



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: November 16, 2018

SUBJECT: STAFF BRIEFING

WEEK OF November 12, 2018

REGULAR VILLAGE BOARD MEETING

On Tuesday, November 13, the Board of Trustees held a regular meeting. Under President's report, the Board approved the 2019 Board calendar.

Under Consent Agenda, the Board approved a number of resolutions and ordinances including agreements for Internet services, managed print services/maintenance, installation of holiday lighting, purchase of rock salt for the winter season, an intergovernmental agreement with Northfield Township Road District for fuel purchases, replacement of a water treatment plant electric motor, engineering study of the Willow Creek Subdivision Stormwater Project, purchase of a Police dispatch phone system, and ratification of performance of demolition services for 4323 Phyllis Dr.

Under Planning and Zoning, the Board denied a sports and recreation facility and secondary school (555 Huehl Road) and heard a preliminary review for rezoning and zoning relief for a proposed 6-unit apartment building at 1291 Shermer Road, which was referred to the Plan Commission for further review. The next Regular Board of Trustees meeting is Tuesday, December 11.

YOUTH COMMISSION

On Thursday, November 15, the Youth Commission held a special meeting. At the meeting, the Commission welcomed two newly appointed members and a representative from the YMCA. Commissioners discussed the Wellness Series, which will take place in February, April, and May. Sessions will focus on Academic Wellness, Teenage Mindfulness, and High School Relationships and their impact on one's sense of self and wellbeing. Those interested in joining or learning more about the Youth Commission are encouraged to visit www.northbrook.il.us/YouthCommission. The next regular meeting is Wednesday, December 19.

BICYCLE TASK FORCE

On Wednesday, November 14, the Bicycle Task Force held its regular meeting. At the meeting, the Commission discussed and voted to forward a recommendation to the Village Board to update the Task Force's name to the Bicycle and Pedestrian Task Force and to update its mission statement. Additionally, the Commission reviewed the six E's included in the Master Bicycle and Pedestrian Plan (Education, Encouragement, Engineering, Enforcement, Evaluation, and Equity) and agreed to discuss potential educational programming at the Task Force's next regular meeting on Wednesday, January 9.

STORMWATER MANAGEMENT COMMISSION MEETING

On Thursday, November 15, the Stormwater Management Commission held its regular meeting. At the meeting, the Commission continued discussion of a Green Infrastructure Program. Additionally, the Commission discussed possible changes to the Private Property Drainage/Flood Protection Cost Participation program and voted to recommend changes to the program for future Village Board consideration. Finally, the Commission reviewed the possibility of moving the design for Master Stormwater Management Project 29 (First Street/Center Avenue) to FY 2019/20 and voted to recommend the design be moved. The Commission's next regular meeting will be scheduled in the near future.

ENVIRONMENTAL QUALITY COMMISSION

On Thursday, November 15, the Environmental Quality Commission held its regular meeting during which the Commissioners made a unanimous recommendation supporting the creation of a Green Resident Award, completed their review of the 2019 Green Business Award application and program information, and discussed the topic of a plastic bag ban. The Commission's next meeting is Thursday, December 20.

ADMINISTRATIVE HEARING

Northbrook's first Administrative Hearing took place on Thursday, November 15. The next hearing is scheduled for Thursday, December 20 at Village Hall.

POLICE DEPARTMENT *CLICK IT OR TICKET/DRIVE SOBER OR GET PULLED OVER* ENFORCEMENT

The Northbrook Police Department made one arrest for impaired driving and issued 27 seat belt citations during its recent Halloween Click It or Ticket enforcement effort. The enforcement focus took place from Friday, October 26 to Thursday, November 1. Extra emphasis was placed on late-night enforcement, when statistics show the most unbuckled and impaired driving deaths occur.

The Northbrook Police Department and law enforcement throughout Illinois will be working around the clock through Thanksgiving and the remainder of the year to make certain travelers are buckled up and driving sober. Drivers and passengers can expect a ticket from the Northbrook Police Department if they are spotted without a seat belt or with an unbuckled child in their vehicle. Seat belt enforcement zones will be seen throughout the Village of Northbrook and the state. Additionally, motorists are being warned that driving after drinking or using drugs or other impairing substances will not be tolerated.

Law enforcement agencies throughout Illinois participate in these efforts to save lives by getting impaired drivers off the roads and more people buckled up. The *Click It or Ticket/Drive Sober or Get Pulled Over* enforcement effort is funded with federal highway safety funds administered by the Illinois Department of Transportation.

DEHNE ROAD/GLENDALE AVENUE, WOODLAWN ROAD, AND ELM RIDGE DRIVE STORMWATER PROJECTS

This week, the Village's contractor substantially completed all three projects. Staff anticipates that crews will complete minor parkway restoration next week. The Village thanks area residents for their patience and cooperation during construction.

For more information on the 2018 stormwater projects, please visit www.northbrook.il.us/2018stormwater.

1000 SKOKIE BOULEVARD ROADWAY IMPROVEMENTS

This week, the developer's contractor continued preparatory work for additional paving on Skokie Boulevard. Next week, crews will work on electrical wiring for the new light-poles and pave the roadway on the west side of Skokie. During this work, access will be maintained to all businesses located in the area. As a reminder, this work is being completed as part of the 1000 Skokie Boulevard development and will include pavement widening on Skokie and installation of a dedicated right-turn lane from Sunset Ridge Road to southbound Skokie.

SHERMER ROAD BRIDGE OPENS

This week, the Village’s contractor completed the remaining work necessary to open the bridge to traffic. The bridge opening coincides with the start of the holiday shopping season as Northbrook kicks off another year of the Live Shop Dine campaign (www.liveshopdinenorthbrook.com) promoting local establishments. The Village held a ceremonial bridge opening to mark the occasion.

Next spring, crews will install the final decorative elements needed to complete the project. The spring construction will require daily lane closures but the bridge will remain open to traffic through the completion of the project.

For more information on this project, please visit www.northbrook.il.us/shermerbridge. For regular e-mailed updates on this project, please subscribe to the Shermer Road Bridge Replacement project Notify Me list at www.northbrook.il.us/notifyme.



CENTRAL BUSINESS DISTRICT INFRASTRUCTURE AND STREETScape PROJECT

This week, the Village’s contractor resumed work on the Shermer Road pedestrian improvements and completed pouring of concrete sidewalk for the pedestrian crossing, curb, and gutter.

COMED TREE TRIMMING PROGRAM

As part of its regular maintenance program, ComEd regularly trims trees and branches that interfere with power lines. ComEd crews are currently trimming in an area bounded by Dundee Road to the north, Shermer Road to the east, Techny Road to the south and Landwehr Road to the west. For more information about ComEd’s tree trimming program, please visit comed.com/trees or call 1-800-Edison-1.

HOLIDAY LIGHT INSTALLATION IN THE CENTRAL BUSINESS DISTRICT

Installation of holiday lights in the Central Business District began this week. This year the Village has transitioned to LED lights and added lighted garland on street light poles. The tree holiday lights will be turned on the Wednesday before Thanksgiving and turned off in early January. The light strands will remain in the trees throughout the year and the contractor will make necessary adjustments prior to the 2019 holiday season.

WEEK OF November 19, 2018

SUN.	11/18	2-4pm	Northbrook’s 117th Birthday Celebration- Historical Society
MON.			No Meetings
TUES.	11/20		
		7:30 p.m.	Plan Commission
		7:30 p.m.	Committee of the Whole – Canceled
WED.	11/21	7:00 p.m.	Youth Commission – Canceled, met on Thursday, 11/15
THURS.	11/22		 Thanksgiving Day – Village Hall Closed
FRI.	11/23		Day after Thanksgiving Day – Village Hall Closed