



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff
COPY: Village President & Board of Trustees – Department Heads
FROM: Richard Nahrstadt, Village Manager
DATE: October 26, 2018
SUBJECT: STAFF BRIEFING

WEEK OF October 22, 2018

REGULAR VILLAGE BOARD MEETING

On Tuesday, October 23, the Board of Trustees held a regular meeting. Under President's report, President Frum proclaimed Wednesday, October 31, as UNICEF Collection Day, and representatives from the Chicago Botanic Garden and the Forest Preserves of Cook County provided an update on two brush and tree thinning projects starting in December (Chipilly Woods Forest Preserve and Somme Prairie Nature Preserve).

Under Consent Agenda, the Board approved a number of resolutions and ordinances including agreements for plumbing services, software maintenance and support; special permits for Lock-Up Storage (990 Skokie Blvd.), Glenbrook Racquet Club (1835 Raymond Drive) and Pyra-Med Interior Designing Services (2890 Dundee Road). Under Planning and Zoning, the Board heard two preliminary reviews; a request for a special permit to allow a 7-Eleven gasoline service station (1975 Shermer Road); and a request for rezoning and concept plan approval for a 10-unit townhome development (1680 Shermer, 2002 Farnsworth, and 2001 Woodlawn). Both were referred to the Plan Commission for further review.

The next Regular Board of Trustees meeting is Tuesday, November 13.

OCTOBER 23 ICDC MEETING

On Tuesday, October 23, the Northbrook Industrial & Commercial Development Commission (ICDC) held its regular meeting. During the meeting, the ICDC discussed the Cook County Sick Leave Ordinance, which goes into effect for Northbrook businesses on January 1, 2019. The Commission also received a briefing on trends in the residential, industrial, office, and retail sectors of the local real estate markets. Finally, the Commission compared the zoning standards for accessory retail facilities in industrial areas used by Northbrook compared to other suburban communities and requested staff to prepare a draft amendment that would make accessory retail uses a conditionally permitted use in the I-1 and I-2 districts, as opposed to requiring a special permit. The next meeting is Tuesday, November 27.

POLICE DEPARTMENT ACTIVITY

School Liaison Officers Drewes and Tadley participated in a school lockdown drill at Northshore Academy on the morning of October 23. The Officers assisted the School Principal, Administrators, Teachers and students in the exercise. They discussed the reasons for lockdowns and what can, or might, be expected in terms of police response. Such drills are held periodically with all schools.

On Thursday evening, October 25, Sergeant Fainman and Detective Ziebka conducted an Internet Safety presentation to parents at Field School.

HALLOWEEN SAFETY

Halloween is a night for friends and family to enjoy candy, costumes, and memory making. Tragically, drunk-driving motor vehicle crash fatalities have increased nationally from 17 deaths on Halloween night in 2011 to 55 in 2015. Many deaths and injuries could have been prevented with the click of a seat belt or the choice to designate a sober driver. The Northbrook Police Department is joining in this effort along with the Illinois Department of Transportation (IDOT), the Illinois State Police (ISP), and local law enforcement agencies across the state to save more lives by strongly enforcing seat belt laws. The Halloween enforcement effort is made possible by federal traffic safety funds administered by the Illinois Department of Transportation.



Residents in Northbrook may participate in our Halloween Trick-or-Treating by keeping their porch light on Wednesday, October 31, between 4 and 8 p.m. During these hours, all are reminded to watch for Trick-or-Treaters as they make their way through our neighborhoods.

BRIDGE REPAIRS ON WAUKEGAN ROAD OVER EDENS SPUR

The Illinois Tollway began repair work on the Waukegan Road Bridge carrying traffic over the Edens Spur Tollway (I-94) in Northbrook as part of the ongoing improvement project. The work will continue into early December. The bridge will remain open; however, traffic is reduced to a single lane in each direction over I-94 to safely accommodate traffic and repair work. Please allow extra travel time or use an alternate route, as northbound lanes tend to back up during rush hour.



NORTHBOUND WAUKEGAN ROAD CURB LANE TO BE CLOSED BETWEEN CHAPEL COURT AND KIEST AVENUE MONDAY, OCTOBER 29 FOR WATER MAIN BREAK REPAIR

On Monday, October 29 between 9 a.m. and 5 p.m., the northbound curb lane of Waukegan Road between Chapel Court and Kiest Road will be closed as Public Works crews complete a water main break repair (pictured right). Motorists are asked to use caution in this work zone, as traffic merges to one northbound lane. Staff will notify any water customers who may be impacted by this work in advance. Contact the Public Works Department at 847-272-4711 with any questions.



WESTERN AVENUE WATER MAIN REPLACEMENT & RECONSTRUCTION PROJECT

This week, the Village's contractor began work on the final punch list items needed for this project. Staff anticipates this work will continue next week. For more information on this project, please visit www.northbrook.il.us/western.

FIRE STATION 10 DRIVEWAY REPLACEMENT PROJECT

This week, crews completed the asphalt work for Fire Station 10's parking lot. Next week, crews will begin final punch list items.

DEHNE ROAD/GLENDALE AVENUE, WOODLAWN ROAD AND ELM RIDGE DRIVE STORMWATER PROJECTS

This week, crews completed storm sewer installation on Woodlawn Road (pictured right). Next week, crews will continue ditch grading and final restoration work on Glendale Avenue and Woodlawn Road.



Beginning Monday, October 29, Elm Ridge Drive will be closed to through traffic between Canterbury and Woodland Drives as the Village's contractor begins preparatory work for the Elm Ridge Drive culvert replacement project.

For more information on the 2018 stormwater projects, please visit the Village's website at www.northbrook.il.us/2018stormwater.

1000 SKOKIE BOULEVARD ROADWAY IMPROVEMENTS

This week, the developer's contractor installed storm sewer at the intersection of Skokie Boulevard and Sunset Ridge Road. Additionally, crews began parkway excavations for the new dedicated right-turn lane from Sunset Ridge to southbound Skokie. During this work, access will be maintained to all businesses located in the area. As a reminder, this work is being completed as part of the 1000 Skokie Boulevard development and will include pavement widening on Skokie and installation of a dedicated right-turn lane from Sunset Ridge Road to southbound Skokie.

SHERMER ROAD BRIDGE REPLACEMENT PROJECT

This week, the Village's contractor poured the parapet walls and the latex overlay on the new bridge beams. Next week, as the latex overlay cures, crews will begin asphalt pavement restoration and remove any excess equipment that at the work site.

For more information on this project, please visit www.northbrook.il.us/shermerbridge. For regular e-mailed updates on this project, please subscribe to the Shermer Road Bridge Replacement project Notify Me list at this link: www.northbrook.il.us/notifyme.

CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village's contractor began work on the pedestrian improvements on Shermer Road. The installation of the bump out and pedestrian island are expected to be completed next week. Work will require lane closures, however two-way traffic will be maintained. Once this work is complete, Shermer Road will be prepared for the final layer of asphalt.

FALL 2018 TREE PLANTING PROGRAM

On Monday, November 12, the Village's contractor will begin the parkway tree planting program. This program will include planting of 110 trees in the community. Staff anticipates that utility locates for the plantings will begin on Thursday, November 1, and will send notices to any impacted residents.

COMED TREE TRIMMING PROGRAM

As part of its regular maintenance program, ComEd regularly trims trees and branches that interfere with power lines. ComEd crews are currently trimming in two separate areas of the Village. The first area is bounded by the Edens to the north, Meadow Road to the east, Walters Avenue to the south, and Anthony Trail to the west. The second area is bounded by Walters Avenue to the north, Metra’s railroad to the east, Willow Road to the south, and Western Avenue to the west. For more information about ComEd’s tree trimming program, please visit comed.com/trees or call 1-800-Edison-1.



NORTHBROOK ARTISTS STUDIO TOUR

During the 13th Annual Northbrook Artists Studio Tour on Saturday, November 3, from 12-4 pm, residents will have the opportunity to talk with 20 local artists while viewing their work. In addition to six home studios, art will be displayed at two other venues; the Leisure Center (3323 Walters Ave.) and the Village Green Center (1810 Walters Ave.). The event is free and open to the public. Maps to all locations on the tour will be available at the Northbrook Village Hall and the Northbrook Library during business hours and can be downloaded from www.northbrookarts.org Maps will also be available on the day of the event at the Village Green Center. Visitors may tour at their own pace and in any order. If the weather is nice, you may want to bike.

WEEK OF October 29, 2018

Early Voting Continues – in the Board Room, through November 5

- **Sunday, October 28** **10:00 a.m. - 4:00 p.m.**
- **Monday - Friday, October 29 - November 2** **9:00 a.m. - 7:00 p.m.**
- Saturday, November 3 9:00 a.m. - 5:00 p.m.
- Sunday, November 4 10:00 a.m. - 4:00 p.m.
- Monday, November 5 9:00 a.m. - 5:00 p.m.

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| MON. | 10/29 | No Meetings | |
| TUES. | 10/30 | 6:30 p.m. | Ad Hoc Facilities Meeting – Police Department |
| | | 8:00 p.m. | Special Plan Commission Meeting – Board Room |
| WED. | 10/31 |  | Halloween <u>Trick or Treat hours 4-8pm</u> |
| THURS. | 11/1 | 7:00 p.m. | Arts Commission Meeting – Terrace Room |
| | | 7:00 p.m. | Community Relations Meeting - Library |
| FRI. | 11/2 | No Meetings | |
| SAT. | 11/3 | Northbrook Artists Studio Tour – Noon -4pm –Start at Village Green Center | |