

MEMORANDUM

TO: STAFF

COPY: VILLAGE PRESIDENT & BOARD OF TRUSTEES - DEPARTMENT HEADS

FROM: Richard Nahrstadt, Village Manager

DATE: January 30, 2015

RE: STAFF BRIEFING

WEEK OF January 26, 2015

BOARD OF TRUSTEES REGULAR MEETING

The Board of Trustees held a regular meeting on Tuesday, January 27. The Board approved a number of resolutions and ordinances, including approving the first amendment to the subdivision and development agreement for the 3525 Walters Avenue subdivision, authorizing an agreement for demolition services for 4050 Pamella Lane, authorizing a contract for the construction of the Skokie Boulevard sanitary sewer improvements, authorizing the purchase of 21 computers and related equipment for use in public safety vehicles, authorizing the purchase of radio network infrastructure equipment, granting a level III design review permit for exterior wall signage for Graeter's Ice Cream at 1347 Shermer Road, and amending the Annual Fee Ordinance to reduce Class "K" liquor licenses.

Under Planning & Zoning, the Board heard a preliminary review of a request for relief to allow construction and operation of an assisted living senior living facility located at 2005 and 2041 Techny Road and 2060 and 2074 Shermer Road. The applicant was referred to the Plan Commission and the Architectural Control Commission for further review.

The next Regular Board of Trustees meeting will be February 10, 2015.

ZONING BOARD OF APPEALS MEETING

The Northbrook Zoning Board of Appeals held their regular meeting on Monday, January 26. The ZBA reviewed and approved Docket No. 15-Z-1 (1345 Sunburst Lane). This was a request by Daniel and Linda R. Jariabka to reduce the required interior side yard from 9' to 6' to allow the installation of a standby power generator. The ZBA also agreed with staff that a Zoning Code text amendment should be explored to address how to locate these generators. Existing homes have limited options when locating generators. The ZBA welcomed the opportunity to work with staff to develop code amendment language.

YOUTH COMMISSION MEETING

The Youth Commission held their monthly meeting on Wednesday, January 28. The Commission continued planning for upcoming events including the 2015 Quiz Bowl event which is scheduled for Thursday, February 26 at 5:00pm in the Board Room of Village Hall. Please join us for an exciting academic battle! The Commission is also planning to visit The Grove/Lake Cook Terrace Nursing Center in March. The official date is to be determined. The Youth Commission welcomes anyone who would like to attend this activity.

If you know any students who would like to get involved in the community by serving on the Youth Commission, please forward any candidates to staff liaison Jason Batalden via e-mail at jason.batalden@northbrook.il.us.

The next regular meeting of the Youth Commission is scheduled for Wednesday, February 18. The majority of this meeting will be dedicated to a rehearsal for the Quiz Bowl.

POLICE DEPARTMENT ACTIVITY

A vacant residence in the 400 block of Anjou Drive was broken into over the evening of January 28. All rooms had been rummaged through and nothing of value appeared to have been removed. The neighborhood was canvassed with nothing to report.

NORTHBROOK UNITS RESPOND TO STRUCTURE FIRE

At approximately 6:00pm on Monday, January 26, Northbrook Fire and Police units responded to a single family home in the 3700 block of Pebble Beach Road for a structure fire. Upon arrival, crews observed light smoke coming from the roof area. Units extinguished a fire located on the second floor of the residence and confirmed all occupants were out of the house. No injuries were reported. Northbrook received assistance from the Wheeling, Lincolnshire, Glenview, and Highland Park Fire Departments. Following an arson investigation, an arrest was made. The Cook County State's Attorney's Office approved felony complaints. The defendant was placed under arrest and charged with Residential Arson.

CRC BLACK HISTORY MONTH WITH THE JACKIE ROBINSON WEST CHAMPIONS!

The Community Relations Commission (CRC) is proud of the diversity within our Village and is once again pleased to sponsor a special program in honor of Black History Month. The CRC Sub-committee, pictured below, has planned this year's Black History Month Celebration: Baseball, Values, and the Jackie Robinson West Champions! *All are invited to join* a free program for all ages on Saturday, February 21 from 12:30 to 2:30pm. They are holding the event at the North Suburban YMCA, 2705 Techny Road, Northbrook. The lineup for the afternoon "game" starts with a meet and greet and free ballpark lunch (12:30-1:15pm) followed by a short film of historical Black baseball players, and a Q & A session with members of the Jackie Robinson West Little League Champions, Coach Darold Butler, and some of the team player's parents. Learn about the values and work ethic that made JRW an American success story. All baseball players are encouraged to wear their team jerseys!



The annual CRC Black History Celebrations are educational, entertaining and interactive and have been well-received over the past 11 years. All are invited for the 2015 celebration. Play ball! For more information, call Village Liaison to the CRC, Mike Strong at 847-664-4058.

CRC Black History Month Sub-Committee

Back row from left: Joy Ebhomielen (Northbrook resident); Rochelle Singer (CRC BHM Subcommittee Chair); Crystal Cartwright (North Chicago resident); Howard Schultz (NSYMCA Director); Frank Lenardi (NSYMCA Facilities).

Front row from left: Ron Mantegna (CRC BHM Co-Chair);

Christine Beeflink (Northbrook resident); Nicole Cartwright (North Chicago resident); Nikki Burnett (Chicago resident).



SHERMER ROAD (WAUKEGAN TO DUNDEE) RESURFACING

The Illinois Department of Transportation (IDOT) has informed us that the resurfacing for this segment of Shermer Road is scheduled to be advertised for competitive contractor bids later this summer. If favorable bids are received, construction would occur in the fall. In addition to resurfacing, the project also includes 4-foot paved shoulders (existing shoulders are gravel) and minor drainage improvements. This schedule is dependent upon plan readiness and available funding.

CEDAR LANE AND WALTERS AVENUE WORK

Public Works crews will be excavating the northeast and southeast parkways at the corner of Walters Avenue and Cedar Lane as part of the Cedar Lane and Walters Avenue intersection improvements. The work is scheduled for Tuesday, February 3, weather depending, and is expected to take one day. With this work, northbound Cedar Lane will be closed in the 1300 and 1400 blocks of Cedar Lane, southbound Cedar Lane will remain open.

PLANNED POWER OUTAGE TO AFFECT TRAFFIC SIGNAL AT WALTERS AVENUE AND SHERMER ROAD

ComEd will be conducting system improvements in the Village’s Central Business District which will require a planned power outage on Saturday, February 7, from 4:00 p.m. to midnight. The traffic signal at Walters Avenue and Shermer Road will be set to a four-way flashing red during the outage. All impacted ComEd customers have been notified. The traffic signal at Meadow and Shermer Roads and the railroad crossing signals will not be impacted by this outage.

SNOW AND ICE CONTROL OPERATIONS

Weather forecasts are predicting five to seven inches of snow between midnight on Saturday, January 31 and the evening of Sunday, February 1. Public Works vehicles have been loaded with salt and crews will respond as the weather conditions dictate. The Village strives to have all streets cleared curb to curb and salted within four to six hours after a snowfall has ended. Parking lots, municipal facilities, and sidewalks are completed during snow and ice events as staffing levels and weather conditions allow. Residents and businesses are reminded that the Village’s on-street parking ban goes into effect after two inches of snow to ensure crews can safely clear roadways.

CORRECTION TO JANAUARY 9 BRIEFING MEMO

Please note the inadvertent exclusion in the January 9 Briefing Memo regarding the report on the life-saving incident which occurred at the Northbrook Racquet Club on January 2, 2015. The Village of Northbrook extends a very special thank you to all persons at the Northbrook Racquet Club involved in the life-saving efforts of the individual.

WEEK OF February 2, 2015

MON.	2/2		Ground Hog Day
TUES.	2/3	7:30 p.m.	Plan Commission – Board Room
WED.	2/4		No Meetings
THURS.	2/5	7:00 p.m.	Arts Commission – Terrace Room
		7:00 p.m.	Community Relations Commission – Board Room
FRI.	2/6		No Meetings