visit www.northbrook.il.us/western.

In April, the Village will begin work on the Western Avenue Water Main Replacement and Reconstruction Project. This work will include replacing the original 1953 water main located along Western Avenue between Techny Road and Maple Avenue. Once this work is complete, crews will reconstruct Western Avenue between Techy Road and Oak Avenue with asphalt (instead of the original concrete) and install new concrete curb and gutter.

SANITARY SEWER TELEVISIONING AND CLEANING

Each year, the Village of Northbrook televises and cleans sections of its sanitary sewer main system using contractual assistance. This work allows the Village to both clean the system and identify sections of the main that need to be repaired. Contractor crews are currently working in the Northbrook East and Northbrook Highlands subdivisions (pictured right). Work will continue now through the end of April. For any questions, please contact the Public Works Department at 847-272-4711.



SANITARY AND STORM SEWER LINING

As part of its on-going sewer maintenance, the Village of Northbrook lines a number of its sanitary sewer lines each year using contractual assistance. This work involves inserting a thin liner into an existing sanitary sewer main to reinforce the structure, which extends the life of the main and requires no excavation. This week, crews lined mains located along Walters and Oak Avenues, between Orchard Lane and the Metra railroad tracks. Next week, crews will complete lining work on mains along First Street and Shannon Lane, weather permitting. Crews will also complete lining of a segment of stormwater main in the Wood Oaks Glen subdivision. Impacted properties will be noticed prior to the start of work, and staff anticipates all work will be completed by the end of April. For any questions, please contact the Public Works Department at 847-272-4711.

COMED TREE TRIMMING PROGRAM

As part of its regular maintenance program, ComEd regularly trims trees and branches that interfere with power lines. This month, ComEd crews are trimming in the area bounded by Dundee Road to the north, Skokie Boulevard to the east, Willow Road to the south, and Landwehr Road to the west. For more information about ComEd's tree trimming program, please visit comed.com/trees or call 1-800-Edison-1.

PARKWAY TREE TRIMMING PROGRAM

Each year, the Village of Northbrook trims parkway trees using contractual assistance. Trees are trimmed to prevent unnecessary damage during storms, protect pedestrians and motorists from low hanging branches, promote the health of the tree, and ensure the tree is aesthetically pleasing. Trees are trimmed during their dormant period in the winter months to minimize trauma to the tree. Next week, trimming will occur in the St. Stephen’s Green subdivision. The area where work will be performed is bounded by Dundee Road to the north, Western Avenue to the East, Crabtree Lane to the south, and Cedar Lane to the west. For any questions, please contact the Public Works Department at 847-272-4711.



WEEK OF March 19, 2018

SAT.	3/17		St. Patrick’s Day
		9am-5pm	Early Voting – Board Room
SUN.	3/18	10am-4pm	Early Voting – Board Room
MON.	3/19	9am-5pm	Last Day of Early Voting – Board Room
		6:30 pm	CRC Celebration of Cultures Subcommittee – NS YMCA
TUES.	3/20	6am-7pm	Gubernatorial Primary Election – Board Room (Precincts 2 & 29)
		5-7pm	Western Avenue Reconstruction – Open House, Wescott School
		6:30 pm	Administrative & Finance Committee Budget Workshop – Civic Room, Northbrook Public Library
			Follows A & F Special Board of Trustees Meeting – Civic Room, Northbrook Public Library
		7:00 pm	Plan Commission – Canceled
WED.	3/21	7:00 pm	Youth Commission – Terrace Room
THURS.	3/22		No Meetings
FRI.	3/23		No Meetings