



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff
COPY: Village President & Board of Trustees – Department Heads
FROM: Richard Nahrstadt, Village Manager
DATE: August 10, 2018
SUBJECT: STAFF BRIEFING

WEEK OF August 6, 2018

PUBLIC WORKS COMMITTEE

On Tuesday, August 7, the Public Works Committee held a meeting to hear a request for a tree removal permit for 686 Driftwood Lane. The application requested to remove four landmark trees in the required yard of the property and one heritage tree in the buildable area. After discussion, the Committee recommended the Village Board approve the removal of the five trees with contingencies. The contingencies are that the assessed fees are paid; the wood from the trees be milled for a purpose other than firewood, mulch or wood chips; aggressive measures be taken to protect other heritage and landmark trees; and the property owner meet the conditions for any other tree permits issued for the property.

PLAN COMMISSION MEETING

The Plan Commission held its regular meeting on Tuesday, August 9 and reviewed three applications. First, the Plan Commission reviewed a draft resolution recommending approval of the application from 4201 Lake Cook Road (Eating Recovery Center). The Commission voted to recommend approval of the application. The Board will consider the matter on August 14.

The Plan Commission also held its first public hearing on an application by Northfield Township Road District as contract purchaser of 237 Melvin Drive, to rezone the property and authorize related variations to accommodate a public maintenance facility. The Plan Commission heard testimony before closing the public hearing and passing Resolution 18-PC-9, recommending approval of the application. The Board will consider this request on August 14.

Lastly, the Plan Commission held its first public hearing on an application by Hi-Five Sports Camp, Inc. to consider a special permit to allow a Physical Fitness Facility in Excess of 2,500 square feet in size in a retail space within Northbrook Court shopping center. No one from the public spoke at the hearing. The Plan Commission closed the public hearing and unanimously passed the resolution. The Board will consider the matter on August 14.

AT&T OUTAGE

On Tuesday, August 7, AT&T subcontractor crews boring underneath Shermer Road at Oak Avenue struck numerous underground AT&T feeder and trunk lines. The damage caused numerous outages including fire alarms and emergency dispatch facilities. Northbrook Notify was utilized to notify the community and secondary back-up dispatch systems were



staffed and utilized to keep 911 emergency services fully operational. Emergency lines were repaired within 24 hours; some business and residential lines are still being repaired.

SHERMER ROAD BRIDGE REPLACEMENT PROJECT

This week, the Village's contractor closed the Shermer Road Bridge to begin replacing the bridge deck. Crews also removed the bridge's railing and parapet walls. Next week, crews will complete any remaining utility relocation needed.

For more information on this project, please visit www.northbrook.il.us/shermerbridge. For regular e-mailed updates on this project, subscribe to the Shermer Road Bridge Replacement Project Notify Me list at www.northbrook.il.us/notifyme.

WESTERN AVENUE WATER MAIN REPLACEMENT & RECONSTRUCTION PROJECT

This week, the Village's contractor began paving the first layer of asphalt on the west side of Western Avenue and on some impacted driveway aprons. Due to mid-week rains and wet road base conditions, crews were unable to lay the entire base. Crews will repair select portions on Saturday, August 11. Staff anticipates this portion of the project will be completed on Monday, August 13, weather permitting. Crews will then begin parkway restoration and preparing the area near Wescott School to ensure a safe start of the school year.

For more information on this project, please visit www.northbrook.il.us/western.

2018 STORMWATER MANAGEMENT CONSTRUCTION PROJECTS

This month, the Village will begin construction of three stormwater management projects: Woodlawn Road, Dehne Road and Glendale Avenue, and Elm Ridge Drive culvert replacement. On Wednesday, August 8, the Village held a pre-construction meeting with representatives from the Village's Police, Fire, and Public Works Departments as well as representatives from Commonwealth Edison, Nicor, and the Village's contractor to discuss coordination for the upcoming construction. Staff will continue to work with the utility companies to mitigate any potential conflicts before beginning work.

For more information on these projects, please visit www.northbrook.il.us/2018stormwater.

1000 SKOKIE BOULEVARD ROADWAY IMPROVEMENTS

This week, the contractor for 1000 Skokie Boulevard received and began installing the storm sewer pipe. Staff anticipates the pipe installation will be completed next week and curb installation will follow immediately after. This work is part of the 1000 Skokie Boulevard development; it will include pavement widening on Skokie and the installation of a dedicated right-turn lane from Sunset Ridge Road to southbound Skokie.

POLICE DEPARTMENT

Congratulations to Police Commander Joel Reyes who will be retiring from the Police Department after serving the community for over 28 years.

CROSSING GUARD ANNUAL TRAINING

On Thursday, August 9, the Police Department held a training session for school crossing guards. In anticipation of the upcoming school year, staff briefed the crossing guards on safety procedures and gave them their assignments, safety equipment, and winter clothing.



WEEK OF August 13, 2018

MON.	8/13	No Meetings	
TUES.	8/14	7:30 p.m.	Regular Meeting of the Board of Trustees – Board Room
WED.	8/15	7:00 p.m.	Youth Commission - Canceled
THURS.	8/16	7:30 a.m.	Economic Development Committee Subcommittee – Shermer Study
		7:00 p.m.	EQC – Terrace Room
FRI.	8/17	No Meetings	