



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: April 20, 2018

SUBJECT: STAFF BRIEFING

WEEK OF April 16, 2018

PLAN COMMISSION MEETING

On Tuesday, April 17, the Plan Commission held its regular meeting. The Commission approved a special permit for Northshore Car Center, LLC (1875-1881 Techny Road) for an auto repair operation with outdoor storage and automotive detailing. The Board of Trustees will review the recommendation on April 24.

The Commission also continued the discussion of possible amendments to the Zoning Code for the downtown area. The Commission discussed the merits of requiring “ground level retail” uses in specific sections of the downtown and reviewed how other suburban communities have dealt with the topic, how to define “acceptable retail uses”, and grant waivers of the requirements. The discussion will likely continue in June.

ECONOMIC DEVELOPMENT COMMITTEE MEETING

On Wednesday, April 11, the Economic Development Committee (EDC) held its regular quarterly meeting. The Committee reviewed a proposed 6B Property Tax Incentive for the expansion of Pyramid Packaging at 2901 Shermer Road. The EDC unanimously voted to recommend that the Village Board adopt a resolution supporting the request. The EDC also discussed its role in educating residents and decision makers about the importance of having a vibrant local economy and the various avenues for outreach to the community. The members formed a subcommittee to review the Strategic Plan for Economic Development and outline some approaches the EDC could take to educate the public about property taxes and the importance of a growing tax base. The EDC will hold its next meeting on July 11.

ARCHITECTURAL CONTROL COMMISSION MEETING

On Thursday, April 12, the Architectural Control Commission (ACC) held its regular monthly meeting, during which it reviewed and approved two new building elevations for the Anets Woods development on Voltz Road. One floorplan has been particularly popular, so alternate designs were created to avoid building monotony. The ACC also reviewed and approved a request for Northbrook Community Nursery School to install a freestanding sign on the Village Church property (1300 Shermer Road). The Commission also approved the single-family designs of four new homes: 2259 Brentwood Rd., 2120 Cargill Dr., 1919 Glendale Ave., and 568 Greenwood Rd. The ACC will hold its next meeting on May 10.

YOUTH COMMISSION

On Sunday, April 15, the Youth Commission held its Spring Forum entitled “Own Your Digital Life: Find Balance & Happiness in a High Tech World.” Over forty people, including adults, high school students, and junior high students, attended the forum. Dr. Ryan Earl of the Family Institute at Northwestern gave a short presentation about how to frame dialogue between parents and their techy teens. Attendees then split into groups where students facilitated dialogue about their relationship to technology, and presented different phone apps to better manage time spent on phones. Village President Sandy Frum was among the participants.



On Wednesday, April 18, the Youth Commission held its regular meeting. During the meeting, members discussed feedback they received regarding the event, and ways to improve future forums. The Youth Commission will hold its next meeting on May 16.

POLICE ACTIVITY

School Liaison Officer Jeff Ziebka participated in a school lockdown drill at Meadowbrook School on Wednesday, April 18. Officer Ziebka assisted the School Principal, administrators, teachers, and students in the exercise. They discussed the reasons for lockdowns, as well as what can or might be expected in terms of police response. Such drills are held periodically with all schools.

On April 18, Detective Marc Fainman presented Internet Safety tips to a group of approximately 20 students, between third and fifth grade, at Youth Services of Glenview/Northbrook.

Also on April 18, Detective Fainman instructed a Citizens Police Academy course, which included an overview on Homicide Investigations and the North Regional Major Crimes Task Force (NORTAF). Officer Matt Johnson explained the use of the MILO Firearms Scenario-Based Training simulator and how Police are trained to respond under a variety of circumstances. As part of the class, students had the opportunity to participate in realistic scenarios using the simulator.



On Wednesday, April 18, Community Relations Supervisor Tom Moore and Community Service Officer Bryant Kuramitsu shared safety tips to a group of 76 second-grade students at Wescott Elementary School. They covered topics including “Stranger Danger” scenarios and how to identify and respond to various situations.

On Thursday, April 19, Detective Marc Fainman presented Internet Safety Tips to the entire fifth grade class at Wescott School.

FIRE DEPARTMENT ASSISTS HUNGER RESOURCE NETWORK

On Saturday, April 14, the Fire Department assisted Hunger Resource Network by distributing frozen chicken in Sunset Food's parking lot. Firefighters along with other groups loaded the chicken into vehicles heading to Chicago area food pantries. Hunger Resource Network (www.hungerresourcenetwork.org) has now distributed over 1,000,000 pounds of protein to area food pantries at no cost to them.



DUNDEE ROAD CULVERT REPLACEMENT PROJECT

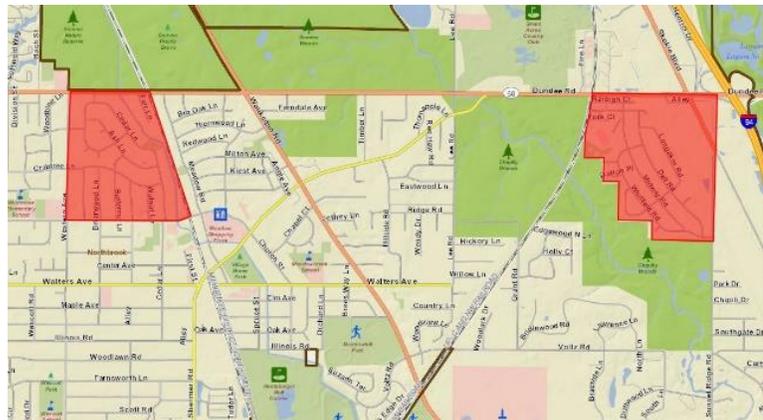
This week, utility crews began relocating infrastructure located near the project site. The relocations must be completed prior to the start of the Illinois Department of Transportation's (IDOT) project, and are expected to continue through mid-summer. Motorists should expect periodic lane closures as this work continues. Once this work is completed, IDOT will re-evaluate the timing of the full road closure.

WESTERN AVENUE WATER MAIN REPLACEMENT & RECONSTRUCTION PROJECT

This week, the Village's contractor installed new water main along Western Avenue and completed the section between Brentwood Road and Farnsworth Lane. Next week, the contractor will continue installing main, moving north along Western. Additionally, crews will begin placing new fire hydrants and continue main installation at the intersections of Western and the various side streets. For more information on this project, please visit www.northbrook.il.us/western.

SANITARY SEWER TELEVISION AND CLEANING

Each year, the Village of Northbrook televises and cleans sections of its sanitary sewer main system using contractual assistance. This work allows the Village to both clean the system and identify sections of the main that need to be repaired. Contractor crews are currently working in the Northbrook East and Northbrook Highlands subdivisions (pictured right). Work will continue now through the end of April. For any questions, please contact the Public Works Department at 847-272-4711.



ASPHALT STREET REHABILITATION PROGRAM

The Village's 2018 asphalt street patching and rehabilitation program is expected to begin next week. The asphalt patching will include approximately 6,000 square yards of asphalt streets Village-wide. Phase one is expected to take 2-3 days to complete. Following the completion of the patching, full roadway asphalt rehabilitation will begin on streets identified for this year's program. This work is scheduled to start late May/early June.

EARTH AND ARBOR DAY RECYCLING EVENT AND EXHIBITION

The Village and Park District invite all to celebrate Earth and Arbor Day on Saturday, April 21. Northbrook residents are encouraged to participate in the special recycling collection and document-shredding event, which opens at 8:30 a.m., in the west-side METRA commuter parking lot, near the corner of Walters and Shermer Roads. Clean-up teams will meet at 8:30 a.m. on the Village Green to collect debris and windblown trash at an assigned location. Enjoy exhibits, information on living green, demonstrations, give-a-ways, free tree seedlings, pony rides, children’s activities, and entertainment between 9:00 a.m. and noon.



The event takes place rain or shine on the Village Green, at the corner of Shermer and Meadow Roads. Bring the Family! For a schedule of events and list of recyclable items, visit www.northbrook.il.us/EarthDay or call 847-664-4129.

COMMUNITY RELATIONS COMMISSION’S CELEBRATION OF CULTURES

The Community Relations Commission (CRC) invites all to the 2018 Celebration of Cultures on Sunday, May 6, from noon to 4:00 p.m. at the North Suburban YMCA (2705 Techny Road). This annual event showcases the diversity of cultures represented in the North Shore and will include food trucks with food for sale, music, storytelling, a cricket demonstration, and cultural stations with a variety of food samples. For more information, please visit www.northbrook.il.us/cultures.



WEEK OF April 23, 2018

SAT. 4/21 8:30am-Noon Earth and Arbor Day Celebration



Recycling Center: 8:30 a.m. Metra West Lot

Exhibition & Volunteering: 9 a.m. - Noon Village Green Park

MON. 4/23 1:30 p.m. When is the Right Time to Move - Board Room

7:00 p.m. ZBA – **canceled**

TUES. 4/24 7:30 a.m. ICDC – Terrace Room

7:30 p.m. Regular Meeting of the Board of Trustees – Board Room

WED. 4/25 No Meetings

THURS. 4/26 5:30 p.m. Electrical Commission – Terrace Room