



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff
COPY: Village President & Board of Trustees – Department Heads
FROM: Richard Nahrstadt, Village Manager
DATE: July 27, 2018
SUBJECT: STAFF BRIEFING

WEEK OF July 23, 2018

REGULAR VILLAGE BOARD MEETING

On Tuesday, July 24, the Board of Trustees held a regular meeting. During the meeting, two new firefighter paramedics were sworn into office, Mathew Reardon and Devin Lampasona, and two Police Department promotions took place, Commander Jamie Hanselman and Sergeant Jonathan Salmi. President Frum also acknowledged National Night Out on Tuesday, August 7 at Meadowhill Aquatic Center.



Under Consent Agenda, the Board approved a number of resolutions and ordinances including agreements for 2018/2019 Stormwater Project construction oversight services and construction, acceptance of the Master Bicycle and Pedestrian Plan, amendments regarding small cellular wireless facility regulations, and certificate of completion and transfer agreements for Northshore 770 residential parcel.

Under Planning and Zoning, the Board heard a preliminary review of priorities for amending the Zoning Code; Parking & Loading Standards.
The next Regular Board of Trustees meeting is Tuesday, August 14.

ZBA MEETING

On Monday, July 24, the Northbrook Zoning Board of Appeal (ZBA) held its regular meeting. During the meeting, a public hearing was held on a request for variations to (A) reduce the required minimum interior side yard setback from 6' to 4.66'; and (B) reduce the required combined interior side yard setbacks from 13.75' to 11.66' for 1811 Oak Avenue. The requested variations are to construct a first and second story addition. The ZBA unanimously approved the request.

ICDC MEETING

On Tuesday, July 24, the Industrial & Commercial Development Commission (ICDC) held its regular meeting. The Commission welcomed new members Goldblatt and Carlisle. The Commission reviewed the recent discussions with the Fire Department and agreed that annual meetings to discuss building and fire inspections are necessary due to the large impact on local businesses. The Commission then discussed the concept of loosening the zoning

restrictions on accessory retail sales in the industrial areas. The Commission felt that smaller retail should be allowed as a conditionally permitted use, but should require a special permit above a certain threshold. They asked staff to prepare draft language for review at the next meeting.

The Commission also motioned to recommend that large group sports and recreational facilities remain prohibited in the Sky Harbor area. The motion passed unanimously. Commissioners also began reviewing the Strategic Plan for Economic Development, which was prepared in 2005. The Commission will continue their review at the next meeting.

POLICE DEPARTMENT

On Monday, July 23, Northbrook’s Northern Illinois Police Alarm System (NIPAS) Emergency Services Team (EST) representative Matt Johnson was appointed to Team Leader of the Containment Team. Matt will lead 32 Containment Team operators on the EST. Matt has been an active member of NIPAS for seven years and has been instrumental in making critical decisions regarding EST personnel, team structure, training, and development. NIPAS represents a joint venture of suburban municipal police departments in the Chicago metropolitan area. Fifteen police agencies created NIPAS in 1983 to ensure effective police mutual aid in times of natural disasters.

NEW RESCUE VEHICLE

This week, the Fire Department received a new rescue vehicle to replace a 22-year-old vehicle. Public Works will install the tools and equipment. This multipurpose vehicle will provide manpower and equipment for medical, rescue, fire, and service calls.



WESTERN AVENUE WATER MAIN REPLACEMENT & RECONSTRUCTION PROJECT

This week, the Village’s contractor completed paving the first layer of asphalt in Western Avenue’s northbound lanes, between Farnsworth Lane and Oak Avenue. Crews then prepared to place new curb and gutter in the southbound lanes of Western. Following this work, the contractor will begin placing the stone base for the new roadway.

For more information on this project, visit www.northbrook.il.us/western.

CHARLEMAGNE WATER MAIN REPLACEMENT PROJECT

This week, the Village’s contractor completed concrete work on Bordeaux Drive and continued removing and replacing concrete street panels on Dauphine Avenue and Normandy Lane (pictured right). Next week, the contractor will begin work on final items, such as repairing broken sprinkler systems, and continue parkway restorations.

For more information on this project, visit www.northbrook.il.us/charlemagne.



2018 ASPHALT STREET RESURFACING PROGRAM

This week, the Village’s contractor milled and resurfaced the majority of Sherman Drive, between Shermer and Greenview Roads. The street segment near the new Maple School entrance will be milled and resurfaced on a later date.

For more information on this project, visit www.northbrook.il.us/2018asphalt.

2018 STORMWATER MANAGEMENT CONSTRUCTION PROJECTS

Next month, the Village will begin the construction of three stormwater management projects: the Woodlawn Road Project, the Dehne Road and Glendale Avenue Project, and the Elm Ridge Drive culvert replacement. This week, the Village delivered letters to residents living near the construction areas notifying them of the project and inviting them to an Open House on Tuesday, August 2, from 5:30 p.m. to 7:00 p.m. at Village Hall. Staff anticipates work will begin early to mid-August and end in November 2018.

For more information on these projects, visit www.northbrook.il.us/2018stormwater.

WILLOW CREEK SUBDIVISION DRAINAGE IMPROVEMENT

Staff is working with residents near the intersection of Wood Drive and Canterbury Lane regarding intersection flooding. To improve drainage, the Village’s contractor is installing an 850-foot drain tile system in a drainage ditch running from Wood Drive to Elm Ridge Drive. This system will bypass a silted-in drainage ditch and allow stormwater to drain more quickly. Staff anticipates this work to end next week.

SHERMER ROAD BRIDGE REPLACEMENT PROJECT

With utility relocation work nearly complete, the Shermer Road Bridge Replacement project will resume on Monday, August 6. As part of this, Shermer Road between Church Street and Village Green Park will be closed beginning August 6 and remain closed until the project is completed in November. Signage will be posted to keep motorists and pedestrians updated on the closure and detour.

For more information on this project, please visit www.northbrook.il.us/shermerbridge. For regularly e-mailed project updates, subscribe to the Shermer Road Bridge Replacement project Notify Me list at www.northbrook.il.us/notifyme.

1000 SKOKIE BOULEVARD ROADWAY IMPROVEMENTS

With utility relocations complete, the contractor for 1000 Skokie Boulevard will begin excavating material and placing the base for new northbound lanes next week. As a part of the 1000 Skokie Development, this work will include pavement widening on Skokie Boulevard and the installation of a dedicated right-turn lane from Sunset Ridge Road to southbound Skokie Boulevard.

WEEK OF July 30, 2018

SUN.	7/29	9:00 am	Art Comm. Plein Air Subcommittee Meeting – Dunkin Donuts/Willow Rd.
MON.	7/30		No Meetings
TUES.	7/31		No Meetings
WED.	8/1		Northbrook Days Starts (Ends 8/5)
THURS.	8/2	5:30-7:30pm	Open House 2018 Stormwater Improvement Projects – Board Room
		7:00 pm	Arts Commission - Terrace Room
		7:00 pm	Community Relations Commission - Canceled
FRI.	8/3		No Meetings
SAT	8/4	9am-noon	Electronics Recycling – Maintenance Garage
		9:30-11:30am	Northbrook Days Fun for People with Special Needs