

MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: June 8, 2018

SUBJECT: STAFF BRIEFING

WEEK OF June 4, 2018

PLAN COMMISSION MEETING

On Tuesday June 5, the Plan Commission held its regular meeting during which it conducted the following public hearings:

- 500 Skokie – Cell Antenna Special Permit Renewal request for an expired special permit. The Commission recommended approval of the application and the recommendation will be presented to the Board on June 26.
- 105 Revere Drive – A request for special permit to allow a dentist office in a multi-tenant office building with a parking variation. The Commission directed staff to prepare a resolution recommending approval for the next Plan Commission meeting on June 19.
- 4201 Lake Cook – A request by Eating Recovery Center, LLC to allow an inpatient facility and eating recovery center on the property. The Commission found the proposed use appropriate and requested the applicant address the concerns raised by the neighbors and the Commission and return with additional information for a continued public hearing on June 19.

PUBLIC WORKS COMMITTEE MEETING

On Monday, June 4, the Public Works Committee met to hear a request to remove a heritage 54-inch diameter Burr Oak located on the property line of 1219 and 1227 Eastwood Lane. Staff provided an overview on the process for removing a heritage tree and the history of heritage tree removal requests for the 1227 Eastwood Lane property. The Public Works Committee discussed the request and the tree's condition and recommended the Village Board approve the removal of the heritage tree with certain contingencies. The Committee also recommended that the property owner seek the assistance of a Consulting Arborist to perform a resistograph or sonic tomography test to determine if the tree is hazardous.

COMMUNITY RELATIONS COMMISSION

On Thursday, June 7, the Community Relations Commission held its regular meeting. At the meeting, the Commission received a presentation from the Rotary Club of Northbrook and discussed its May events, including the Celebration of Cultures and Welcome to Northbrook/Flamingo Friday Kick-Off, as well as potential upcoming events. The Commission rescheduled their next meeting for Thursday, July 19 at the Northbrook Public Library.

SPARKY VISITS SAFETY TOWN

On Tuesday, June 5, the Northbrook Fire Department attended the Park District's Safety Town event at the Northbrook Leisure Center. Firefighter/Paramedic Mark Thompson, Lieutenant Steve Luecht, Firefighter/Paramedic Brent Aversano, and Sparky the Fire Dog showed the children the fire engine, how to "Stop, Drop, and Roll", and talked about fire safety.



POLICE UPDATE

On Tuesday, June 5, Police Community Relations Supervisor Tom Moore attended the UL Safety and Wellness Fair. During the visit, Supervisor Moore addressed UL employees about general safety matters and handed out approximately 100 gun cable locks for home safety.

On Thursday, June 7, Chief Adkins, Northbrook NIPAS Officers Cornier and Johnson, Community Relations Supervisor Moore, and School District 27 representatives visited Meadowbrook, Westmoor, and Green Briar Schools to review their Emergency Preparedness Plans. The attendees met with Principals and building engineers and were given a tour of the facilities. School District 27, in conjunction with the Police Department, is coordinating a plan to standardize critical incident maps and posted markings at Northbrook schools to help expedite the response of law enforcement and medical personnel in an emergency.

COMMERCIAL OFFICE FIRE

On Monday, June 4, the Northbrook Fire Department responded to a call regarding smoke coming from a building in the 3600 block of Commercial Avenue. The fire was located and extinguished without any injuries; the cause of the fire is under investigation.



WESTERN AVENUE WATER MAIN REPLACEMENT & RECONSTRUCTION PROJECT

This week, the Village's contractor installed water main at the intersection of Western and Maple Avenues, as well as water service lines for properties located along Western, between Techny and Asbury Roads. Crews also completed the connections between the new main and the existing main on Techny and Scott Roads. Nicor's contractor also relocated existing gas mains at the intersections of Western and Farnsworth Lane and Oak Avenue.

Next week, the Village's contractor will begin pressure testing and chlorinating the new main on Western, between Scott and Maple, in preparation for installing new service lines and will continue interconnecting the new main with existing main.

For more information on this project, please visit www.northbrook.il.us/western.

CHARLEMAGNE WATER MAIN REPLACEMENT PROJECT

This week, the Village’s contractor completed the installation of the new 8-inch water main on Dauphine Avenue and started work on Normandy Lane. Next week, crews will install fire hydrants on Dauphine and Normandy and start with the installation of service lines to individual residences on Bordeaux Drive.

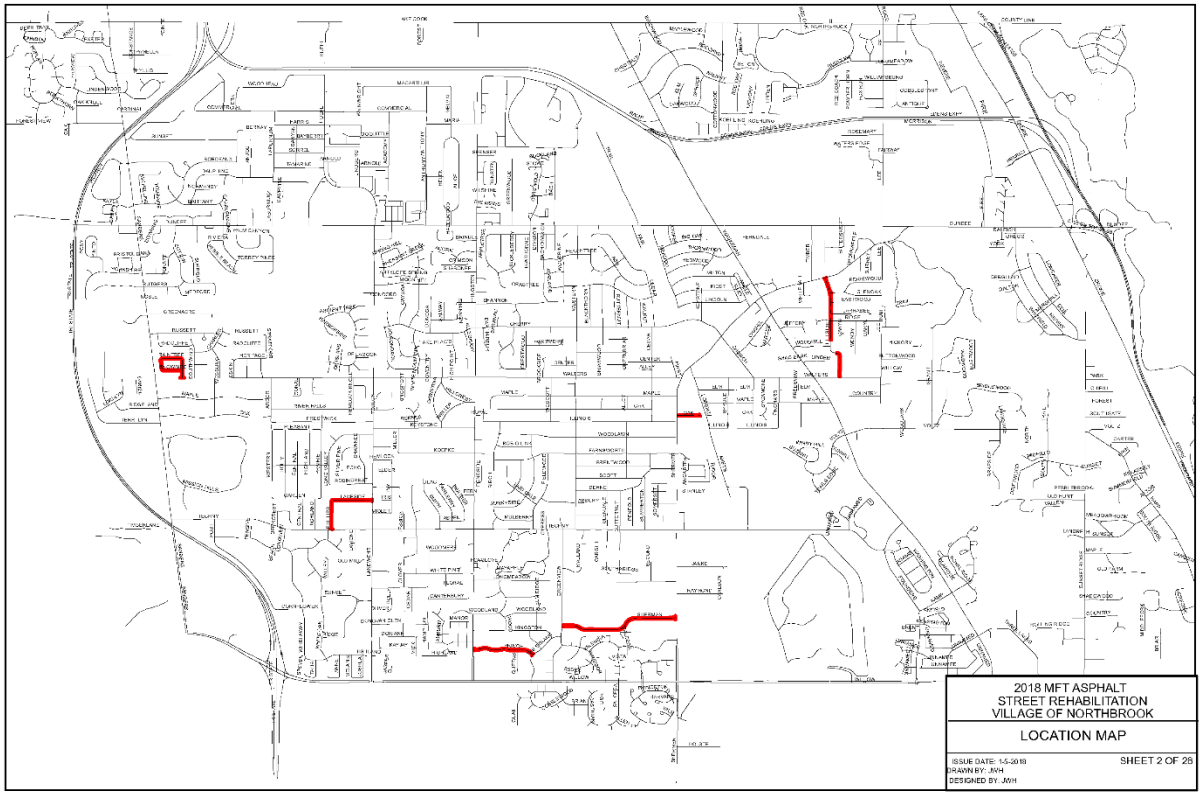
For past updates on this project and copies of notices, please visit www.northbrook.il.us/charlemagne.

2018 ASPHALT STREET RESURFACING PROGRAM

This week, the Village’s contractor removed the pavement and completed base patching on most of the streets included in this year’s asphalt street resurfacing program (see the map below). The contractor will complete the same work on Prince Street next week and Sherman Drive later this summer. Due to the size and condition of Prince Street, the work will begin on the south side of the street and may take up to four days to complete.

Crews will begin laying asphalt binder next week. Next week, the website for this project, www.northbrook.il.us/2018asphalt, will be updated daily with the anticipated work schedule. Impacted residents will receive letters today, notifying them of the planned work.

For more information on this project and a list of streets included, please visit www.northbrook.il.us/2018asphalt.



FOURTH OF JULY PARADE SAFETY BARRICADES

In preparation for this year's 4th of July parade, the Village of Northbrook, in conjunction with the Northbrook Park District, reviewed options to adequately protect the safety of both parade spectators and participants. As a trial for this year, the Village will be installing temporary safety barricades along Cherry Lane, between Western Avenue and Briarwood Lane. This section of Cherry Lane is a special concern due to the popularity of the area at the beginning of the parade.



Beginning at 11:00 a.m. on Wednesday, July 4, the safety barricades will be installed along the north and south side parking lanes of Cherry Lane, which will expand and secure the viewing area, as indicated on the map. Barricades will not be placed across homeowner's driveways until approximately 1:45 p.m. and will be removed at the end of the parade (approximately 3:45 p.m.). Should an emergency necessitate Police or Fire Department access, the barricades are able to be quickly removed. Following this year's parade, staff will evaluate the effectiveness of the temporary safety barricades and determine whether or not they will be used in the future. As a reminder, all spectators must stay off the street during the parade.

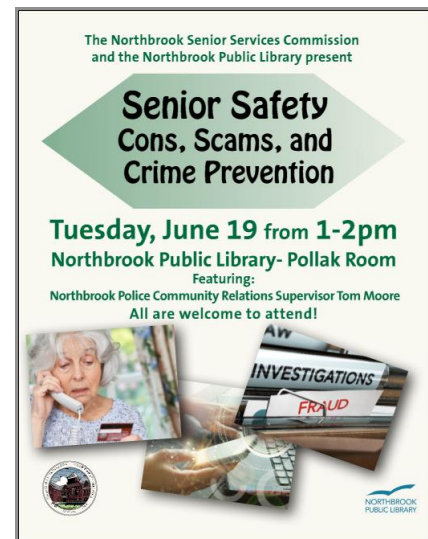


During the week of June 25, residents and businesses along the parade route will receive a reminder notice about the 4th of July festivities. A special notice will be included in the mailing for properties affected by the barricades and lack of driveway access before, during and shortly after the parade.

For more information about the 4th of July festivities, including the parade, visit www.northbrook4thofJuly.com

SENIOR SAFETY SEMINAR

The Senior Services Commission, in conjunction with the Northbrook Library, are hosting a Senior Safety Seminar on Cons, Scams, and Crime Prevention, on Tuesday, June 19 at 1 p.m. in the Pollak Room at the Northbrook Library. Northbrook Police Community Relations Supervisor Tom Moore will present the program, which will review a variety of cons and scams, including spoofing. "Spoofing" occurs when a caller deliberately falsifies the information transmitted to your caller ID display to disguise their identity. All are welcome to attend.



WEEK OF June 11, 2018

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|---------------|-------------|-----------|-------------------------------------------------------------------------------------------------------|
| SUN. | 6/10 | | Police Torch Run for Special Olympics |
| MON. | 6/11 | | No Meetings |
| TUES. | 6/12 | 6:30 p.m. | Special Meeting of the Board of Trustees – Board Room |
| WED. | 6/13 | | No Meetings |
| THURS. | 6/14 | | FLAG DAY  |
| | | 5:30 p.m. | Architectural Control Commission – Canceled |
| | | 7:00 p.m. | Rescheduled Arts Commission – Terrace Room |
| FRI. | 6/15 | | No Meetings |
| SUN. | 6/17 | | Father's Day  |