



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: March 23, 2018

SUBJECT: STAFF BRIEFING

WEEK OF March 19, 2018

ADMINISTRATIVE AND FINANCE COMMITTEE BUDGET WORKSHOP

On Tuesday, March 20, the Village Board's Administration and Finance Committee met as a Committee of the Whole to review the third quarter financial reports and the proposed budget for Fiscal Year 2018/2019, which begins May 1. At the meeting, the Committee recommended the proposed budget to the full Village Board for consideration at its Tuesday, April 10, regular meeting. The proposed budget is posted on the Village's website at <http://www.northbrook.il.us/taxdollarsatwork> and also available for review at the Village Hall and the Northbrook Public Library.

VILLAGE SPECIAL BOARD MEETING

On Tuesday, March 20, the Board of Trustees held a special meeting. Under the President's Report, President Frum read a statement referencing an open discussion regarding policies on firearm regulation, which will be on the agenda for the April 10 meeting.

Under Administration and Finance, the Board approved ordinances abating a portion of the 2017 Property Tax Levy for General Corporate Purposes, abating a portion of the 2017 Property Tax Levy for debt service, and amending the Northbrook Municipal Code (1988), as amended, modifying the Home Rule Municipal Retailer's Occupation Tax and the Home Rule Municipal Service Occupation Tax.

The next Village Board meeting is a Regular meeting, which will be held on Tuesday, April 10, at 7:30 p.m.

YOUTH COMMISSION MEETING

On Wednesday, March 21, the Youth Commission held its regular meeting. The commissioners discussed their advertising strategy for the upcoming Spring Forum, entitled "Own Your Digital Life: Find Balance & Happiness in a High Tech World," which will take place on Sunday, April 15, from 2 to 4 p.m. at the Northbrook Public Library Pollak Room. During the forum, teens and adults will discuss the benefits and drawbacks of technology and social media, and learn about various ways to unplug. Dr. Ryan Earl of the Family Institute at Northwestern will act as moderator and provide his own insights on the subject. Additionally, the commission welcomed its newest appointed member, Ms. Amy Oberholtzer.

POLICE DEPARTMENT ACTIVITY

On Thursday, March 22, the Illinois Commerce Commission (ICC) hosted a policy session focusing on reducing the number of railroad related incidents, injuries, and fatalities involving the public. The Safety Summit featured three panels providing an overview of current railroad engineering and enforcement strategies.

Speakers from the railroad industry, local law enforcement advocacy groups, and the Brotherhood of Locomotive Engineers and Trainmen addressed the impact of rail tragedies and a variety of techniques to educate the public on the risks of railway accidents. Police Chief Roger Adkins and Traffic Officer Chris Lacina attended the forum.

On Monday, March 19, Community Relations Supervisor Tom Moore attended a Northbrook Seniors Club meeting at St. Norbert's School and gave a presentation on senior scams and con games to approximately 30 Northbrook seniors.

DUNDEE ROAD CULVERT REPLACEMENT

On Tuesday, March 20, staff met with Illinois Department of Transportation (IDOT) representatives regarding the Dundee Road Culvert Replacement project. IDOT provided information concerning utility conflicts and relocation timelines for multiple utilities with infrastructure in the work area. Due to these utility conflicts, IDOT has not determined a start date for construction. Once their combined utility relocation schedule is finalized, IDOT will provide a start date to all impacted agencies, including the Village.

WESTERN AVENUE WATER MAIN REPLACEMENT & RECONSTRUCTION PROJECT WORK BEGINS MONDAY

On Tuesday, March 20, the Village held an open house for the Western Avenue Water Main Replacement and Reconstruction project at Wescott School. Public Works staff was available to answer resident questions about the project, and roughly, 40 residents attended. Also on March 20, staff distributed construction notices, which included details about the project, to homes within the construction limits.

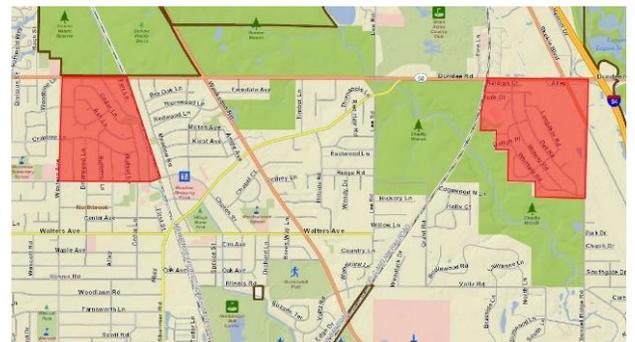


On Wednesday, March 21, the Village held a preconstruction meeting with representatives from the Village's contractor, School District 30, Northbrook Park District, the Police Department, and the Fire Department. Pre-construction work on this project will begin during the week of Monday, March 26.

For more information on this project and copies of initial notices and the exhibits from the Open House, please visit the Village's website at www.northbrook.il.us/western.

SANITARY SEWER TELEVISION AND CLEANING

Each year, the Village of Northbrook televises and cleans sections of its sanitary sewer main system using contractual assistance. This work allows the Village to both clean the system and identify sections of the main that need repair. Contractor crews are currently working in the Northbrook East and Northbrook Highlands subdivisions (pictured right). Work will continue now through the end of April. For any questions, please contact the Public Works Department at 847-272-4711.



SANITARY AND STORM SEWER LINING

As part of its on-going sewer maintenance, the Village of Northbrook lines a number of its sanitary sewer lines each year using contractual assistance. This work involves inserting a thin liner into an existing sanitary sewer main to reinforce the structure, which extends the life of the main and requires no excavation. This week, crews lined mains along First Street and Shannon Lane, as well as a segment of stormwater main in the Wood Oaks Glen subdivision.

PARKWAY TREE TRIMMING PROGRAM

Each year, the Village of Northbrook trims parkway trees using contractual assistance. Trees are trimmed to prevent unnecessary damage during storms, protect pedestrians and motorists from low hanging branches, promote the health of the tree, and ensure the tree is aesthetically pleasing. Trees are trimmed during their dormant period in the winter months to minimize trauma to the tree. Next week, trimming will conclude in the St. Stephen’s Green subdivision. The work will be performed in the area bounded by Dundee Road to the north, Western Avenue to the East, Crabtree Lane to the south, and Cedar Lane to the west. For any questions, please contact the Public Works Department at 847-272-4711.



COMED TREE TRIMMING PROGRAM

As part of its regular maintenance program, ComEd regularly trims trees and branches that interfere with power lines. This month, ComEd crews are trimming in the area bounded by Dundee Road to the north, Skokie Boulevard to the east, Willow Road to the south, and Landwehr Road to the west. For more information about ComEd’s tree trimming program, please visit comed.com/trees or call 1-800-Edison-1.

KIDDE SMOKE ALARM RECALL

Northbrook Fire Chief Andy Carlson wants everyone to be aware of the recall of the Kidde dual-sensor (photoelectric and ionization) smoke alarms – models PI2010 and PI9010. A yellow cap left on during the manufacturing process can cover one of the two smoke sensors and compromise the smoke alarm’s ability to detect smoke, posing a risk of consumers not being alerted to a fire in their home. Residents are encouraged to check their smoke alarms to see if they have either of the models listed above. Consumers may contact Kidde toll-free at 833-551-7739 from 8:30 a.m. to 5 p.m. ET Monday through Friday, from 9 a.m. to 3 p.m. on Saturday and Sunday, or online at www.kidde.com and click on “Product Safety Recall” for more information.

WEEK OF March 26, 2018

MON.	3/26		Week of Spring Break (3/26-4/1)
		7:00 p.m.	ZBA - Canceled
TUES.	3/27	7:00 a.m.	ICDC – Canceled
		7:00 p.m.	Regular Meeting of the Board of Trustees – Canceled
WED.	3/28		No Meetings
THURS.	3/29		No Meetings
FRI.	3/30		Passover begins at Sundown (March 30-April 7)
			Good Friday
SUN.	4/1		Easter Sunday

