



# MEMORANDUM VILLAGE OF NORTHBROOK

**TO:** Staff  
**COPY:** Village President & Board of Trustees – Department Heads  
**FROM:** Richard Nahrstadt, Village Manager  
**DATE:** January 11, 2019  
**SUBJECT:** STAFF BRIEFING

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## WEEK OF JANUARY 7, 2019

### BOARD OF TRUSTEES REGULAR MEETING

On Tuesday, January 10, the Board of Trustees held its regular meeting. At the meeting, the Village Clerk swore in Firefighter Paramedic Brian Collazo and the Board recognized Firefighter Engineer Fred Korf on his retirement from the Fire Department.

Under the Consent Agenda, the Board approved resolutions and ordinances related to a number of items including the purchase of upgraded IT storage; Village facility interior/exterior door replacements; establishment of a tax increment financing “interested parties registry” and rules for the registry; authorizing convening the Joint Review Board, and setting the time and place for a public hearing on the Northbrook Court redevelopment area; a design review permit for signage at 1016 Waukegan Road (Café Space).

Under Planning and Zoning, the Board held a preliminary review of a request for special permit to allow a youth baseball training facility at 1880 Holste Road (Glenview Blaze Baseball) which was referred to the Plan Commission.

Under Public Works, the Board approved a no parking restriction from 8:00 to 9:00am and 2:30-3:30pm on a portion of Asbury Lane during student drop off and pick up. Under Community and Sustainability, the Board discussed the creation of a Green Resident Award Program.

The next Board of Trustees meeting will be held on Tuesday, January 22.

### POLICE DEPARTMENT ACTIVITY

On Monday afternoon, January 7, Northbrook’s Northern Illinois Police Alarm System (NIPAS) Mobile Field Force was called to assist with crowd control for a planned protest at St. Mary of the Lake in Mundelein. Later that day, the Field Force was released with no incidents requiring attention.

### BICYCLE TASK FORCE MEETING

On Wednesday, January 9, the Bicycle Task Force held its regular meeting. At the meeting, members discussed the Education component of the six E’s included in the Master Bicycle and Pedestrian Plan (Education, Encouragement, Engineering, Enforcement, Evaluation, and Equity). Additionally, the Task Force discussed reaching out to local schools about providing bicycle safety training assistance, planning

a bicycle training session, and creating programming to encourage more use of bicycles in the community. The Task Force’s next regular meeting will be held on Wednesday, March 13.

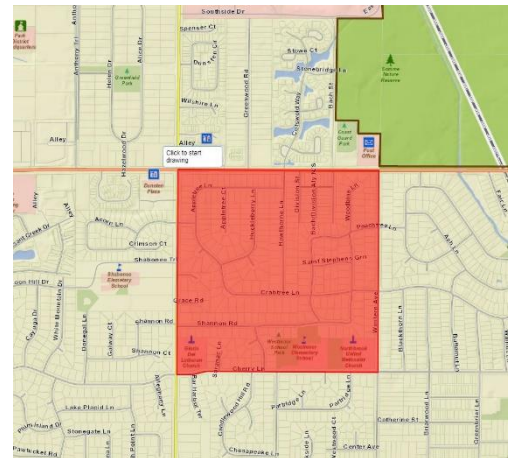
**COMMUNITY RELATIONS COMMISSION MEETING**

On Thursday, January 10, the Community Relations Commission held a special meeting where they heard a presentation from Northbrook Park District Marketing and Communications Manager Joy Stuart on the Park District’s New *Places to Play* Initiative and plans for the new Activity Center at Techny Prairie Park and Fields. The Commission also heard updates from each of its subcommittees and discussed plans for the 2019 Welcome to Northbrook/Flamingo Friday kick-off event, which will be held on Friday, May 17. The Commission’s next regular meeting will be held on Thursday, February 7.

**PARKWAY TREE TRIMMING PROGRAM**

This week, the Village’s contractor began tree trimming along Peachtree Lane, Western Avenue and Cherry Lane. Next week, crews will continue working westward toward Pfingsten Road.

Each year, the Village of Northbrook trims parkway trees using contractual assistance. Trees are trimmed to prevent unnecessary damage during storms, protect pedestrians and motorists from low hanging branches, promote the health of the tree, and lastly to ensure that the tree is aesthetically pleasing. Trees are trimmed during their dormant periods, approximately between October and April, to minimize trauma to the tree.



**COFFEE WITH A COP**

All are invited to join the Northbrook Police for their first *Coffee with a Cop* event on Wednesday, January 16, from 7 to 9am at Big Apple Bagels, 3137 Dundee Road, near the corner of Dundee and Landwehr Roads. The purpose of the event is for residents to have an opportunity to meet some of Northbrook’s finest in a casual atmosphere and chat over a cup of coffee.



**WEEK OF JANUARY 14, 2019**

<b>MON.</b>	<b>1/14</b>		<b>No Meetings</b>
<b>TUES</b>	<b>1/15</b>	7:30 p.m.	Committee of the Whole – Terrace Room – <b>Canceled</b>
		7:30 p.m.	Plan Commission – Board Room
<b>WED.</b>	<b>1/16</b>	<b>7-9am</b>	<b>Coffee with a Cop-Big Apple Bagels (3137 Dundee)</b>
		7:00 p.m.	Youth Commission – Terrace Room
<b>THURS.</b>	<b>1/17</b>	7:00 p.m.	EQC – Terrace Room
<b>FRI.</b>	<b>1/18</b>		<b>No Meetings</b>