

MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff
COPY: Village President & Board of Trustees – Department Heads
FROM: Richard Nahrstadt, Village Manager
DATE: April 13, 2018
SUBJECT: STAFF BRIEFING

WEEK OF April 9, 2018

VILLAGE SPECIAL BOARD MEETING

On Tuesday, April 10, the Board of Trustees held a special meeting. During the meeting, the Board held a public hearing on the proposed budget for fiscal year 2018/2019 and, after closing the hearing, approved two ordinances adopting the budgets for both the Village and the Northbrook Public Library. Under the President's Report, President Frum proclaimed April 22 as Earth Day and April 27 as Arbor Day in the Village of Northbrook.

Under the Consent Agenda, the Board approved a number of resolutions and ordinances including adopting and authorizing the 2018/2019 Annual Fee Ordinance; contracts for the 2018 water main replacement program, asphalt street rehabilitation program, and sidewalk replacement program; maintenance of traffic signals; native landscape management services; tree trimming services; fireworks for the Fourth of July; replacement Village Hall generator; purchase of Police Department vehicle; mobile shelving system; security camera equipment upgrades; environmental engineering and material testing services; emergency repairs at the lake front pumping station; a special permit for an automotive repair facility with outdoor automobile storage (3005 MacArthur Boulevard – VIP Tech Electric, Inc.); and two wall signs (330 Pfungsten Road – Wiss, Janney, Elstner Associates).

Under Planning and Zoning, the Board heard a preliminary review of a request to rezone the Glenbrook Racquet Club from I-1 to ICS and special permit approval to allow for an indoor tennis facility and outdoor paddle courts at 1835 Raymond Drive, which was referred to the Plan Commission for review.

Under Public Safety, the Board heard a presentation from the Village Attorney and comments from a number of citizens during a discussion of options for assault weapon regulation. This topic will be on the agenda for further discussion at the Village Board meeting on Tuesday, May 22 at 7:30 p.m.

The next Regular Village Board meeting will be held on Tuesday, April 24, at 7:30 p.m.

MASTER BICYCLE AND PEDESTRIAN PLAN TECHNICAL ADVISORY MEETING

The Technical Advisory Committee for the Bicycle and Pedestrian Master Plan met on Wednesday, April 11, to discuss the Draft Master Plan. The Village's consultant for the Plan presented information to the attendees and discussed "next steps" for the project, including holding a final Public Information Open House on Wednesday, May 2, at 6:00 p.m. at the Village Hall.

For more information on the Master Bicycle and Pedestrian Plan, please visit the Village's website at www.northbrook.il.us/bikeped

BIKE TASK FORCE SPECIAL MEETING

On Wednesday, April 11, the Bike Task Force held a Special Meeting at the Village Hall. At the meeting, the Village's consultant for the Master Bicycle and Pedestrian Plan discussed the draft Plan and presented information on the proposed recommendations. Task Force members provided input on the Plan and discussed their role once the Plan is finalized. The Task Force's next regular meeting will be held on Wednesday, May 9.



NATIONAL TELECOMMUNICATOR'S WEEK AND DISPATCHER OF THE YEAR AWARD

Telecommunicator Mike Nicholson received the 2017 Dispatcher of the Year Award for his service above and beyond the call of duty. Along with Mike's telecommunicator responsibilities in the 911 Center, Mike has helped the Emergency Communications department with the implementation, management, and staff training of Northbrook's mass notification tool known as Northbrook Notify. The Award is presented annually during National Telecommunicator's Week, which was April 8- 13 this year. Congratulations to Mike, and we thank him for his dedicated service to the community.



POLICE DEPARTMENT ACTIVITY

On Wednesday morning, April 11, Police Chief Roger Adkins presented welcoming remarks at the annual Illinois Association of Property and Evidence Managers (IAPEM) conference at the Crowne Plaza Hotel in Northbrook. Northbrook's Property and Evidence Manager, Mary Carlyon is a member of the IAPEM. Law enforcement and forensic professionals from Illinois and surrounding states attend this conference, which is the largest evidence, and forensic educational conference in Illinois.

CITIZEN POLICE ACADEMY PRESENTATIONS

The 2018 Session of the Citizen Police Academy (CPA) began its classes on April 3. On April 10, Detective Marc Fainman gave a presentation on Cybercrime and Online Safety. The participants learned about a variety of crimes investigated by Police involving technology and methods used to combat and prevent crimes. Also as part of the CPA class curriculum, Detective Bill McGuinness and Community Relations Supervisor Tom Moore explained crash investigation and reconstruction, as well as the roll of the North Regional Major Crimes Task Force (NORTAF) Major Crash Assistance Team.

On April 11, Detective Marc Fainman instructed parents of students at Cove School on Internet Safety. The presentation included information about the variety of crimes that can occur online, as well as how to protect and educate their children.

DUNDEE ROAD CLOSING DELAYED

On Wednesday, April 11, staff met with Illinois Department of Transportation (IDOT) representatives regarding the Dundee Road Culvert Replacement project. Earlier this year, the IDOT indicated Dundee Road would be closed for six months beginning this spring. Utility relocations have started and are anticipated to be completed between August and September. IDOT will re-evaluate the timing of the road closure mid-summer.

WESTERN AVENUE WATER MAIN REPLACEMENT & RECONSTRUCTION PROJECT

This week, the Village’s contractor installed approximately 1,200 feet of new water main along Western Avenue, between Bellevue Place and Brentwood Road. Next week, the contractor will continue placing new main moving north along Western.

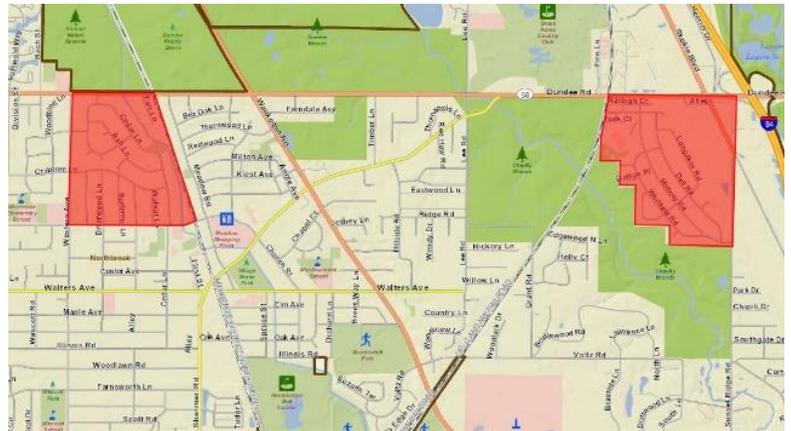
As a friendly reminder, Western is closed to through traffic with one southbound lane open to local traffic only between Walters Avenue and Techny Road for the duration of this project. Additionally, as part of the Village’s agreement with the contractor, the contractor will keep the southbound lane open during the school pickup and drop off periods throughout the duration of the project. Staff will continue to monitor the existing traffic control plan and make adjustments as necessary.

For more information on this project, please visit the Village’s website at www.northbrook.il.us/western.



SANITARY SEWER TELEVISION AND CLEANING

Each year, the Village of Northbrook televises and cleans sections of its sanitary sewer main system using contractual assistance. This work allows the Village to both clean the system and identify sections of the main that need repair. Contractor crews are currently working in the Northbrook East and Northbrook Highlands subdivisions (pictured right). Work will continue now through the end of April. For any questions, please contact the Public Works Department at 847-272-4711.



VILLAGE PARTICIPATES IN “WHAT IS LIVING GREEN?” PANEL

On Thursday, April 12, Village staff participated in the “What is Living Green?” panel discussion at the North Suburban YMCA (2705 Techny Road). The panel, which is part of the YMCA’s adult learning program, included representatives from several organizations including the Village, the Northbrook Public Library and Northbrook Park District discussing various sustainability topics. Assistant Public Works Director Matt Morrison highlighted the “green” services and events the Village offers residents and businesses, the sustainable practices it incorporates into its operations, and some of the environmental regulations it has enacted.

EARTH AND ARBOR DAY RECYCLING EVENT AND EXHIBITION

The Village and Park District invite all to celebrate Earth and Arbor Day on Saturday, April 21. Northbrook residents are encouraged to participate in the special recycling collection and document shredding event, which opens at 8:30 a.m., in the west side METRA commuter parking lot, near the corner of Walters and Shermer Roads. Clean-up teams will meet at 8:30 a.m. on the Village Green to collect debris and windblown trash at assigned locations. Attendees can enjoy exhibits, information on living green, demonstrations, give-a-ways, free tree seedlings, pony rides, children’s activities, and entertainment between 9:00 a.m. and noon at Village Green Park at the corner of Shermer and Meadow Roads.



The event takes place rain or shine on the Village Green, at the corner of Shermer and Meadow Roads. Bring the Family! For a schedule of events and list of recyclable items, visit www.northbrook.il.us/EarthDay or call 847-664-4129.

COMMUNITY RELATIONS COMMISSION’S CELEBRATION OF CULTURES - SUNDAY, MAY 6

The Community Relations Commission invites all to the 2018 Celebration of Cultures, which will be held on Sunday, May 6, from noon to 4:00 p.m. at the North Suburban YMCA (2705 Techny Road). This annual event showcases the diversity of cultures represented in the North Shore and will include food trucks with food for sale, music, storytelling, a cricket demonstration, and cultural stations with food samples. For more information, please visit the Village’s website at www.northbrook.il.us/cultures.

WEEK OF April 16, 2018

SUN.	4/15	2-4 p.m.	Youth Commission’s Youth Forum – Library Pollak Room
MON.	4/16		No Meetings
TUES.	4/17	7:30 p.m.	Plan Commission – Board Room
WED.	4/18	7:00 p.m.	Youth Commission – Terrace Room
THURS.	4/19	7:00 p.m.	EQC – Shermer Study
FRI.	4/20		No Meetings
SAT.	4/21	8:30 a.m.-Noon	Northbrook’s Earth and Arbor Day Celebration
			Recycling Center: 8:30 a.m. - Metra West Lot
			Exhibition: 9 a.m. - Noon - Village Green Park