



MEMORANDUM VILLAGE OF NORTHBROOK

TO: Staff

COPY: Village President & Board of Trustees – Department Heads

FROM: Richard Nahrstadt, Village Manager

DATE: February 15, 2019

SUBJECT: STAFF BRIEFING

WEEK OF February 11, 2019

BOARD OF TRUSTEES REGULAR MEETING

On Tuesday, February 12, the Board of Trustees held its regular meeting. During the meeting, the Police Department held an awards ceremony to recognize all the Northbrook Police Officers and outside agencies that have been participating in the HIDTA (High Intensity Drug Trafficking Area Task Force). Members were recognized for their dedication and consistent work ethic within their departments and the HIDTA Task Force.



Under the Consent Agenda, the Board approved resolutions and ordinances related to a number of items, including agreements for electrician services, sanitary sewer manhole rehabilitation, roof replacements for Fire Stations 10 & 12, water tower maintenance engineering services, remodeling of public restrooms at Crestwood Place, authorization for the removal of two landmark trees (1227 Eastwood Lane), and a Special Permit to allow a physical fitness facility (Glenview Blaze Baseball - 1880 Holste Road),

Under Planning and Zoning, the Board held two Public Hearings and approved a fence height exception (1000 Skokie Boulevard) and a special permit for cellular antennas (400 Skokie Boulevard). The Board heard four preliminary reviews: a special permit to allow a 7-Eleven gas station with a convenience store and carwash (1103 Waukegan Road); a request by Northbrook Baseball Inc. (1851 Janke Drive); a request for Culver's drive-through (4105 Dundee Road); and a request to amend limitations on ground floor uses (1363 Shermer Road). All were referred to the Plan Commission for further review.

The next Board of Trustees meeting will be held on Tuesday, February 26.

POLICE DEPARTMENT ACTIVITY

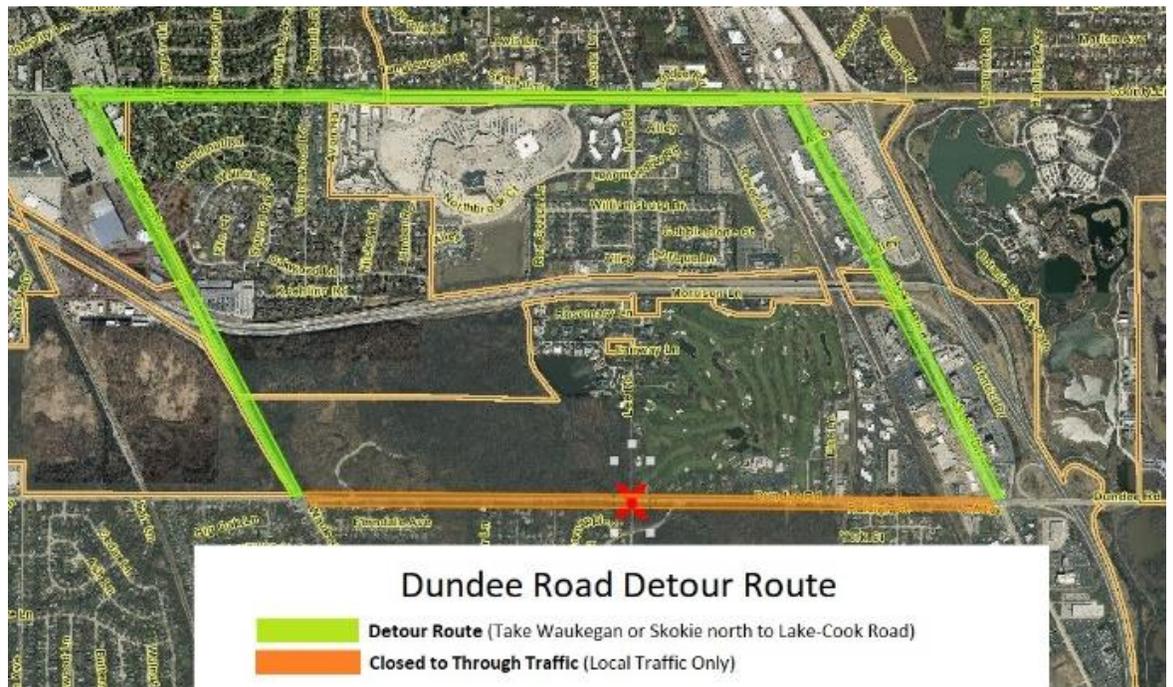
On Saturday morning, February 9, Northbrook’s Northern Illinois Police Alarm System (NIPAS) Emergency Services team representative responded to assist the Waukegan Police Department with a barricaded subject. The subject was taken into custody and turned over to the Waukegan Police Department.

DUNDEE ROAD CULVERT REPLACEMENT PROJECT

In preparation for roadwork planned to start next week, the Illinois Department of Transportation’s (IDOT’s) contractor has installed informational signs on Dundee Road, between Waukegan Road and Skokie Boulevard. In addition, IDOT representatives indicated that they would be distributing notices of the upcoming work to properties off Lee Road, north of Dundee Road.

The first stage of work will include necessary preparations, including clearing of trees. As a result, staff anticipates daily lane closures will begin on Dundee Road during the week of Monday, February 25.

Once this pre-work is completed, Dundee Road will be closed to through traffic between Waukegan Road and Skokie Boulevard, with traffic being detoured to Lake-Cook Road (see the detour map to the right). Staff anticipates the full closure will not occur until later this spring.



As a reminder, this project includes replacement of the existing culvert and road above the culvert located at the intersection of Dundee and Lee Roads.

This work will also affect the Village's 24-inch cast iron water distribution main on the north side of Dundee Road; the 12-inch water main on the west side of Lee Road; and a section of the 15-inch sanitary sewer, also located on the north side of Dundee Road; which must all be relocated to avoid any conflicts during the project. To get more information, read the latest project updates, or to sign-up for e-mail updates, please visit www.northbrook.il.us/dundeeroad.

WINTER WEATHER OPERATIONS

This week, the Public Works Department responded to two snowfall/ice control events. The first took place on Sunday, February 10, bringing roughly a half inch of snow. Due to the prolonged period of the snowfall, the Village's ice control crew of seven began salting and clearing operations at 2:00 p.m. and continued until 10:00 p.m. The second event began on Monday, February 11, and continued into Wednesday, February 13, bringing both ice and snow. The Village's ice control crew began salting and clearing operations on Monday at 11:30 p.m. A full plow event began at 5 a.m. on Tuesday and a crew remained until 11 p.m. on Tuesday to continue clearing. A second ice control crew resumed salting and clearing operations at 1 a.m. on Wednesday and continued until noon.

For more information on snow and ice control, please visit the Village's website at www.northbrook.il.us/snow.

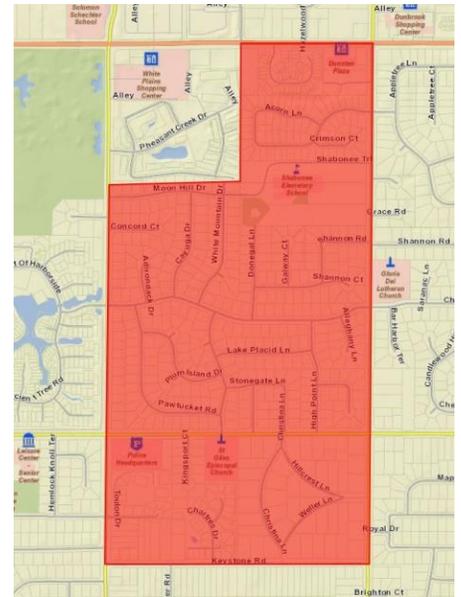
TECHNY ROAD WATER MAIN BREAK

On Thursday, February 7, a large water main break occurred on a 12-inch, cast iron main located near the intersection of Techny Road and Clover Road. Due to the prolonged nature of the repair, which required the replacement of 10 feet of pipe, Public Works utilized a combination of Village and contractual crews. Due to the size of the break and subzero temperatures, crews also salted and cleared streets in the Heathercrest East subdivision to minimize ice build-up. Approximately eight homes and Field Middle School were without service between 9 p.m. Thursday and 12:45 p.m. Friday.

PARKWAY TREE TRIMMING PROGRAM

This week, the Village's contractor continued trimming in the area bounded by Dundee to the north, Pfingsten to the east, Keystone Road to the south and Landwehr Road to west. This will be the final section trimmed as part of this year's program.

Each year, the Village of Northbrook trims parkway trees using contractual assistance. Trees are trimmed to prevent unnecessary damage during storms, protect pedestrians and motorists from low hanging branches, promote the health of the tree, and lastly to ensure that the tree is aesthetically pleasing. Trees are trimmed during their dormant periods, approximately between October and April, to minimize trauma to the tree.

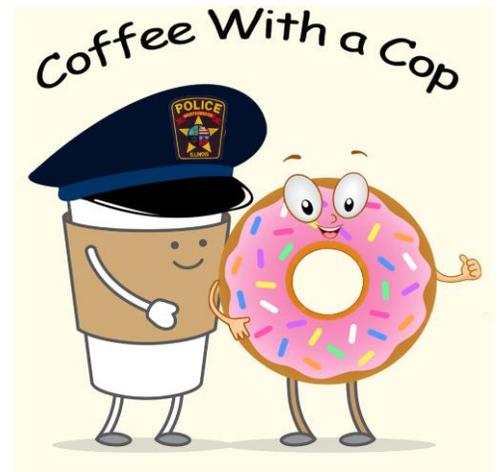


GREEN RESIDENT AND BUSINESS AWARDS NOW ACCEPTING APPLICATIONS

The Village of Northbrook is seeking residents and businesses that are having a positive impact on the environment. Residents and Businesses sharing the steps they are taking and interested in being recognized for those efforts are encouraged to participate in the Green Resident and Green Business Awards. The ideas generated through these programs will be shared through the Village's newsletter and website to promote sustainable actions within the community. One resident/household and one business will be selected as the winner and be recognized at a Village Board of Trustee's meeting in April, be recognized in the Village Newsletter, and be presented with an award/plaque. **Applications will be accepted from February 1 through March 8.** More information including a program description and award application are available on the Village's website at: www.northbrook.il.us/greenawards.

COFFEE WITH A COP

All are invited to join the Northbrook Police for *Coffee with a Cop* event on Thursday, February 21, from 7 to 9am at Dunkin Donuts, at the corner of Dundee and Pfingsten Roads. The purpose of the event is for residents to have an opportunity to meet some of Northbrook's finest in a casual atmosphere and chat over a cup of coffee.



WEEK OF February 18, 2019

MON. 2/18

President's Day – Village Hall Closed to the Public

Clean-up Day

TUES. 2/19

7:30 p.m. Committee of the Whole – **Canceled**

7:30 p.m. Plan Commission – Board Room

WED. 2/20

2:00 p.m. Senior Round Table Subcommittee Meeting – Terrace Room

7:00 p.m. Youth Commission Meeting – Terrace Room

THURS. 2/21

7-9am Coffee with a Cop-Dunkin Donuts, corner of Dundee & Pfingsten Roads

5:30 p.m. ACC – Terrace Room

7:30 a.m. Joint Review Board – Terrace Room

7:00 p.m. EQC – Terrace Room

FRI. 2/22

No Meetings